Monthly Expenditure Report



Reporting Month: February 2025 Budget Fiscal Year: 2024-2025

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$33117.72	\$2945.94	\$30171.78	\$500.00	\$194.38	\$29477.40	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$2945.94		\$0.00		
Outreach	\$22000.00	\$0.00	\$12628.07	\$0.00	\$12628.07	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00	
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$4000.00	\$500.00	\$3500.00	
Funding Requests Unde	er Review: \$194.38	Encumbrar	nces: \$0.00	Previous Expend	litures: \$7425.99	

	Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	PY STORAGE ETC. CHATS	02/01/2025	Storage Unit	General Operations Expenditure	Office	\$206.00			
2	REAL ESTATE CIVIC	02/08/2025	Meeting Location Permit Fee	General Operations Expenditure	Office	\$685.00			
3	RALPHS #0127	02/12/2025	Meeting food	General Operations Expenditure	Office	\$40.64			
4	RALPHS #0127	02/12/2025	Meeting food	General Operations Expenditure	Office	\$107.96			
5	EIG CONSTANTCONTACT.C	02/13/2025	Constant Contact Email Blast	General Operations Expenditure	Office	\$954.10			
6	USPS PO 0554610166	02/20/2025	PO Box Renewal 1 year	General Operations Expenditure	Office	\$498.00			
7	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/12/2025	Motion to approve 2024-25 administrative packet.	General Operations Expenditure	Office	\$295.12			
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/06/2025	Motion to approve 2024-25 administrative packet.	General Operations Expenditure	Office	\$159.12			

Subtotal: \$2945.94

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Granada Hills Community Foundation	12/09/2024	Motion to approve NPG of \$500 to Granada Hills Community Foundation for Holiday Parade.	Neighborhood Purpose Grants		\$500.00
	Subtotal: Outstanding	g				\$500.00

Storage Etc. - Chatsworth 20550 Lassen Street Chatsworth, CA 91311 818-576-8955

Payment Receipt

Date Printed

February 7, 2025

Porter Ranch Neighborhood Council

Payment Date February 1, 2025 4:58 PM

P.O. Box 7337

Porter Ranch CA 91327-7337

Unit D202

Receipt Number 116338

Paid Thru

February 28, 2025

By AS

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
02/01/25	D202	Rent 2/1-2/28	197.00	0.00	0.00	197.00	197.00	Master Card
02/01/25	D202	Insurance 2/1-2/28	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes	0.00
Payment (less tax)	206.00
Payment Subtotal	206.00
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	206.00

Current Account Balance

Master Card ****8938 Paid By Paid Thru Date February 28, 2025

0.00

Transaction Type Sale

Authorization 089578

Reference p1_txn_679ec326b7d15a61cb11c88

I agree to pay the above amount according to the card issuer statement.



INVOICE

LOS ANGELES UNIFIED SCHOOL DISTRICT

Facilities Real Estate & Asset Development Real Estate and Business Development Department 333 S. Beaudry Avenue, 1st Floor Los Angeles, CA 90017

INVOICE NUMBER

2025B - 18524 PERIOD 8 2025

INVOICE DATE: 01/03/2025 INVOICE DUE: 01/10/2025 APPLICATION NO.: 35087

ANTONIO PINA AGENT:

(213) 241-6900 | M - F | 8am - 4pm OFFICE:

antonio.pina@lausd.net EMAIL:

TO PERMITEE: ATTN: JASON HECTOR

PORTER RANCH NEIGHBORHOOD COUNCIL

P.O. BOX 7337 PORTER RANCH, CA 91326 PH: 8183579658 CELL: 8183579658 JASONHECTOR@PRINC.ORG

ORGANIZATION:

PORTER RANCH NEIGHBORHOOD

COUNCIL

TYPE OF ACTIVITY:

PRINC GENERAL BOARD MEETING

18-100 PARTICIPANT AGE RANGE:

SCHOOL: FACILITY: CASTLEBAY ES

AUDITORIUM

ITEM NO.	DESCRIPTION	BILLABLE	RATE	OTY	TOTAL
1000	Facility Use (Auditorium - Hourly Rate)	15 hrs	\$38/hr	1	\$570.00
3000	Supplies (Daily Rate)	5 days	\$5/day	1	\$25.00
4000	Application Processing Fee		\$90.00	1	\$90.00
Remarks:	- Control of the cont	SUBTOTAL			\$685.00
	Office only accepts payment in the exact amount with a Cashler's Check or	OTHER/ADJU	STMENTS		
Money Order Payment mu	payable to L.A.U.S.D. ast be received by the Due Date on the invoice or payment slip. ust be submitted with payment slip and in exact amount.	TOTAL			\$685.00

