Monthly Expenditure Report

Reporting Month: July 2026 **Budget Fiscal Year: 2026-2027**

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$25000.00	$1262.57	$23737.43	$0.00	$47.96	$23689.47

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$17000.00	$1262.57	$15737.43	$0.00	$15737.43
Outreach		$0.00		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$4000.00	$0.00	$4000.00	$0.00	$4000.00
Neighborhood Purpose Grants	$4000.00	$0.00	$4000.00	$0.00	$4000.00
Funding Requests Under Review: $47.96		Encumbrances: $0.00		Previous Expenditures: $0.00	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	PY STORAGE ETC. CHATS	07/01/2026	Storage	General Operations Expenditure	Office	$225.00
2	JERSEY MIKES ONLINE UC	07/07/2026	meeting food	General Operations Expenditure	Office	$284.96
3	RALPHS #0127	07/08/2026	Meeting water	General Operations Expenditure	Office	$40.41
4	VREJ PASTRY	07/08/2026	Meeting food	General Operations Expenditure	Office	$65.00
5	CCI CONSTANT-CONTACT	07/13/2026	Email	General Operations Expenditure	Office	$64.00
6	FEDEX OFFICE 1904 VNYK	07/16/2026	RAP letter color copies	General Operations Expenditure	Office	$24.28
7	PARTNERS IN DIVERSITY	07/24/2026	Notetaker	General Operations Expenditure	Office	$225.40
8	PARTNERS IN DIVERSITY	07/24/2026	Notetaker	General Operations Expenditure	Office	$143.33

9	USPS PO 0554610166	07/27/2026	Postage for Recs and Parks letters	General Operations Expenditure	Office	$14.59
10	MINUTEMAN PRESS PORTER	07/31/2026	Biz Cards	General Operations Expenditure	Office	$175.60
	Subtotal:					**$1262.57**

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					**$0.00**

Ralphs FRESH FOR EVERYONE

19781 Rinaldi St.
(818) 832-5955 Tanzania W

VERIFIED TOTAL SAVINGS $ 0.50

	RLPH WATER		3.99	F
	CA REDEM VAL		1.20	F
	RLPH WATER		3.99	F
	CA REDEM VAL		1.20	F
	VNFR NAPKINS	RC	6.99	T
SC	RALPHS SAVED YOU	0.50		
	KRO CLEAR FORKS		4.59	T
	CHNT PLATES		14.79	T
	EW REUSABLE BAG		0.99	T
SC	Load Digital Cpns			
RALPHS	rewards CUSTOMER		*******3759	
	TAX		2.67	
****	BALANCE		40.41	

Northridge CA 91326
MASTERCARD Purchase
************4937 - H
REF#: 05466Z TOTAL: 40.41
AID: A0000000041010
TC: E2A613436395FAD0

MASTERCARD 40.41
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 8
RALPHS rewards SAVINGS $0.50
TOTAL COUPONS $ 0.50
07/08/26 05:22pm 127 7 127 364
****
Annual Card Savings $20.04
****
****
Redeem Points in the App
for Dollars Off Groceries
or at the Pump for Fuel Discounts

Points Earned Today:35
Total July Points: 46
****

With Card & Coupons
VERIFIED TOTAL SAVINGS $ 0.

TRY OUR PHARMACY (818) 832-3156
MGR:LUCIA QUINONES-SOLANO(818)832-5955
THANK YOU FOR SHOPPING AT RALPHS!

