Monthly Expenditure Report



Reporting Month: April 2024 Budget Fiscal Year: 2023-2024

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$27365.29	\$8112.06	\$19253.23	\$0.00	\$2309.98	\$16943.25	

	Monthly Cash Flow Analysis								
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available				
Office		\$1262.06		\$0.00					
Outreach	\$22000.00	\$0.00	\$9103.23	\$0.00	\$9103.23				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00				
Neighborhood Purpose Grants	\$12000.00	\$6850.00	\$2150.00	\$0.00	\$2150.00				
Funding Requests Und	der Review: \$0.00	Encumbranc	es: \$2309.98	Previous Expendi	tures: \$14634.71				

			Expenditures			_
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	04/01/2024	Storage Unit	General Operations Expenditure	Office	\$189.00
2	IN PEACOCK PRINT LLC	04/24/2024	Motion to approve 2023-24 revised annual budget admin packet.	General Operations Expenditure	Office	\$222.44
3	Friends of PRCS	03/22/2024	Motion to approve \$5000 for NPG to Friends of Porter Ranch Community School for their 5 day STEM fair event to be held April 15 to April 19, 2024.	Neighborhood Purpose Grants		\$5000.00
4	LAPD Devonshire PALS	03/27/2024	Motion to approve \$1500 for NPG to LAPD Devonshire PALS Youth Center for computers, software, headphones, and instructor.	Neighborhood Purpose Grants		\$1500.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/18/2024	Motion to approve 2023-24 annual budget.	General Operations Expenditure	Office	\$387.61
6	Canoga Park Senior Citizens' Club	03/18/2024	Motion to approve \$350 for NPG to Canoga Park Senior Citizens Club for food at the RAP Salute to Recreation Senior Dance to be held on May 3, 2024 at Northridge Park Recreation Center.	Neighborhood Purpose Grants		\$350.00

7	PARTNERS IN DIVERSITY, INC.	04/16/2024	Motion to approve 2023-24 administrative packet annual budget.	General Operations Expenditure	Office	\$104.09
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/16/2024	Motion to approve revised 2023-24 administrative packet annual budget.	General Operations Expenditure	Office	\$358.92
	Subtotal:					\$8112.06

Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
	Subtotal: Outstanding	g				\$0.00	

Storage Etc. - Chatsworth 20550 Lassen Street Chatsworth, CA 91311 818-576-8955

Payment Receipt

Date Printed

April 1, 2024

Porter Ranch Neighborhood Council

Payment Date April 1, 2024 11:41 AM

P.O. Box 7337

Porter Ranch CA 91327-7337

Unit

D202

Receipt Number 109860

Paid Thru

April 30, 2024

By JW

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
04/01/24	D202	Rent 4/1-4/30	180.00	0.00	0.00	180.00	180.00	Master Card
04/01/24	D202	Insurance 4/1-4/30	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes	0.00
Payment (less tax)	189.00
Payment Subtotal	189.00
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	189.00

Current Account Balance

0.00

Paid By Master Card *****8938

Paid Thru Date April 30, 2024

Transaction Type Sale

Authorization 089789

Reference p1_txn_660affc0c8f89c8006c310d

I agree to pay the above amount according to the card issuer statement.

Peacock Print LLC

19360 Rinaldi St, Unit 392 Porter Ranch, CA 91326 562-732-2625 mary@peacockprintco.com www.marytheprinter.com

BILL TO

Hilda Sarkisyan Porter Ranch Neighborohood Council SHIP TO

Hilda Sarkisyan Porter Ranch Neighborohood

Council



INVOICE 2484

DATE 04/24/2024 TERMS Due on receipt

DUE DATE 04/24/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/22/2024	Name Badges	Name Badge - Dean Kirk White with digital print magnet backer	1	15.00	15.00T
04/22/2024	Name Plates	2" x 8" White Plash	11	9.00	99.00T
04/22/2024	Name Plates	2" x 5.75" Wite Plastic Tent BOARD ZES Black Engra ed	4	20.00	80.00T
		SUBTOTAL			194.00
		TAX			18.44
		SHIPPING			10.00
		TOTAL			222.44
		PAYMENT			222.44
		TOTAL DUE			\$0.00

