

Monthly Expenditure Report



Reporting Month: November 2023 Budget Fiscal Year: 2023-2024

NC Name: Porter Ranch
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37252.99	\$510.98	\$36742.01	\$4884.79	\$0.00	\$31857.22

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20000.00	\$510.98	\$14742.01	\$1884.79	\$12857.22
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6000.00	\$0.00	\$6000.00	\$0.00	\$6000.00
Neighborhood Purpose Grants	\$6000.00	\$0.00	\$6000.00	\$3000.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4747.01	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	11/01/2023	Storage unit	General Operations Expenditure	Office	\$189.00
2	JERSEY MIKES ONLINE OR	11/08/2023	Meeting food	General Operations Expenditure	Office	\$178.10
3	WEB HOSTGATOR.COM	11/29/2023	Webhosting renewal annual	General Operations Expenditure	Office	\$143.88
Subtotal:						\$510.98

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/07/2023	Motion to approve 2023-24 annual budget.	General Operations Expenditure	Office	\$543.83
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/14/2023	Motion to approve 2023-24 admin packet.	General Operations Expenditure	Office	\$698.20
3	North Valley Family YMCA	11/16/2023	Motion to approve \$2500 for North Valley YMCA Thanksgiving Day Basket Program to distribute meals to low income families.	Neighborhood Purpose Grants		\$2500.00

4	Granada Hills Community Foundation	11/16/2023	Motion to approve \$500 for Granada Hills Community Foundation for the Holiday Parade on 12/3/2023.	Neighborhood Purpose Grants		\$500.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/27/2023	Motion to approved the 2023-24 annual budget.	General Operations Expenditure	Office	\$642.76
Subtotal: Outstanding						\$4884.79

Storage Etc. - Chatsworth
20550 Lassen Street
Chatsworth, CA 91311
818-576-8955

Payment Receipt

Porter Ranch Neighborhood Council

Date Printed November 1, 2023
Payment Date November 1, 2023 4:16 PM

P.O. Box 7337
Porter Ranch CA 91327-7337

Unit D202
Receipt Number 106618
Paid Thru November 30, 2023
By JH

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
11/01/23	D202	Rent 11/1-11/30	180.00	0.00	0.00	180.00	180.00	Master Card
11/01/23	D202	Insurance 11/1-11/30	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes 0.00
Payment (less tax) 189.00
Payment Subtotal 189.00
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account 189.00

Current Account Balance 0.00
Paid By Master Card *****8938
Paid Thru Date November 30, 2023

Transaction Type Sale

Authorization 043014
Reference p1_txn_6542dc3c57c7186979d63b9

I agree to pay the above amount according to the card issuer statement.

x _____

ONLINE (PAID)

JASON HECTOR

Pickup:
11/08/23 5:30 PM
(Wednesday)

Jersey Mike's Subs 20311
20101 West Rinaldi Street
Porter ranch, California 91326-4920
Phone: 818-488-7588

Ticket: 01-001927-99-068609

Server: Online 11/07/23 10:01 AM

Each Paper Bag	0.10
SubsByBox	85.00
SubsByBox	85.00

Sub Total	\$170.10
Taxable	\$0.00
Tax	\$0.00
Total	\$170.10

Added tips: \$8.00
Paid Mastercard 8938 \$178.10

Items sold: 3

PAID

JASON HECTOR

Phone: *****9658

JM Club #: *****9104
Registration Code: 9104

Purchase points: 96
Bonus points: 0
Current balance: 288 points

Download our Mobile App
<http://www.jerseymikes.com/app>

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Download our Mobile App
<http://www.jerseymikes.com/app>

From: HostGator Billing no-reply@hostgator.com
Subject: HostGator - Payment Confirmation Notification
Date: November 29, 2023 at 5:38 PM
To: communications@pmc.org
Cc: wmoore@moorebusinessresults.com

HB



Thank You For Your Payment!

We have successfully processed payment for the following items

Invoice 89243075 Date Paid 2023-11-30

Item	Price
Shared Hatchling Plan 1 Year	\$143.88
Subtotal	\$143.88
Discount	\$0.00
Tax	\$0.00
Total	\$143.88

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: Porter Ranch Neighborhood Council Meeting Date: _____

Budget Fiscal Year: 2022-23 Agenda Item No: 17

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve 2023-24 annual budget.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRIGHT AREGS		✓					
DAVID BALEN		✓					
HILDA SARKISYAN		✓					
JASON HECTOR	TREASURER	✓					
BECKY LEVEQUE		✓					
JENNIFER IBRAHIM		✓					
CHRISTINE DEMIRTSIAN	SECRETARY	✓					
GABRIEL KHANLIAN	PRESIDENT	✓					
Quorum: 6		Total: 8					

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: J.H.	Second Signer's Signature:
Print/Type Name: Jason Hector	Print/Type Name: Gabriel Khanlian
Date: 5-23-23	Date: 5-23-23