Vrej Pastry
11148 BALBOA BLVD.
GRANADA HILLS, CA 913444203
818 366 2526
HTTP://VREJPASTRYCA.COM/

Cashier: Marette
08-Jul-2026 4:42:07P

Transaction **035164**

1	Baklava	$0.00
		Large $67.60

Subtotal	**$67.60**
Cash Discount	**-$2.60**
Total	**$65.00**

CREDIT CARD SALE	$65.00
MASTERCARD 4937	

Retain this copy for statement validation

08-Jul-2026 4:42:28P
$65.00 | Method: CONTACTLESS
MASTERCARD XXXXXXXXXXXX4937
Reference ID: 618900502326
Auth ID: 07791Z
MID: ***********7532
AID: A0000000041010

Online: https://clover.com/p
/VXA347Y0SBGA6

Clover ID: G61CFFX939THW
Payment VXA347Y0SBGA6

Clover Privacy Policy
https://clover.com/privacy

MINUTEMAN PRESS PORTER R
19474 RINALDI ST
PORTER RANCH, CA 91326
(818)341-1003

SALE

Store: 1027
REF#: 00000001
Batch #: 017 RRN: 621216837773
07/31/26 09:27:48
Trans ID: 0731MCFWOPZ21
APPR CODE: 08485Z
MASTERCARD Contactless
*************4937 **/**

AMOUNT $175.60

APPROVED

MASTERCARD
AID: A0000000041010
TVR: 00 00 00 80 01

CUSTOMER COPY

nuteman
SS® Porter Ranch
, PRINT & PROMOTE...YOU!

Minuteman Press Porter Ranch
19474 Rinaldi Street
Porter Ranch, CA 91326
Phone: 818-341-1003 / Fax:818-341-7330
Web: ca222.minuteman.com
E-mail: ca222@minutemanpress.com

Quotation

7/24/2026

leighborhood Council
CA 91327
-5423
kisyan@prnc.org

Ship to:
Porter Ranch Neighborhood Council
Hilda
PO Box 7337
Porter Ranch, CA 91327

Phone: 818-512-5423
Email: hildasarkisyan@prnc.org

Thank you for choosing Minuteman Press Porter Ranch

100 Busines Cards 16pt 4/0 - Ashley Jungwirth (Job ID 34554)	Subtotal:	$59.00
	Tax:	$5.75
	Total:	$64.75
250 Busines Cards 16pt 4/0 - Hilda Sarkisyan (Job ID 34556)	Subtotal:	$69.00
	Tax:	$6.73
	Total:	$75.73
	Order Subtotal:	$128.00
	Tax:	$12.48
	Order Total:	$140.48

Taxes are included.
This Quote is valid for 10 days.
Thank you,

COD

Storage Etc. - Chatsworth
20550 Lassen Street
Chatsworth, CA 91311

PAYMENT RECEIPT

Account Number:
1001463

Porter Ranch Neighborhood Council
P.O. Box 7337
Porter Ranch, CA 91327-7337
(818) 217-0279

RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
1707285233	7/1/2026	$0.00	$225.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#17042	BADER-10 Bader Program - $2,000.00 (7/1/2026 - 7/31/2026)		$9.00		$9.00	$0.00	$9.00	$9.00
#17042	Unit #D202 Rent Unit D202 - 5x10 (7/1/2026 - 7/31/2026)		$216.00		$216.00	$0.00	$216.00	$216.00

		Total Paid
Jul 01, 2026 10:40 AM	Mastercard ****8938	$225.00

Unit #D202 Paid Through 7/31/2026

Customer Copy

If you have any past due amounts for your storage unit(s), those balances will appear below.

JASON HECTOR

Pickup:
07/08/26 5:30 PM
(Wednesday)

Jersey Mike's Subs 20311
20101 West Rinaldi Street
Porter ranch, California 91326-4920
Phone: 818-488-7588

Ticket: 01-001927-99-142976

Server: 0[illegible] 07/07/26 5:19 PM

Each Paper Bag	0.10
SubsByBox	89.95
SubsByBox	89.95
SubsByBox	89.95

Sub Total	$269.95
Taxable	$0.10
Tax	$0.01
Total	$269.96

Added tips: $15.00
Paid Mastercard 8938 $2[illegible]

Items sold: 4

PAID

JASON HECTOR

Phone: ******9658

JM Club #: ********9104
Registration Code: 9104

Purchase points: 144
Bonus points: 144
Current balance: 384 points

Download our Mobile App
http://www.jerseym[illegible]