Office of the City Clerk						201	(00 a)	
Administrative Services Division						To a		
Neighborhood Council (NC) Funding Prop	gram					रादिया	5	
Board Action Certification (BAC) Form			Meeting Date: 3-13-24 Agenda Item No: 8 ed 2023-24 administrative packet annual budget.					
NC Name: Porter Ranch								
Budget Fiscal Year: 2023-24 Board Motion and/or Public Benefit	Motion to appro	ve revise	d 2023-24	administra	ative pack	et annual b	udget.	
Statement (CIP and NPG):						☐ Board Member Reimbursement		
Method of Payment: (Select One)	☐ Check		☐ Credit Card te Count		☐ Board	Member Reimbu	irsement	
Recused Board Membe	ers must leave the room prio	r to any discu	ssion and may not	return to the ro	om until after t	he vote is comple	ete.	
Board Member's First and Last Name		Yes	No	Abstain	Absent	Ineligible	Recused	
Asaad Alnajjar		V						
Bright Aregs		V						
David Balen		V						
Christine Demirtshian	Secretary					·		
Jason Hector	Treasurer	V			7			
Jennifer Ibrahim	2nd Signer				V			
Nune Gipson		/						
Becky Leveque	President	V						
Ibrahim Najamuddin		V						
Hilda Sarkisyan	Vice President	V						
Tillua Garriayari								
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Annual Control of the Bush of the Bush of the Control of the Contr	 							
	<u> </u>							
			1					
	Total:	8			2			
Board Quorum: 6 We, the authorized signers of the above meeting was held in accordance with a meeting where a quorum of the Board w	e named Neighborhood Coull Il laws, policies, and procedu		nat the information we was approved b	n presented on by the Neighbor	this form is acco hood Council Bo	urate and comple pard, at a Brown	te, and that a pu Act compliant pu	
Authorized Signature 7. H			Authorized Sign	ature:	2	Maria Walio		
			Print/Type Nam	e: Jennife	er Ibrahim	, 2nd Sign	er	
	or, Treasurer		Date: 3/16	5/2024				

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

	TION I- APPLICANT INFORMATION Friends of Porter Ranch Community School	80	-0795741	Californ	ia	04/17/13
1a)	Organization Name	Fee	deral I.D. # (EIN#)	State of I	ncorporation	
1b)	12450 Mason Ave.	Po	rter Ranch		CA	Status (if applicable 91326
	Organization Mailing Address	Cit	y .		State	Zip Code
1c)	n/a	n/a			n/a	n/a
	Business Address (If different)	Cit	у		State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:					
	Shauna Isenberg	(3	10) 922-0330	sha	una@impa	actav.com
	Name	P	hone		Email	
2)	Type of Organization- Please select one: ☐ Public School (not to include private schools) Attach Signed letter on School Letterhead n/a	or	501(c)(3) Nor Attach IRS D	n-Profit <i>(oth</i> e terminati	er than religious on Letter	s institutions)
3)	Name / Address of Affiliated Organization (if appl	icable)	City		State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This proposal seeks financial support for the organization and execution of aninnovative and inclusive Science, Technology, Engineering, and Mathematics (STEM Fair, aimed at fostering a passion for STEM among students in our community. Bysecuring funding, we aim to provide a platform for students to explore STEMfields, showcase their projects, and interact with professionals, thereby inspiring the next generation of STEM leaders. The STEM Fair wil be a 5-day event culminating in a large community STEM Expo event consisting of: Project Exhibitions: Students present their projects to peers, educators and judges: Workshops: Interactivesessions on various STEM topics led by professionals; Discussions with STEM professionals; Competitions: Challenges designed to test and reward students' STEM skills &creativity; Award Ceremony Recognition of outstanding projects and participants.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

STEM education is crucial for preparing students for the challenges of the 21st century and for driving future innovations. Our organization proposes to host a STEM Fair that highlights the achievements of students from diverse backgrounds, encouraging inclusivity and representation in STEM, as well as fostering a sense of community among students, educators, and professionals, encouraging mentorship and ongoing engagement in STEM activities through hands-on experiences, competitions, and interactions with STEM professionals.

