

# Monthly Expenditure Report



Reporting Month: June 2025

Budget Fiscal Year: 2024-2025

NC Name: Porter Ranch  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$13181.53	\$1253.20	\$11928.33	\$500.00	\$0.00	\$11428.33

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20604.00	\$1253.20	\$5988.62	\$0.00	\$5988.62
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$15000.00	\$0.00	\$15000.00	\$0.00	\$15000.00
Neighborhood Purpose Grants	\$6500.00	\$0.00	\$500.00	\$500.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$19362.18	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	06/01/2025	STORAGE UNIT	General Operations Expenditure	Office	\$206.00
2	REAL ESTATE CIVIC	06/15/2025	6 months meeting location	General Operations Expenditure	Office	\$820.08
3	WENDY L. MOORE / MOORE BUSINESS RESULTS	06/02/2025	Motion to approve 2024-25 revised administrative packet.	General Operations Expenditure	Office	\$227.12
<b>Subtotal:</b>						<b>\$1253.20</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Granada Hills Community Foundation	12/09/2024	Motion to approve NPG of \$500 to Granada Hills Community Foundation for Holiday Parade.	Neighborhood Purpose Grants		\$500.00
<b>Subtotal: Outstanding</b>						<b>\$500.00</b>

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

# Payment Receipt

Porter Ranch Neighborhood Council

Date Printed June 1, 2025  
Payment Date June 1, 2025 5:06 PM

P.O. Box 7337  
Porter Ranch CA 91327-7337

Unit D202  
Receipt Number 118965  
Paid Thru June 30, 2025  
By AS

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
06/01/25	D202	Rent 6/1-6/30	197.00	0.00	0.00	197.00	197.00	Master Card
06/01/25	D202	Insurance 6/1-6/30	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes 0.00  
Payment (less tax) 206.00  
Payment Subtotal 206.00  
Credits Applied 0.00  
Refunds Applied 0.00  
Total Applied to Account 206.00

Current Account Balance 0.00  
Paid By Master Card \*\*\*\*\*8938  
Paid Thru Date June 30, 2025

Transaction Type Sale

Authorization 075836  
Reference p1\_txn\_683ceb1d45249382afb784c

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_



**facilities-use@lausd.net**

Payment Received - App ID 42012 - Civic Center Permit No. 2026A-20538

To: Jason Hector

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Hi Jason Hector,

Your payment was received for the Civic Center permit referenced below:

- o **Amount Paid:** \$820.08
- o **Transaction Ref#:** 684D9B9F0E19C91100002B540001DB0052505340
- o **Transaction Date:** 06/14/2025 08:56 AM
  
- o **Assigned Agent:** JUAN RAMIREZ-MORENO
- o **Assigned Agent Email:** [j.ramirezmoreno@lausd.net](mailto:j.ramirezmoreno@lausd.net)
- o **Assigned Agent Phone:** 213-241-6915
- o **Permit No.:** 2026A-20538
- o **Application ID:** 42012
- o **Group/Organization:** Porter Ranch Neighborhood Council
- o **Accepted School Site:** Castlebay ES
- o **Requested Facility:** Auditorium
- o **Activity:** PRNC General Board Meeting
- o **Date From:** 07/09/2025
- o **Date To:** 12/03/2025
- o **Permit Fee:** \$804.00
- o **Permit Information URL:** [View](#)

Sincerely,

Real Estate and Business Development Department  
LOS ANGELES UNIFIED SCHOOL DISTRICT  
Facilities Services Division | Real Estate and Business Development Department  
213-241-6900



Invoice #PRNC 2025 0601  
Number

Date June 1, 2025

Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

Communications Services	227.12
<b>Total Amount Due:</b>	<b>227.12</b>

Thank you for your business. We appreciate working with you.  
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.  
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
5/8/2025	Agenda, Neighborhood Watch. Eblast. Fb/Ig	0.67	91.12
5/16/2025	Coffee with a cop on calendar and social. Kids online on social. Board picture on slideshow and news. Update return your ballot on news/slideshow. Eblast	0.83	112.88
5/30/2025	Remove elections from news, slider	0.17	23.12