Constant Contact

Print

Billing Activity - Payments

Porter Ranch NC
Attn: Jason Hector
200 N Spring Street
Rm 224
Los Angeles CA 90012
US
P.: 818-217-0279

Today's Date: *07/16/2026*
User Name: *porterranchnc*

Payments from 06/16/2026 to 07/16/2026

Date	Description	Charge Amount	Credit Amount
07-13-2026 03:14:35 AM	Payment - Credit Card (MasterCard) ************8938		$64.00

Billing questions? Contact Support
Constant Contact - 890 Winter St - Waltham, MA 02451 US

Prorated Amount ?

Constant Contact

Print

Billing Activity - Invoices

Porter Ranch NC
Attn: Jason Hector
200 N Spring Street
Rm 224
Los Angeles CA 90012
US
P.: 818-217-0279

Today's Date: *07/16/2026*
User Name: *porterranchnc*

Invoices from 06/16/2026 to 07/16/2026

Date	Description		Charge Amount	Credit Amount
07/13/2026	Invoice #1783926873		$152.00	
	Constant Contact - Plus 2501-5000 Contacts Highest contact count: 2841 From 06/13/2026 to 07/13/2026	$152.00		

Billing questions? Contact Support
Constant Contact - 890 Winter St - Waltham, MA 02451 US

10725 Zelzah Ave
Granada Hills, CA, 91344-4440
(818) 366-3761

Terminal: 1904M600MIX04
7/16/2026 13:03
Receipt #: VNYKSE5E7086
Type: Purchase

Qty	Description	Amount
25	ES Color S/S LTR	19.00
13	ES B&W S/S White 8.5 x11	3.12
	SubTotal	22.12
	District tax	0.55
	County tax	0.28
	State tax	1.33
	Total	USD $24.28

Acct #:************8938
MASTERCARD
Chip Read
Auth No.: 07539Z
Mode: Issuer
AID: A0000000041010
NO CVM
CVM Result: 1F0302
TVR: 0000008000
IAD:
0110607001220000F90A00000000000000FF
TSI: E800
ARC: 00
APPROVED

The Cardholder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.

Tell us how we did and get $7 off your next purchase of $40 or more print products*

Take the survey by scanning the QR code below or visit www.fedex.com/welisten

Offer expires 01/31/2028

*Terms & Conditions
$7 off print order of $40.00 or more. Discount applies to orders placed in a FedEx Office® store or online through Office.FedEx.com. Offer is valid at time of purchase only, no cash value and may not be discounted or credited toward past or future purchases; discount cannot be used in combination with custom-bid orders, other coupons, or discounts, including account pricing. Discount not valid on the following products and services: finishing-only orders; digital, passport or mounted photo; self-service print, fax, scan, or shred; products provided by third party sites not hosted by FedEx Office. Does not apply to packing, shipping, rush, or delivery charges. Does not apply to retail products. No cash value. Offer void where prohibited or restricted by law. Products, services, and hours may vary by location. TM use promo SKU 40269 for Business Printing Services such as FPM.

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PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 07/24/2026 01:40:32 PM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: **********8938 K

TOTAL AMOUNT: $225.40

APPROVAL CD: 06338Z
RECORD #: 000
CLERK ID: Officeassist1
CUST CODE: 2283
INVOICE #: 46855

Customer Copy

Partners In Diversity, Inc.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
$225.40

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Payment Terms	Invoice Date
Due On Receipt	06/01/2026
Invoice No.	**Customer No.**
46855	2283
PO Number: C-146992	

Neighborhood Council - Porter Ranch
19010 Castlebay Lane
Porter Ranch, CA 91326

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Porter Ranch	Main	2283	Due On Receipt

Description		Type	Units	Rate	Amount
Week ending: 05/24/2026					
Moreno Soares Arruda da Silva, Gustavo	Minute Taker	Reg	7.58	$29.74	$225.40
		Total This Week ending:			**$225.40**

Reg: 7.58 OT: 0 DT: 0	**Total - This Invoice: $225.40**

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

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Thank you for your attention and cooperation.