Personnel Related Expenses		Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
Non-Personnel Related Expe	enses	Requested of NC	Total Projected Cost
Workshops & Panels		\$5,000	\$10,000
(i.e. Professor Egghead	, Culinary Kids, Mad Science)		\$
		\$	\$
\mathbf{M} No \mathbf{Q} Yes If sthe implementation of this sp	any other Neighborhood Councils Yes, please list names of NCs: ecific program or purpose describe	ed in Question 4 contin	
sources or funding? (Including	NPG applications to other NCs)	No ☐ Yes If Ye	s, please describe:
Source of Funding		Amount	Total Projected Cost
		\$	\$
		\$	P
		is application: \$5,0	_₩
	rent or former relationship with a E Yes, please describe below:		
Name of NC Board Member		Relationshi	p to Applicant
) If ves. did you request that th	e board member consult the Office	of the City Attorney he	efore filing this application
	e board member consult the Office ote that if a Board Member of the		
✓ Yes □ No *(Please no participates in the discussion	ne board member consult the Office ote that if a Board Member of the ssion and voting of this NPG, the	NC has a conflict of in	terest and completes the
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: APR 17 2013

FRIENDS OF PORTER RANCH COMMUNITY SCHOOL 12450 MASON AVENUE PORTER RANCH, CA 91326 Employer Identification Number: 80-0795741 DLN: 17053052304043 Contact Person: SHEILA M ROBINSON ID# 31220 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: June 30 Public Charity Status: 170(b)(1)(A)(vi) Form 990 Required: Effective Date of Exemption: December 13, 2012 Contribution Deductibility: Yes Addendum Applies: No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

FRIENDS OF PORTER RANCH COMMUNITY

Sincerely,

Holly O. Paz

Director, Exempt Organizations Rulings and Agreements

Enclosure: Publication 4221-PC

Office of the City Clerk						- M	A1876
Administrative Services Division							
Neighborhood Council (NC) Funding Progr	ram					TOGTE	
Board Action Certification (BAC) Form				-13-24			
NC Name: Porter Ranch			Meeting Date: 3				
Sudget Fiscal Year: 2023-24	Motion to approv	10 CEOO	Agenda Item No	LUCANCE	of Porter F	Ranch Com	nmunity
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve School for their s	76 \$500 5-day S	TEM fair eve	ent to be h	icia Apin	io to ripiii	•
Method of Payment: (Select One)	■ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement
Recused Board Member	s must leave the room prior	to any discu	ote Count ussion and may not	return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		V					
Bright Aregs		V					
David Balen				V			
Christine Demirtshian	Secretary				V		
Jason Hector	Treasurer	1/					
Jennifer Ibrahim	2nd Signer		-		V		
	Zna oigno	V					
Nune Gipson	President		_			 	
Becky Leveque	Flesidetic	<u> </u>					
Ibrahim Najamuddin	Vice President	V					
Hilda Sarkisyan	Vice President	V				-	
		A18					
				12			
			_				
			_				
	Total	\$-7		1	2		
Board Quorum: O We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu	cil, declare t res. The abo	that the information	n presented on by the Neighbor	this form is acc	urate and comple pard, at a Brown	ete, and that a public Act compliant public
- Alexander de la companya del la companya de la co			Authorized Sign	ature:	7	7	
Authorized Signature 5. b Print/Type Name: Jason Hector	Treasurer		Print/Type Nam	e: Jennife	r Ibrahim,	2nd Signe	er
				16/2024			
Date: 3-17	3-24					NC	FP 101 BAC Rev0201:

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

SEC	TION I- APPLICANT INFORMATION					
1a)	LAPD Devonshire PALS Youth Co	enter	23-7270505	CA		05/15/2019
	Organization Name		Federal I.D. # (EIN#)	State of	Incorporation	Date of 501(c)(3) Status (if applicable
1b)	8721 Wilbur Ave.		Northridge)	CA	91326
	Organization Malling Address		City		State	Zíp Code
1c)						
	Business Address (If different)	· · · · · · · · · · · · · · · · · · ·	City		State	Zip Code
ld)	PRIMARY CONTACT INFORMATION:					
	Nancy Hofmeister 8	18-885-	6433 nar	ncy@de	vonshire-	pals.org
	Name		Phone	·	Email	
2)	Type of Organization- Please select one: Public School (not to Include private school Attach Signed letter on School Letter	ols) or	501(c)(3) No. Attach IRS D	n-Profit <i>(oth</i>)eterminati	er than religious on Letter	institutions)
3)	Name / Address of Affiliated Organization	(if applicabl	e) City		State	Zip Code

4) Please describe the purpose and intent of the grant.

