

# Monthly Expenditure Report



**Reporting Month: April 2025**

**Budget Fiscal Year: 2024-2025**

**NC Name: Porter Ranch  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29317.79	\$6155.73	\$23162.06	\$500.00	\$8000.00	\$14662.06

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22543.71	\$1155.73	\$11162.06	\$0.00	\$11162.06
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00
Neighborhood Purpose Grants	\$8000.00	\$5000.00	\$2000.00	\$500.00	\$1500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$8000.00		Previous Expenditures: \$11225.92	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	04/01/2025	Storage	General Operations Expenditure	Office	\$206.00
2	JERSEY MIKES ONLINE UC	04/08/2025	meeting food	General Operations Expenditure	Office	\$449.85
3	VONS #2250	04/09/2025	Meeting refreshments	General Operations Expenditure	Office	\$51.31
4	VREJ PASTRY	04/09/2025	Meeting food	General Operations Expenditure	Office	\$58.45
5	Friends of PRCS	04/01/2025	Motion to approve NPG for \$5000 to Friends of Porter Ranch Community School for upcoming STEM fair.	Neighborhood Purpose Grants		\$5000.00
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/08/2025	Motion to approve 2024-2025 revised annual budget.	General Operations Expenditure	Office	\$390.12
<b>Subtotal:</b>						<b>\$6155.73</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Granada Hills Community Foundation	12/09/2024	Motion to approve NPG of \$500 to Granada Hills Community Foundation for Holiday Parade.	Neighborhood Purpose Grants		\$500.00
	<b>Subtotal:</b> Outstanding					<b>\$500.00</b>

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

## Payment Receipt

Porter Ranch Neighborhood Council

Date Printed April 1, 2025  
Payment Date April 1, 2025 1:31 PM

P.O. Box 7337  
Porter Ranch CA 91327-7337

Unit D202  
Receipt Number 117610  
Paid Thru April 30, 2025  
By JH

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
04/01/25	D202	Rent 4/1-4/30	197.00	0.00	0.00	197.00	197.00	Master Card
04/01/25	D202	Insurance 4/1-4/30	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes	0.00
Payment (less tax)	206.00
Payment Subtotal	206.00
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	206.00

Current Account Balance	0.00
Paid By	Master Card *****8938
Paid Thru Date	April 30, 2025

Transaction Type Sale

Authorization 040186  
Reference p1\_txn\_67ec4d088773f577868b949

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_





01-001927-99-109305

**#10 Tuna Fish** Giant

Made Tuna Salad, Olive Oil Blend, Red Wine Vinegar, Oregano, Salt, White Bread, Lettuce, Tomatoes, Onions

**#6 Roast Beef and Provolone** Giant

Roast Beef, Provolone, Olive Oil Blend, Red Wine Vinegar, Oregano, Salt, White Bread, Lettuce, Tomatoes, Onions

**#8 Club Sub** Giant

Bacon, Boiled Ham, Turkey, Provolone, Olive Oil Blend, Red Wine Vinegar, Mayo, Oregano, Salt, White Bread, Lettuce, Tomatoes, Onions

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**Paper Bag** Each

**\$0.10**

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Subtotal

**\$449.85**

---

Taxes

**\$0.00**

---

*Total*

**\$449.85**

Payment Method



**Mastercard**

..... 8938

**\$449.85**

**Pick Up Your Order @ 5:30pm on Wednesday, April 09 • Jersey Mike's Order #01-001927-99-109305**

1 message

Jersey Mike's Subs (Do Not Reply) <noreply@jerseymikes.com>  
To: jason15838@gmail.com

Tue, Apr 8, 2025 at 6:08 PM



**Looking for your order?**

Come directly to the designated Pick Up area when you arrive.



