

Monthly Expenditure Report



Reporting Month: December 2023 Budget Fiscal Year: 2023-2024

NC Name: Porter Ranch
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36742.01	\$4531.02	\$32210.99	\$642.76	\$0.00	\$31568.23

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20000.00	\$1531.02	\$13210.99	\$642.76	\$12568.23
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6000.00	\$0.00	\$6000.00	\$0.00	\$6000.00
Neighborhood Purpose Grants	\$6000.00	\$3000.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$5257.99	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	12/01/2023	Storage rental	General Operations Expenditure	Office	\$189.00
2	MICROSOFT MICROSOFT 36	12/27/2023	Microsoft Office 365	General Operations Expenditure	Office	\$99.99
3	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/07/2023	Motion to approve 2023-24 annual budget.	General Operations Expenditure	Office	\$543.83
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/14/2023	Motion to approve 2023-24 admin packet.	General Operations Expenditure	Office	\$698.20
5	North Valley Family YMCA	11/16/2023	Motion to approve \$2500 for North Valley YMCA Thanksgiving Day Basket Program to distribute meals to low income families.	Neighborhood Purpose Grants		\$2500.00
6	Granada Hills Community Foundation	11/16/2023	Motion to approve \$500 for Granada Hills Community Foundation for the Holiday Parade on 12/3/2023.	Neighborhood Purpose Grants		\$500.00
Subtotal:						\$4531.02

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/27/2023	Motion to approved the 2023-24 annual budget.	General Operations Expenditure	Office	\$642.76
Subtotal: Outstanding						\$642.76

Storage Etc. - Chatsworth
20550 Lassen Street
Chatsworth, CA 91311
818-576-8955

Payment Receipt

Porter Ranch Neighborhood Council

Date Printed December 1, 2023
Payment Date December 1, 2023 12:07 PM

P.O. Box 7337
Porter Ranch CA 91327-7337

Unit D202
Receipt Number 107281
Paid Thru December 31, 2023
By JW

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
12/01/23	D202	Rent 12/1-12/31	180.00	0.00	0.00	180.00	180.00	Master Card
12/01/23	D202	Insurance 12/1-12/31	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes 0.00
Payment (less tax) 189.00
Payment Subtotal 189.00
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account 189.00

Current Account Balance 0.00
Paid By Master Card *****8938
Paid Thru Date December 31, 2023

Transaction Type Sale

Authorization 026434
Reference p1_txn_656a3cec13e25b9539f52d6

I agree to pay the above amount according to the card issuer statement.

x _____



Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

NC Name: Porter Ranch Neighborhood Council

Meeting Date: 17

Budget Fiscal Year: 2022-23

Agenda Item No: 17

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve 2023-24 annual budget.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRIGHT AREGS		✓					
DAVID BALEN		✓					
HILDA SARKISYAN		✓					
JASON HECTOR	TREASURER	✓					
BECKY LEVEQUE		✓					
JENNIFER IBRAHIM		✓					
CHRISTINE DEMIRTSIAN	SECRETARY	✓					
GABRIEL KHANLIAN	PRESIDENT	✓					
Quorum: <u>6</u>		Total: <u>8</u>					

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature J.H.

Second Signer's Signature

Print/Type Name: Jason Hector

Print/Type Name: Gabriel Khanlian

Date: 5-23-23

Date: 5-23-23

December 26, 2023 | Order number 3137c3b0-a4a4-4120-9ad3-d63137752f0b



Microsoft 365 Family
\$99.99 | Subscription

Completed

[Manage subscription](#)

Total \$99.99

Paid with MasterCard **8938

[Hide details](#) ^

Shipping details

200 N. Spring St. #224
Los Angeles, ca, 90012-3238
US

Billing details

Subtotal	\$99.99
Tax	\$0.00
Total	\$99.99
Paid with	MasterCard **8938

Related links: [Print order](#) [Order help](#)

[Feedback](#)



NC Name: Porter Ranch Neighborhood Council Meeting Date: 17
 Budget Fiscal Year: 2022-23 Agenda Item No: 17
 Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve 2023-24 annual budget.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRIGHT AREGS		✓					
DAVID BALEN		✓					
HILDA SARKISYAN		✓					
JASON HECTOR	TREASURER	✓					
BECKY LEVEQUE		✓					
JENNIFER IBRAHIM		✓					
CHRISTINE DEMIRTSYAN	SECRETARY	✓					
GABRIEL KHANLIAN	PRESIDENT	✓					

Quorum: 6 Total: 8

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Treasurer's Signature: J.H. Second Signer's Signature:
 Print/Type Name: Jason Hector Print/Type Name: Gabriel Khanlian
 Date: 5-23-23 Date: 5-23-23



Invoice #PRNC 2023 1001
Number

Date October 1, 2023

Porter Ranch Neighborhood Council
P.O. Box 7337
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services: 3.94 hrs at \$132/hr	520.08
Developer services: .25 hrs at \$95/hr	23.75
Total Amount Due:	\$543.83