The LAPD Devonshire PALS Youth Center (PALS) wants to expand and diversify our computer classes by offering additional computer-based programs such as typing, coding, animation, graphic arts, and other educational programs. We want to teach the youth basic computer skills. We are working to bridge the digital divide by providing diverse programs such as computer classes to the economically challenged youth in our community. Our commitment to STEM-based programs requires access to and the maintenance of computers, technological resources, software, and appropriately trained staff. We plan to acquire age-appropriate educational software and resources to enhance the learning experience of the PALS kids and expose them to creative arts while learning basic computer skills. It is important to purchase computers to ensure that the youth at PALS have access to computers to support their learning needs. We believe that access to computers is an essential tool for academic

How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The LAPD Devonshire PALS Youth Center (PALS) will use the funds provided by the Porter Ranch Neighborhood Council to purchase computers, educational and developmental software, equipment and hire an instructor to provide more programs at the PALS Youth Center. The funds generously donated will be used to ensure the computer programs are implemented properly. We will also execute training programs for the staff and youth to provide guidance on computer usage, basic coding skills, and other digital literacy aspects, ensuring that the children can maximize the benefits of their additional resources. Our programs aim to provide the youth with more opportunities and instill a sense of communal pride. By focusing on character building through our programs, we aspire to create a foundation that will empower the youth at the PALS Youth Center to become future leaders. PALS fosters connections between youth, young adults, community members, and law enforcement, establishing an environment that serves as a cornerstone for these youth to develop lasting relationships and trust with our LAPD. This grant will play a pivotal role in supporting these initiatives and furthering the positive impact on our neighborhood. We want to ensure that the programs provided to the community are at the highest quality and

nay also provide the Budget Outl Personnel Related Expenses		Requested of N	NC Total Projected Cost
Computer Instructor	m Transport and a section of Table 1 means and the part of the Table 1 means	\$1000.00	\$1000.00
		\$	\$
		\$	\$
Non-Personnel Related Expen	coc and a suit of the same of	Requested of N	10 T24 I D 11 T 12
New computers		According to the property of the control of the con	and the state of t
Computer software - new and updated programs		\$3000.00	\$3000.00
Headphones for 10 computers		\$500.00	\$500.00 \$500.00
No 🖸 Yes, If Ye	y other Neighborhood Council s, please list names of NCs: ific program or purpose descril		
rres or funding? (Including NF	PG applications to other NCs)		ntingent on any other factors If Yes, please describe:
			Total Projected Cost
		\$	\$
		\$	\$
	· · · · · · · · · · · · · · · · · · ·	.	<u> \$</u> 5,000.00
		Board Member of the	NC?
o you (applicant) have a curren No □ Yes If Yes			
o you (applicant) have a curren No □ Yes If Yes	t or former relationship with a l		NC?
o you (applicant) have a curren No □ Yes If Yes	t or former relationship with a l		
o you (applicant) have a curren No □ Yes If Yes	t or former relationship with a l		
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

PORTER RANCH NEGHBORHOOD COUNCIL GRANT:

PURPOSE AND INTENT OF GRANT

The LAPD Devonshire PALS Youth Center (PALS) wants to expand and diversify our computer classes by offering additional computer-based programs such as typing, coding, animation, graphic arts, and other educational programs. We want to teach the youth basic computer skills. We are working to bridge the digital divide by providing diverse programs such as computer classes to the economically challenged youth in our community. Our commitment to STEM-based programs requires access to and the maintenance of computers, technological resources, software, and appropriately trained staff. We plan to acquire age-appropriate educational software and resources to enhance the learning experience of the PALS kids and expose them to creative arts while learning basic computer skills. It is important to purchase computers to ensure that the youth at PALS have access to computers to support their learning needs. We believe that access to computers is an essential tool for academic success and future career opportunities for our youth. Due to budget constraints, our youth center lacks the infrastructure and funds to incorporate more computer classes daily. These children do not have these classes in school either. We hope to utilize our website, community engagement and professional development to ensure the youth who attend the PALS programs have the best possible resources available to them. These computers will play a crucial role in narrowing the educational gap and providing opportunities for the kids in our low-income community to thrive.

HOW WILL GRANT BE USED

The LAPD Devonshire PALS Youth Center (PALS) will use the funds provided by the Porter Ranch Neighborhood Council to purchase computers, educational and developmental software, equipment and hire an instructor to provide more programs at the PALS Youth Center. The funds generously donated will be used to ensure the computer programs are implemented properly. We will also execute training programs for the staff and youth to provide guidance on computer usage, basic coding skills, and other digital literacy aspects, ensuring that the children can maximize the benefits of their additional resources. Our programs aim to provide the youth with more opportunities and instill a sense of communal pride. By focusing on character building through our programs, we aspire to create a foundation that will empower the youth at the PALS Youth Center to become future leaders. PALS fosters connections between youth, young adults, community members, and law enforcement, establishing an environment that serves as a cornerstone for these youth to develop lasting relationships and trust with our LAPD. This grant will play a pivotal role in supporting these initiatives and furthering the positive impact on our neighborhood. We want to ensure that the programs provided to the community are at the highest quality and continue to be free of cost to the youth in our community.