PERMITEE: ATTN: JASON HECTOR

Porter Ranch Neighborhood Council

P.O. Box 7337

Porter Ranch, CA 91326

PAYMENT SLIP

2025B - 18524

Payable To: LOS ANGELES UNIFIED SCHOOL DISTRICT

Mail To:

Los Angeles Unified School District

C/o Real Estate and Business Development Department

333 S. Beaudry Ave, 1st Floor Los Angeles, CA 90017

Application: 35087

INVOICE NUMBER

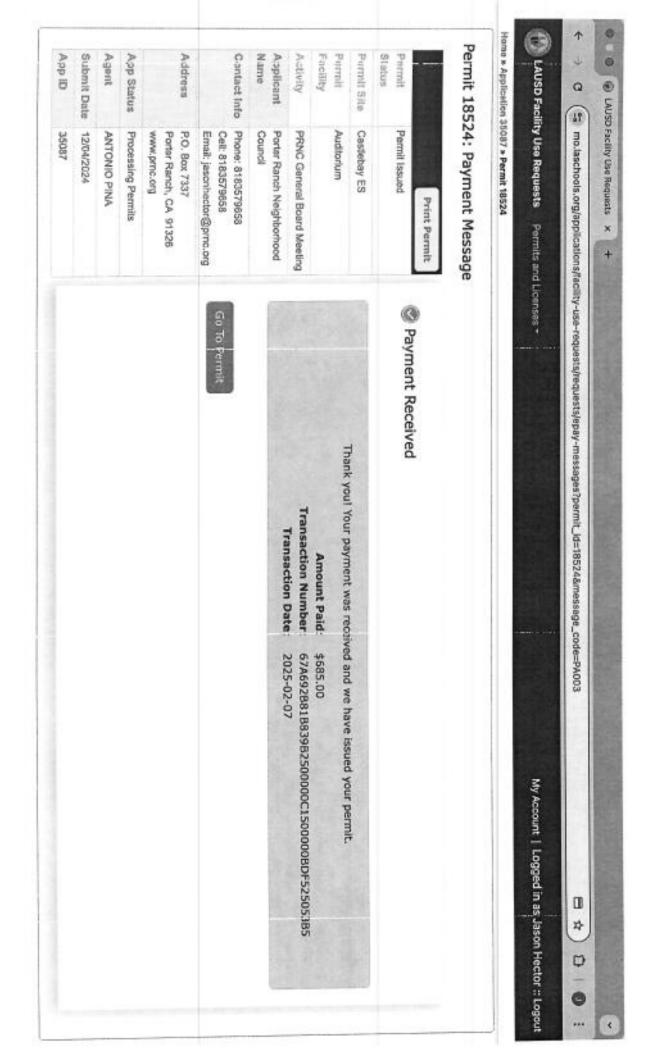
01/10/2025

PAYMENT DUE DATE

AMOUNT DUE:

\$685.00

The Permit Office only accepts Cashler's Check or Money Order payable to L.A.U.S.D. Payment must be received by the Due Date on the invoice or payment slip. Payment must be submitted with payment slip and in exact amount.





19781 Rinaldi St. (818) 832-5955 Your cashier was Pricilla C

VERIFIED TOTAL SAVINGS \$ 2.30

	THE PER POSITIE OFFE	IMUJ & C.JU	
SC	KRO CLEAR CUTLES AHMT WATER CA REDEN VAL RALPHS SAVED VOI	RC 9.99 T RC 3.49 F	
SC	CA REDEM VAL RALPHS SAVED VOI	RC 3.49 F 0.60 F	
SC	KRO 9IN PLATIC P VNFR NAPKINS	LA 5.99 T	
SC	RALPHS SAVED YOU VAL REUSABLE BAG RALPHS SAVED YOU	0.50 RC 0.59 T 0.40	
SC RALPHS	VAL REUSABLE BAG RALPHS SAVED YOU ceyards CUSTOMER	RC 0.59 T	
Northr MASTERCA ************************************	TAX BALANCE Idge CA 91326 ARD Purchase *****4937 - H 16809 TOTAL: 40.64 100000041010 2508E3049408	2.82 40.64	
	MASTERCARD	40 64	

MASTERCARD 40.64
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 10
RALPHS remards SAVINGS \$2.30
TOTAL COUPONS \$2.30
D2/12/25 05:34cm 127 8 122 136