Company: Neighborhood Council - Porter Ranch
Manager Name: Jason Hector

Consultant Name: Gustavo Moreno Soares Arruda da Silva
Date Range: 5/11/2026 - 5/17/2026
Job Title: Minute Taker

Time Details

Total ST: 7.58 **Total OT: 0** **Total DT: 0**

	Mon 5/11	Tue 5/12	Wed 5/13	Thu 5/14	Fri 5/15	Sat 5/16	Sun 5/17
In:	--	--	5:45 PM	--	10:00 AM	--	--
Out:	--	--	8:20 PM	--	3:00 PM	--	--
Break:	0	0	0	0	0	0	0
ST:	**0**	**0**	**2.58**	**0**	**5**	**0**	**0**
OT:	**0**	**0**	**0**	**0**	**0**	**0**	**0**
DT:	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Timesheet Submission Note:

Hours Log

User Name	Action	Log Date	Notes
Gustavo Silva	Saved	5/21/2026 10:09:38 PM	
Gustavo Silva	Submitted	5/21/2026 10:09:38 PM	
Stacey Castro	Approved	5/28/2026 10:52:22 AM	PID Approval Manual override – employee-submitted hours worked. Client approval pending; client contacted with no response prior to payroll processing
Service User	Paid	5/28/2026 10:52:23 AM	
Service User	Invoiced	5/28/2026 10:52:24 AM	

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 07/24/2026 01:42:00 PM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: **********8938 K

TOTAL AMOUNT: $143.33

APPROVAL CD: 07813Z
RECORD #: 000
CLERK ID: Officeassist1
CUST CODE: 2283
INVOICE #: 46913

Customer Copy

INVOICE

Invoice Amount
$143.33

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Payment Terms	Invoice Date
Due On Receipt	06/15/2026
Invoice No.	**Customer No.**
46913	2283
PO Number: C-146992	

Neighborhood Council - Porter Ranch
19010 Castlebay Lane
Porter Ranch, CA 91326

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Porter Ranch	Main	2283	Due On Receipt

Description		Type	Units	Rate	Amount
Week ending: 06/14/2026					
Moreno Soares Arruda da Silva, Gustavo	Minute Taker	Reg	4.82	$29.74	$143.33
		Total This Week ending:			**$143.33**

Reg: 4.82 OT: 0 DT: 0	**Total - This Invoice: $143.33**

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Thank you for your attention and cooperation.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Jun 14 2026	Gustavo Moreno Soares Arruda da Silva	Neighborhood Council - Porter Ranch	Main	Jason Hector	4.82	0	0	4.82	0	0	2.1667	0	2.65	0	0

UNITED STATES POSTAL SERVICE.

RANCH
19300 RINALDI ST
PORTER RANCH, CA 91326-9998
www.usps.com

07/27/2026 05:01 PM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Chatsworth, CA 91311 Weight: 0 lb 7.50 oz Estimated Delivery Date Wed 07/29/2026	1		$3.72
First-Class Mail® Large Envelope Chatsworth, CA 91311 Weight: 0 lb 7.40 oz Estimated Delivery Date Wed 07/29/2026	1		$3.72
First-Class Mail® Large Envelope Los Angeles, CA 90012 Weight: 0 lb 6.90 oz Estimated Delivery Date Wed 07/29/2026	1		$3.43
First-Class Mail® Large Envelope Los Angeles, CA 90012 Weight: 0 lb 7.40 oz Estimated Delivery Date Wed 07/29/2026	1		$3.72

Grand Total: $14.59

Credit Card Remit $14.59
Card Name: MasterCard
Account #: XXXXXXXXXXXX8938
Approval #: 01230Z
Transaction #: 017
AID: A0000000041010 Chip
AL: MASTERCARD
PIN: Not Required