Pickup

Jason Hector, your order will be ready at:

**5:30pm**

**Wednesday, April 09**

Ticket #01-001927-99-109305

Use this number when referencing this order



Ordered From

**20101 West Rinaldi Street  
Porter ranch, CA  
(818) 488-7588**

Open 10:00am-9:00pm Tomorrow

Get Driving Directions



Item	Qty
<b>Subs by the Box</b> <b>1x #10 Tuna Fish</b> Made Tuna Salad, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt  <b>1x #5 The Super Sub</b> Boiled Ham, Cappacuolo, Prosciuttini, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone  <b>1x #6 Roast Beef and Provolone</b> Roast Beef, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone  <b>1x #8 Club Sub</b> Boiled Ham, Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone, Bacon, Mayo	1
<b>Subs by the Box</b> <b>1x #13 The Original Italian</b> Boiled Ham, Cappacuolo, Pepperoni, Prosciuttini, Hard Salami, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone  <b>1x #6 Roast Beef and Provolone</b> Roast Beef, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone  <b>1x #10 Tuna Fish</b> Made Tuna Salad, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt  <b>1x California Club Sub</b> Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone, Bacon, Avocado	1
<b>Subs by the Box</b> <b>1x #9 Club Supreme</b> Turkey, Roast Beef, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Swiss, Bacon, Mayo  <b>1x California Club Sub</b> Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone, Bacon, Avocado  <b>1x #7 Turkey and Provolone</b> Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone  <b>1x #12 Cancro Special</b> Pepperoni, Roast Beef, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone	1
<b>Subs by the Box</b> <b>1x #10 Tuna Fish</b> Made Tuna Salad, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt  <b>1x #6 Roast Beef and Provolone</b> Roast Beef, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone	1

**1x #7 Turkey and Provolone**

Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone

**1x #8 Club Sub**

Boiled Ham, Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone, Bacon, Mayo

**Subs by the Box**

1

**1x California Club Sub**

Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone, Bacon, Avocado

**1x #10 Tuna Fish**

Made Tuna Salad, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt

**1x #6 Roast Beef and Provolone**

Roast Beef, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone

**1x #8 Club Sub**

Boiled Ham, Turkey, White Bread, Onions, Lettuce, Tomatoes, Red Wine Vinegar, Olive Oil Blend, Oregano, Salt, Provolone, Bacon, Mayo

**Paper Bag - Each**

1

**Sub-total:****\$449.85****Rewards Discount:****-\$0.00****Taxes:****\$0.00****Order Total:****\$449.85***"Side container of jalapeños please."***PAYMENT****\$449.85 with Credit Card**

Charge will appear on your statement as:

*Jersey Mike's Online Ordering, Manasquan, NJ***Shore Points® Rewards****You will earn 480 Shore Points® with this order.**

Points may take up to 24 hours to be added to your account. All bonus points may not be reflected in the above earned points.

Jersey Mike's Franchise Systems, Inc.  
 2251 Landmark Place • Manasquan, NJ 08736  
 Need Help? Visit [jerseymikes.com/help](http://jerseymikes.com/help)





Store 2250 Dir Julissa Rodriguez  
Main:(818) 831-8511 Rx:(818) 831-5059  
16830 San Fernando Missio  
GRANADA HILLS CA 91344



00225000501412504091559

YOUR CASHIER TODAY WAS ALISA

GROCERY		Price	You Pay
4900002870	5@ DASANI WATER PURIF	24.95	24.95 S
9408	5@ CRV SFTDK 8 PK NTX	2.00	2.00 S
<b>GEN MERCHANDISE</b>			
85005042073	2@ KDK ALBERTSONS	3.98	3.98 T
<b>PRODUCE</b>			
24203500000	FRUIT SALAD FM SZ	19.99	19.99 S
TAX			0.39
**** BALANCE			51.31

Credit Purchase 04/09/25 15:58  
CARD # \*\*\*\*\*4937  
REF: 295858449370 AUTH: 00057119  
PAYMENT AMOUNT 51.31

AL MASTERCARD  
AID A0000000041010  
TVR 0000008000  
Mastercard 51.31  
CHANGE 0.00

YOUR POINTS  
Points Earned Today 48  
Points Available 70

TOTAL NUMBER OF ITEMS SOLD = 13  
04/09/25 15:59 2250 5 141 3089

Thank you for shopping Vons!  
For VONS FOR U questions call  
877-276-9637 or Vons.com/foru

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Free delivery.  
Premium perks.