19781 Rinaldi St. (818) 832-5955 Your cashier was Alicia B

DELI TRAY 32.99 F
DELI TRAY 32.99 F
DELI TRAY 30.99 F
DELI TRAY 10.99 F
RALPHS rewards CUSTOMER *******3759

**** BALANCE Morthridge CA 91326 MASTERCARD Purchase **********4937 - H REF#: 027633 TOTAL: 107.96 AID: A0000000041010 TC: 7FF006649830A6D9

MASTERCARD 107:96 CHANGE 0:00 TOTAL NUMBER OF ITEMS SOLD = 4 02/12/25 05:25pm 127 35 9 607

TRY OUR PHARMACY (818) 832-3156 MGR:LUCIA QUINONES-SOLANO(818)832-5955 THANK YOU FOR SHOPPING AT RALPHS!

> Fresh opportunity awaits Join our team today!



jobs.ralphs.com www.ralphs.com



Print

Billing Activity

Porter Ranch NC

Attn: Jason Hector

200 N Spring Street

Rm 224

Los Angeles CA 90012

US

P.: 818-217-0279

Today's Date: 02/21/2025 User Name:

Billing Activity from 08/21/2024 to 02/21/2025

mount
954.10
9

Billing questions? Contact Support
Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

From: Constant Contact Billing notification@constantcontact.com

Subject: Constant Contact Billing Activity Date: February 21, 2025 at 5:24 PM To: communications@prnc.org

Billing Statement

Today's Date: February 21, 2025

User Name: porterranchno

Attention: Jason Hector Porter Ranch NC 200 N Spring Street Rm 224 Los Angeles, CA 90012 US 818-217-0279 http://www.prnc.org

Below is a list of invoices and payment receipts issued for your account.

Your Account Balance can be viewed at any time in the Billing tab of your account.

Date	Description		Charge Amount	
02/13/2025	Invoice #1739434382 Constant Contact - Email Plus 2501-5000 Contacts Highest contact count: 3732 From 01/13/2025 to 02/13/2025 Prepay for 30% Off From 01/13/2025 to 02/13/2025	\$119.00 (\$35.70)	\$83.30	
01/13/2025	Invoice #1736755924 Constant Contact - Email Plus 2501-5000 Contacts Highest contact count: 3745 From 12/13/2024 to 01/13/2025 Prepay for 30% Off From 12/13/2024 to 01/13/2025	\$119.00 (\$35.70)	\$83.30	

Billing questions? Please call Customer Support at (855) 229-5506 Constant Contact - 1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Diagna da ant ranto ta this amail so the ranto address data act as to a secultared



RANCH 19900 RINALDI ST PORTER RANCH, CA 91326-9998

02/20/2025	800) 275-8	100	11:51 AM
Product	Qty	Unit Price	Price
1 Vr Box Box ZIP Code Box Number: Box Size: Siz	7337	in x 5.	\$498,00 5 in
Rental Perior Rental Stort Next Renewal Key Fee	d: Annual Date: 02 Date: 02	/20/2025 /28/2026	
Keys Ord Key Deposit Key Coun	t: 2		\$0.00
Total Key Numb	er: 67906	3	\$498.00
Grand Total:			\$498.00
Credit Card Ram Card Name: N Account #: Approval #: Transaction	MasterCar XXXXXXXXXXXX 053170	d XXXXSS38	\$498.00
AID: A00000 AL: MASTERC PIN: Not Re	00041010 ARD		Chip



Invoice #PRNC 2025 0101

Number

Date January 1, 2025

Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications Services	295.12
Total Amount Due:	295.12

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
12/3/2024	Park on news, Fb. Finish eblast. Meeting Fb/lg	0.75	102.00
	New board member on board page, email, eblast template.		
12/6/2024	Minutes. Toy Drive on calendar. Fb/ig	0.50	68.00
12/9/2024	Aliso on news. Fb	0.42	57.12
12/11/2024	Schedule Gas leak eblasts re: CPUC Meeting	0.50	68.00
	Total	2.17	295.12

