

Monthly Expenditure Report



Reporting Month: February 2026

Budget Fiscal Year: 2025-2026

NC Name: Porter Ranch
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25691.76	\$722.00	\$24969.76	\$400.00	\$0.00	\$24569.76

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$18000.00	\$722.00	\$10541.43	\$0.00	\$10541.43
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$9214.16	\$0.00	\$9214.16	\$0.00	\$9214.16
Neighborhood Purpose Grants	\$9214.17	\$0.00	\$5214.17	\$400.00	\$4814.17
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10736.57	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	02/01/2026	Storage	General Operations Expenditure	Office	\$225.00
2	JERSEY MIKES ONLINE UC	02/10/2026	Meeting Food	General Operations Expenditure	Office	\$279.96
3	RALPHS #0127	02/11/2026	Meeting waters	General Operations Expenditure	Office	\$20.18
4	VREJ PASTRY	02/11/2026	Meeting Food	General Operations Expenditure	Office	\$122.51
5	PARTNERS IN DIVERSITY	02/12/2026	Notetaker	General Operations Expenditure	Office	\$74.35
Subtotal:						\$722.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Canoga Park Senior Citizens' Club	01/20/2026	Motion to approve NPG for Salute to Recreation Family Festival Senior Dance 2026 in the amount of \$400.	Neighborhood Purpose Grants		\$400.00
Subtotal: Outstanding						\$400.00



FRESH FOR EVERYONE™

19781 Rinaldi St.
(818) 832-5955
Your cashier was CHEC 650

AQUAFINA WATER	8.49 F
CA REDEM VAL	1.60 F
AQUAFINA WATER	8.49 F
CA REDEM VAL	1.60 F
RALPHS rewards CUSTOMER	*****3759
TAX	0.00
**** BALANCE	20.18

Northridge CA 91326
MASTERCARD Purchase
*****4937 - H
REF#: 09575Z TOTAL: 20.18
AID: A0000000041010
TC: F4B4A4AC795A46D5

MASTERCARD 20.18
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 4
02/11/26 04:56pm 127 650 138 999999650

Annual Card Savings \$7.50

Fuel Points Earned Today: 17
Total Feb Fuel Points: 17

Remaining Jan Fuel Points: 253

TRY OUR PHARMACY (818) 832-3156
MGR:LUCIA QUINONES-SOLANO(818)832-5955
THANK YOU FOR SHOPPING AT RALPHS!

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#ER#

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*** Check Cart ***

Vrej Pastry

11148 BALBOA BLVD.
GRANADA HILLS, CA 913444203
8183662526
HTTP://VREJPASTRYCA.COM/

Cashier: Jacklin
11-Feb-2026 12:59:12P

Transaction **027992**

1	Cookies	\$39.31
	2.70 lb @ \$14.56/lb	
1	Baklava	\$0.00
	Large	\$67.60
1	Barazy	\$15.60
Total		\$122.51
CREDIT CARD SALE		\$122.51
MASTERCARD 4937		

Retain this copy for statement validation

11-Feb-2026 12:59:49P
\$122.51 | Method: CONTACTLESS
MASTERCARD XXXXXXXXXXXXX4937
Reference ID: 604200541707
Auth ID: 00191Z
MID: *****7532
AID: A0000000041010
SIGNATURE

Online: <https://clover.com/p/JG7Y9V3QMZM2P>

Clover ID: QC39J8DW816PA
Payment JG7Y9V3QMZM2P

Clover Privacy Policy
<https://clover.com/privacy>

Storage Etc. - Chatsworth
 20550 Lassen Street
 Chatsworth, CA 91311

PAYMENT RECEIPT

Account Number:
 1001463

Porter Ranch Neighborhood Council
 P.O. Box 7337
 Porter Ranch, CA 91327-7337
 (818) 217-0279

RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
1505709687	2/1/2026	\$0.00	\$225.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#11868	BADER-10 Bader Program - \$2,000.00 (2/1/2026 - 2/28/2026)		\$9.00		\$9.00	\$0.00	\$9.00	\$9.00
#11868	Unit #D202 Rent Unit D202 - 5x10x8 (2/1/2026 - 2/28/2026)		\$216.00		\$216.00	\$0.00	\$216.00	\$216.00

Total Paid

Feb 01, 2026 12:31 AM Mastercard ****8938 \$225.00

Unit #D202 Paid Through 2/28/2026

Customer Copy

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If you have any past due amounts for your storage unit(s), those balances will appear below.



JASON HECTOR PORTER RA
NCH NC

Pickup:
02/11/26 5:30 PM
(Wednesday)

Jersey Mike's Subs 20311
20101 West Rinaldi Street
Porter ranch, California 91326-4920
Phone: 818-488-7588

Ticket: 01-001927-99-132518

Server: Online 02/10/26 12:06 PM

Each Paper Bag	0.10
SubsByBox	89.95
SubsByBox	89.95
SubsByBox	89.95

Sub Total	\$269.95
Taxable	\$0.10
Tax	\$0.01
Total	\$269.96

Added tips: \$10.00
Paid Mastercard 8938 \$279.96

Items sold: 4

PAID

JASON HECTOR PORTER RA
NCH NC

Phone: *****9658

JM Club #: *****9104
Registration Code: 9104

Purchase points: 144
Bonus points: 144
Current balance: 354 points

Download our Mobile App
<http://www.jerseymikes.com/app>

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 02/12/2026 03:39:29 PM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****8938 K
TOTAL AMOUNT: \$74.35
APPROVAL CD: 03079Z
RECORD #: 000
CLERK ID: Officeassist1
CUST CODE: 2283
INVOICE #: 4629

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council - Porter Ranch
19010 Castlebay Lane
Porter Ranch, CA 91326

INVOICE

Invoice Amount
\$74.35

Payment Terms	Invoice Date
Due On Receipt	02/09/2026
Invoice No.	Customer No.
46295	2283
PO Number: C-146992	

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Porter Ranch	Main	2283	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 11/16/2025				
Libang, Cassandra J Minute Taker	Reg	2.50	\$29.74	\$74.35
Total This Week ending:				\$74.35

Reg: 2.5 OT: 0 DT: 0	Total - This Invoice:	\$74.35
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.

Company: Neighborhood Council - Porter Ranch
Manager Name: Jason Hector

Consultant Name: Cassandra Libang
Date Range: 11/10/2025 - 11/16/2025
Job Title: Minute Taker

Time Details

Total ST: 2.5

Total OT: 0

Total DT: 0

	Mon 11/10	Tue 11/11	Wed 11/12	Thu 11/13	Fri 11/14	Sat 11/15	Sun 11/16
In:	--	6:00 PM	--	--	--	--	--
Out:	--	8:30 PM	--	--	--	--	--
Break:	0	0	0	0	0	0	0
ST:	0	2.5	0	0	0	0	0
OT:	0	0	0	0	0	0	0
DT:	0	0	0	0	0	0	0

Timesheet Submission Note:

Hours Log

User Name	Action	Log Date	Notes
Cassandra Libang	Saved	2/7/2026 12:30:13 PM	
Cassandra Libang	Submitted	2/7/2026 12:30:13 PM	
Stacey Castro	Re-Opened	2/11/2026 11:17:49 AM	
Stacey Castro	Saved	2/11/2026 11:17:59 AM	
Stacey Castro	Submitted	2/11/2026 11:18:00 AM	
Jason Hector	Approved	2/11/2026 3:54:32 PM	
Service User	Paid	2/11/2026 3:54:33 PM	
Service User	Invoiced	2/11/2026 3:54:34 PM	