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: JUL 0 2 2020

LAPD DEVONSHIRE POLICE ACTIVITY LEAGUE SUPPORTERS 8721 WILBUR AVE NORTHRIDGE, CA 91324

Employer Identification Number: 23-7270505 DLN: 29053045317030 Contact Person: MRS. JOHNSON ID# 31287 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990/990-EZ/990-N Required: Effective Date of Exemption: May 15, 2019 Contribution Deductibility: Yes Addendum Applies: No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

LAPD DEVONSHIRE POLICE ACTIVITY

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

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Director, Exempt Organizations Rulings and Agreements

Office of the City Clerk Administrative Services Division							godin ()	
Neighborhood Council (NC) Funding Progr	ram				6		TOG TE	SUN
Board Action Certification (BAC) Form					3-13-24			
NC Name: Porter Ranch					3-13-24	*		
Budget Fiscal Year: 2023-24			001500	Agenda Item N	to LAPD F	evonshire	PALS You	uth Center
Board Motion and/or Public Benefit Statement (CIP and NPG):	for compute	pprove \$1500 for NPG to LAPD Devonshire PALS Youth Centerers, software, headphones, and instructor.						
Method of Payment: (Select One)	E Check		1/	Count		□ Board	INICITIDE! NEUTIDO	
Recused Board Member	s must leave the roo	m prior	to any discuss	ion and may no			e vote is comple	Recused
Board Member's First and Last Name	Board Position	n	Yes	No	Abstain	Absent	Ineligible	Necuseu
Asaad Alnajjar			V		-			
Bright Aregs			1		-			
David Balen			V			-/		
Christine Demirtshian	Secretary		/			V		
Jason Hector	Treasurer		V			/		
Jennifer Ibrahim	2nd Signe	r	,			V		
Nune Gipson			V,					
Becky Leveque	President		V					
Ibrahim Najamuddin			V					
Hilda Sarkisyan	Vice Presid	ent	V	1				
Board Quorum: 6	1	Total:	8			2		
Board Quorum: 6 We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and	od Counc procedur		was approved		this form is accu hood Council Bo	rate and comple ard, at a Brown	te, and that a public Act compliant public
Authorized Signature J. 1+				Authorized Signature: Print/Type Name: Jennifer Ibrahim, 2nd Signer				
Print/Type Name: Jason Hecto	r, Treasurer							
Date: 3-13	Date: 3/16/2024					FP 101 BAC Rev02011		



Invoice #PRNC 2024 0301

Number

Date March 1, 2024

Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	387.61
Total Amount Due:	\$387.61

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
	News coverage of school capacity added to news. Police commission meeting, Aliso study meeting, senior dance on calendar. License plate readers on news. Archive old		
2/6/2024	news. PALS video	0.67	91.12
2/9/2024	Animal services on social. Valentine's, President's on social.	0.17	23.13
2/12/2024	Review resiliency graphics. Make recommendations about legibility, call to action17 NO CHARGE		
2/13/2024	Review resiliency graphics round 217 NO CHARGE		
2/13/2024	Agenda and docs. Eblast, Fb/lg/Nd	0.42	57.12
2/20/2024	Updated senior dance graphic. Neighborhood Watch. Sustainability zoom on calendar	0.25	34.00
2/22/2024	Resiliency on calendar, news, Fb/IG/Nd, Eblast. Add study members to CC list	0.92	125.12
2/27/2024	LAPD events on calendar. Email info to board member	0.42	57.12
	Total	2.85	387.61

leighborhood Council (NC) Funding Prog Soard Action Certification Form IC Name: Porter Ranch Neighborhood C			Meeting Date:	210,000,000			Of the
Judget Fiscal Year: 2022-23				17			
Soard Motion and/or Public Benefit itstement (CIP and NPG):	Motion budget.	to a	pprove	2023			
dethod of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Boardmembers m	sust leave the room prior to	A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Count on and may not re	turn to the room	until after the	vote is complete.	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRIGHT AREGS		V					
DAVID BALEN		V					
HILDA SARKISYAN		V					
JASON HECTOR	TREASURER	V					
BECKY LEVEQUE		V					
JENNIFER IBRAHIM		V					
CHRISTINE DEMIRTSHIAN	SECRETARY	V					
GABRIEL KHANLIAN	PRESIDENT	V					
							4
Quorum: 6	Total:	8					
Ve, the Treasurer and the Second Signer on nd that a public meeting was held in accompliant public meeting where a quorum	rdance with all laws, policies						
reasurer's Signature J. H.	\ \ \ 1		Second Signer's S	ignature	Len	11 1	-
rint/Type Name: Jason 1			Print/Type Name	: 60	Dre! 6	Sharling	
S-23-2	3		Date: 5	5-23-	23		