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
9/6/2023	Aliso study meetings on calendar	0.17
9/7/2023	Agenda and documents. Eblast draft	0.58
9/8/2023	Updated agenda, npg and meeting description. Eblast, Fb/Ig/Nd	0.34
9/11/2023	Add Neighborhood Watch meeting to calendar	0.17
9/12/2023	Revised agenda	0.17
9/18/2023	Update Board Page	0.17
9/22/2023	Open seat posting and advertising info	0.17
9/26/2023	Add open seats to news & update. Calendar: Shepherd loves local, pioneer day. Fb. Update agenda template. Farmers Market on Fb, news	0.67
9/28/2023	Email set up. Site Review. Update Resources, Contact Page. Investigate phone number	1.50
	Communications total	3.94
9/7/2023	Developer reorders board page	0.25



Invoice #PRNC 2023 1101
Number

Date November 1, 2023

Porter Ranch Neighborhood Council
P.O. Box 7337
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services: 3.85 hrs at \$132/hr	508.20
Developer services: 2 hrs at \$95/hr	190.00
Total Amount Due:	\$698.20

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
10/2/2023	Burglary warnings on FB/Ig	0.17
10/3/2023	Clean up on calendar	0.17
10/6/2023	Board Agenda. Eblast. Fb/Ig/Nd	0.50
10/11/2023	Granada Hills Street Faire on calendar. Remove open seats from news. Cancel meeting. Fb/Ig/Nd/ Eblast. Fb: mixed use, overdose at park	0.67
10/13/2023	Blood drive on calendar	0.17
10/23/2023	Calendar: Halloween events, time capsule, Christmas concert. Park sign on slider.	0.75
10/24/2023	Agenda. Eblast. Fb/IG/Nd	0.50
10/27/2023	Update open seat on news. 2 board member emails and on board page, add to CC contacts and template.	0.58
10/31/2023	Park on FB, Tree lighting on calendar	0.34
		3.85
10/17/2023	Developer restores search function	2.00



Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification Form

NC Name: Porter Ranch Neighborhood Council

Meeting Date:

Budget Fiscal Year: 2022-23

Agenda Item No: 17

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve 2023-24 annual budget.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRIGHT AREGS		✓					
DAVID BALEN		✓					
HILDA SARKISYAN		✓					
JASON HECTOR	TREASURER	✓					
BECKY LEVEQUE		✓					
JENNIFER IBRAHIM		✓					
CHRISTINE DEMIRTSYAN	SECRETARY	✓					
GABRIEL KHANLIAN	PRESIDENT	✓					
Quorum: 6		Total: 8					

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: J.H.	Second Signer's Signature:
Print/Type Name: Jason Hector	Print/Type Name: Gabriel Khanlian
Date: 5-23-23	Date: 5-23-23

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Porter Ranch Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) North Valley Family YMCA 95-1644052 CA 1/2/88
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 11336 Corbin Ave. Porter Ranch CA 91326
Organization Mailing Address *City* *State* *Zip Code*
- 1c) _____
Business Address (if different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
David Hartmire 818-271-5053 davidhartmire@ymcala.org
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- 3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

The YMCA conducts an annual Thanksgiving Baskets distribution to needy families in the north San Fernando Valley area. We collect funds and food items to distribute to 3600 low-income families during the third week of November. Families are identified by the School Principals and non-profit agencies we work with through our YMCA and childcare programs. Funding support from the Porter Ranch Neighborhood Council would help buy the turkeys, canned goods, and side dishes that are included in the meal baskets distributed to families at schools from the area including Porter Ranch Community, Castlebay, and Beckford schools.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

As noted above, funding will be used to support our annual YMCA Thanksgiving baskets program, to purchase needed food items to distribute meals to low-income families and individuals in our community, helping them to have a holiday meal for Thanksgiving. Each meal provided to families contains a Happy Thanksgiving flyer listing generous supporters who make this program possible. At the \$2,500 support level, we would include the Porter Ranch Neighborhood Council's name on the flyer, on the Recognition Wall located in the YMCA lobby, in our e-blasts, and in press releases sent to local media. We appreciate this support, which will reflect the spirit of our community to so man

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
N/A	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food Items	\$2,500	\$50,000
Truck Rental	\$	\$5,000
Bags, Supplies, Storage	\$	\$5,000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Granada Hills South, Granada Hills North, Northridge South, Chatsworth, Northridge West & Northridge East.

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Individual & Corporate Donations	\$80,000	\$80,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500

10a) Start date: 8 / 1 / 23 10b) Date Funds Required: 11 / 10 / 23 10c) Expected Completion Date: 11 / 13 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?