Office of the City Cierk Administrative Services Division Neighborhood Council (NC) Funding Pro Board Action Certification (BAC) Form	ogram					4	/ (fi
NC Name: Porter Ranch			Meeting Date:	uly 10, 2024			
Budget Fiscal Year: 2024 - 2025	and was served the contract of		Agenda Item No		A THE PARTY OF THE	2,410,100,100,100	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to appro	we 2024			cket.		
Method of Payment: (Select One)	□ Check		NA STATES STATE OF			d Member Reimbursement	
Darward Board Microb	ers must leave the room pric		te Count ssion and may not	return to the r	oom until after t	the vote is compl	Ma.
Board Member's First and Last Name	the state of the s	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar	E BOSTOT PORTON	1 %.2	200	STATE OF SAME	17	111111111111111111111111111111111111111	***************************************
		Description of the second of t					
Bright Aregs		-					
David Balen				www.downland.com			
Christine Demirtshian	Secretary				V		
Nune Gipson		V					
Jason Hector	Treasurer	V					
Jennifer Ibrahim	Second Signer				V		
Lowell Dean Kirk		1/					er de kontraven de servenie pri un invitatio de la film de d
Becky Leveque	President	1/					
ibrahim Najamuddin	11000000	uiuse Monores en			1		
Hilda Sarkisyan	Vice President	-	-	A SHIP ASSESSED FOR THE PARTY OF THE PARTY O	<u> </u>		MATERIA DE PRESENTA DE CONTRACTOR DE CONTRAC
talka kang kanan na ing kang na manang kanahan yana ng kanahan na kanan na kanan na manan na manan na manan na							Stationary distributions and the state of the state of
							nakontaren era arketen egul meter Antardas da suku su
His record of common which record and are a high record and consequent and a series consequent and a s							
Board Quorum: 6	Total:	6			- 15		
We, the authorized signers of the above meeting was held in accordance with al meeting where a quorum of the Board w	t laws, policies, and procedu	ncii, declare the ires. The above	et the information e was approved by	presented on to the Neighbort	his form is accu lood Council Bar	rate and complet and, at a Brown A	e, and that a post of compliant p
Authorized Signature T			Authorized Signa	ture:	In .	2	
Print/Type Name: Jason Hector, Treasurer			Print/Type Name: Jennifer Ibrahim, 2nd Sign				ır
Date: 7	124		Date:	7/12/20			
1 (5 101 GAC Best



Invoice #PRNC 2025 0201

Number

Date February 1, 2025

Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications Services	159.12
Total Amount Due:	159.12

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
1/3/2025	Agenda. Eblast Fb/Ig	0.25	34.00
1/7/2025	Cancel meeting. Eblast. Fb/lg	0.17	23.12
1/13/2025	Air monitoring link update	0.17	23.12
1/22/2025	Elections on news, slideshow. Fb/Ig	0.58	78.88
	Total	1.17	159.12

		ram					4	4 (6)
M¢ Name: Porter			ne di provincia de la constitución	Meeting Date: J	uly 10, 2024			
Budget Fiscal Yea	ALI CINTRELLEGIZAT AND THE PROTOCOLOGICAL DESCRIPTION OF A PROTOCOLOGICA DESCRIPTION OF A PROTOCOLOGIC			Agenda Item No	A strike in the second	Commence of the second		
	i/or Public Benefit	Motion to appr	ove 2024	-25 administ	rative pa	oket.		
Method of Payme	nt: (Select One)	☐ Chesk	****	☐ Credit Card ☐ Board Vote Count			d Member Reimbursement	
	Recused Board Member	s must leave the room p			return to the r	com until after t	he vote is compl	Mile.
professionana and contrates an	's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaa	d Alnajjar					V		No. 1600 to 100 to
A CONTRACTOR OF THE PROPERTY O	ht Aregs					1		AND THE RESERVE OF THE PROPERTY OF THE PROPERT
Contract of the part of the pa	id Balen		1				-	
agiliation perforbing managed to receive an ex-	Demirtshian	Secretary	*					
*************************	THE RESERVE THE PROPERTY OF THE PARTY OF THE	Secretary				I V		Navas ipas pilojuju kraj i printi dis filojitto i r
Paranta paranta paga anta anta anta anta anta anta anta a	e Gloson		1		resident en			
A CONTRACTOR OF THE PROPERTY O	in Hector	Treasurer						
Jenni	er Ibrahim	Second Signer				V		
Lowel	Dean Kirk		V					
Beck	Leveque	President	V					
Ibrahim	Najamuddin					V		
Hilda	Sarkisyan	Vice President	V		100 100 100 100 100 100 100 100 100 100			
						-		
neeting was held	d signers of the above n	Total named Neighborhood Co aws, policies, and proces present.	ancil, declare th	et the information e was approved by	presented on t the Neighborh	his form is accurate Book	rate and complet and, at a Brown A	e, and that a let compliant
Vurthorized Signals	ste Ti	1		Authorized Signal	ture:	2-		
rint/Type Name:		Contract to the contract of th		Print/Type Name	lannifa	r Ihrahim	A STATE OF THE PARTY OF T	UP
Print/Type Name: Jason Hector, Treasurer			Date: 7/12/2024					