**SNAP users: 50%  
off FreshPass®**

Just \$49/yr.\* Enjoy free delivery on \$30+  
orders & premium perks: like 5% off 0  
Organics and Open Nature, 2X Points on  
Exclusive Brands & so much more.

TRY FREE



\*Restrictions apply. See details at  
[www.vons.com/freshpass-SNAP.html](http://www.vons.com/freshpass-SNAP.html)

# Vrej Pastry

11148 BALBOA BLVD.  
GRANADA HILLS, CA 913444203  
8183662526  
HTTP://VREJPASTRYCA.COM/

Cashier: Marette  
09-Apr-2025 4:10:11P

Transaction **012922**

1	Cookies	\$33.49
	2.3 lb @ \$14.56/lb	
2	Date Cookies Small	\$24.96

<b>Total</b>	<b>\$58.45</b>
CREDIT CARD SALE	\$58.45
MASTERCARD 4937	

Retain this copy for statement validation

09-Apr-2025 4:10:35P  
\$58.45 | Method: EMV  
MASTERCARD XXXXXXXXXXXXX4937  
HILDA SARKISYAN  
Reference ID: 509900719189  
Auth ID: 085366  
MID: \*\*\*\*\*7532  
AID: A0000000041010  
SIGNATURE

Online: <https://clover.com/p/5VW8BV4QR78DY>

Clover ID: YAZYH3H61TNDJ  
Payment 5VW8BV4QR78DY

Clover Privacy Policy  
<https://clover.com/privacy>

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: \_\_\_\_\_

**SECTION I - APPLICANT INFORMATION**

1a) \_\_\_\_\_  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) \_\_\_\_\_  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) \_\_\_\_\_  
*Business Address (If different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

\_\_\_\_\_  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**

☐ Public School *(not to include private schools)*      or      ☐ 501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.  
(Grants cannot be used as rewards or prizes for individuals)

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☐ Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

<b>Source of Funding</b>	<b>Amount</b>	<b>Total Projected Cost</b>
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_\_/\_\_\_\_/\_\_\_\_ 10b) Date Funds Required: \_\_\_\_/\_\_\_\_/\_\_\_\_ 10c) Expected Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

<b>Name of NC Board Member</b>	<b>Relationship to Applicant</b>


11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

_____	_____		_____
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

_____	_____	_____	_____
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 17 2013

FRIENDS OF PORTER RANCH COMMUNITY  
SCHOOL  
12450 MASON AVENUE  
PORTER RANCH, CA 91326

Employer Identification Number:  
80-0795741  
DLN:  
17053052304043  
Contact Person:  
SHEILA M ROBINSON ID# 31220  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
December 13, 2012  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

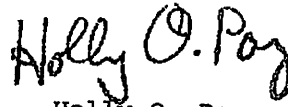
We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

FRIENDS OF PORTER RANCH COMMUNITY

Sincerely,

A handwritten signature in black ink that reads "Holly O. Paz". The signature is written in a cursive, flowing style.

Holly O. Paz  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC





Invoice #PRNC 2025 0401  
Number

Date April 1, 2025

Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

Communications Services	295.12
Developer Services	95.00
<b>Total Amount Due:</b>	<b>390.12</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.

We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
3/6/2025	Agenda	0.25	34.00
3/7/2025	Calendar: Coffee with a cop, home gardening class, Shepherd loves local, St. Baldrick's. Eblast. Fb/lg	0.83	112.88
3/18/2025	Hilda award on news. Minutes. Letter. Stem event	0.50	68.00
3/19/2025	Vote today eblast. Newsletters	0.42	57.12
3/20/2025	STEM night, ballot eblast	0.17	23.12
	Communications Total	2.17	295.12
3/19/2025	Developer addresses slow site issue for Drupal 7 which has not been supported since January 5. Assistance was required to be able to update site and send eblasts.	1.00	95.00