No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

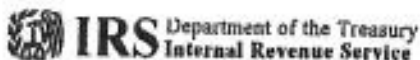
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
David Hartmire Executive Director  8/1/23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal REQUIRED*
Maihtili Patil Committee Chair & Board Member  8/1/23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248156166
July 05, 2011 LTR 4168C E0
95-1644052 000000 00

00015660

BODC: TE

YOUNG MENS CHRISTIAN ASSOCIATION
OF METROPOLITAN LOS ANGELES
METROPOLITAN LOS ANGELES
625 S NEW HAMPSHIRE AVE
LOS ANGELES CA 90005-1342

Employer Identification Number: 95-1644052
Person to Contact: MR GALLUPPI
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 23, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1988.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248156166
July 05, 2011 LTR 4168C E0
95-1644052 000000 00
00015661

**YOUNG MENS CHRISTIAN ASSOCIATION
OF METROPOLITAN LOS ANGELES
METROPOLITAN LOS ANGELES
625 S NEW HAMPSHIRE AVE
LOS ANGELES CA 90005-1342**

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



**S. A. Martin, Operations Manager
Accounts Management Operations**



NC Name: Portor Ranch Meeting Date: 11-8-23
 Budget Fiscal Year: 2023-24 Agenda Item No: 10
 Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve \$2500 for North Valley YMCA Thanksgiving Day Basket Program to distribute meals to low income families.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		X					
Bright Aregs					X		
David Balen		X					
Christine Demirtshian	Secretary	X					
Jason Hector	Treasurer	X					
Jennifer Ibrahim	2nd Signer	X					
Nune Gipson						X	
Becky Leveque	President	X					
Ibrahim Najamuddin						X	
Hilda Sarkisyan	Hilda Sarkisyan	X					
Vacant							
Board Quorum: 5							
	Total:	7			1	2	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: J. H.
 Print/Type Name: Jason Hector, Treasurer
 Date: 11/12/2023

Authorized Signature: Jennifer Ibrahim
 Print/Type Name: Jennifer Ibrahim, 2nd Signer
 Date: 11/12/2023

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Porter Ranch Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Granada Hills Community Foundation 46-3612720 California 01-23-2013
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) P.O. Box33844 Granada Hills Ca 91394
Organization Mailing Address *City* *State* *Zip Code*

1c) Same
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Madlena Minasian 818645-7799 Madlena.Realtor@gmail.com
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) *Attach Signed letter on School Letterhead* or 501(c)(3) Non-Profit (other than religious institutions) *Attach IRS Determination Letter*

3) Granada Hills Community Foundation Granada Hills Ca 91394
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The Granada Hills Community Foundation (GHCF) is hosting its 40th Holiday Parade scheduled for 12-3-23 on Chatsworth St.GH. This event is one of several ways GHCF enhances community cohesion and understanding by creating a fun and family-oriented event that includes and represents all aspects of Granada Hills and its surrounding areas. The event is open and free to the public. A \$2500 Sponsorship will promote awareness and highlight your NC as follows: 1) three street poll banners, 2) a sponsors luncheon for up to 5 representatives, 3) an opportunity to participate in the parade & 4) a special social media coverage. ■

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The Granada Hills Community Foundation's 40th Holiday Parade allows everyone to participate and enjoy the parade. It is estimated to draw a spectator crowd of over 10,000 people in a holiday celebration that enhances community cohesion and outreach. GHCF Holiday Parade supports the arts, bands, equestrian groups, service organizations, and children of all ages. Purpose: General support of the 2023 Holiday Parade is to cover expenses, i.e. banners,printing, advertising, permits, etc. The theme this year is Holidays in Cinema. Happy Holidays to you all, and we thank you in advance for your support.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses		
	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses		
	Requested of NC	Total Projected Cost
Material management materials and supplies, trash bins, street barricades	\$ 2500.00	\$ 35000.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: GHSNC, GHINC, PRNC, NENC, NSNC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Outreach	\$ 2500.00	\$
Sponsorship, participant fees, concessions, patches sold, DCA Fund	\$ 23300.00	\$
	\$	\$ 25300.00

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2500.00

10a) Start date: 09/28/23 10b) Date Funds Required: 11/04/23 10c) Expected Completion Date: 12/03/23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Madlena Minasian President GHCF Madlena Minasian 10-28-23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Emilie Koster Secretary GHCF Emilie Koster 10-2-23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUL 25 2014**

GRANADA HILLS COMMUNITY FOUNDATION
C/O JOHN F WEITKAMP
10724 WHITE OAK AVE
GRANADA HILLS, CA 91344

Employer Identification Number:
46-3612720
DLN:
17053296392013
Contact Person:
LINDA DANIELS ID# 75096
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 23, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 947

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Porter Ranch

Meeting Date: 11-8-23

Budget Fiscal Year: 2023-24

Agenda Item No: 11

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve \$500 for Granada Hills Community Foundation for the Holiday Parade on 12/3/2023.

Method of Payment: (Select One)

 Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		X					
Bright Aregs					X		
David Balen		X					
Christine Demirtshian	Secretary	X					
Jason Hector	Treasurer	X					
Jennifer Ibrahim	2nd Signer	X					
Nune Gipson						X	
Becky Leveque	President	X					
Ibrahim Najamuddin						X	
Hilda Sarkisyan	Hilda Sarkisyan	X					
Vacant							
Board Quorum: 6		Total: 7			1	2	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

J.H.

Authorized Signature:

Print/Type Name:

Jason Hector, Treasurer

Print/Type Name:

Jennifer Ibrahim, 2nd Signer

Date:

11/12/2023

Date:

11/12/2023