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Porter Ranch Neighborhood Council Name of NC from which you are seeking this grant: **SECTION I- APPLICANT INFORMATION** California 1/5/17 Canoga Park Senior Citizens' Club 80-0653543 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable) 1b) 7326 Jordan Ave. Canoda Park 91303 Organization Mailing Address Zip Code 1c) Business Address (If different) City State Zip Code 1d) PRIMARY CONTACT INFORMATION: 818-340-2633 Lorry Reeves LR5655@att.net Phone Name **Email** 2) Type of Organization- Please select one: 501(c)(3) Non-Profit (other than religious institutions) Public School (not to include private schools) Attach IRS Determination Letter Attach Signed letter on School Letterhead Canoga Park Senior Citizens' Club; 7326 Jordan Ave 91303 Canoga Park 3) Name / Address of Affiliated Organization (if applicable)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Your generosity will help fund the Salute to Recreation Senior Dance on May 3, 2024 at the Northridge Recreation Center.

City

State

Zip Code

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant will support the Salute to Recreation Senior Dance festivities in funding food and refreshments for the senior dance. The event is open to all community seniors and offers seniors an opportunity to socialize, dance. and meet new persons in their communities. Participation in this event offers the Neighborhood Council an opportunity to showcase their organization and its commitment to outreach to seniors throughout the surrounding area.

y also provide the Budget Outline on a separate sheet if necessary of Personnel Related Expenses	Requested of NC	Total Projected Cos
	\$	\$
	\$	\$
	S	S
Non-Personnel Related Expenses	Requested of NC	Total Projected Cos
Outback Catering	\$350	\$2800
Outback Catching	\$	S
	İ\$	\$
No Yes If Yes, please list names of NCs: CNC, Gine implementation of this specific program or purpose described	in Question 4 conting	HWNC, NSNC, NWNC, PRN
urces or funding? (Including NPG applications to other NCs) 🗹 No	o □ Yes If Ye	s, please describe:
Source of Funding	Amount	Total Projected Cos
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Date: FEB 0 2 2017

CANOGA PARK SENIOR CITIZENS CLUB 7326 JORDAN AVENUE CANOGA PARK, CA 91303-0000 Employer Identification Number: 80-0653543 DIN: 26053409001847 Contact Person: CUSTOMER SERVICE ID# 31954 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Form 990-PF Required: Yes Effective Date of Exemption: January 5, 2017 Addendum Applies: Yes

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

CANOGA PARK SENIOR CITIZENS CLUB

Sincerely,

Jeffrey I. Cooper

Director, Exempt Organizations

Rulings and Agreements

Enclosure: Addendum

CANOGA PARK SENIOR CITIZENS CLUB

ADDENDUM

If you have been in existence for at least three years and you have not filed a Form 990 return or notice for three consecutive years, you may soon receive a letter (Notice CP120A) that we automatically revoked your exempt status, as required by law, for failure to file a return or notice for three consecutive years. This letter will serve to reinstate your exempt status, so you will not need to re-apply. However, you may need to file the appropriate delinquent Forms 990 for all years you have operated as a tax-exempt organization.

Based on the information submitted with your application, we're treating your Form 1023-EZ as an application for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as shown in the heading of this letter, is the submission date of your application.

Office of the City Clerk Administrative Services Division							god (
Neighborhood Council (NC) Funding Progr	ram				*		शिक्षि	
Board Action Certification (BAC) Form					3-13-24			
NC Name: Porter Ranch				Meeting Date:				
Budget Fiscal Year: 2023-24	Motion to ap	Drov	o ¢ 350	Agenda Item No	Canoda	Park Senio	or Citizens	Club for
Board Motion and/or Public Benefit Statement (CIP and NPG):	food at RAP Northridge F	Salu	ite to Re	ecreation 5	enior Dani	e to be in	eld on May	0. 202 ; 4.
Method of Payment: (Select One)	E Check			☐ Credit Card		☐ Board	Member Kelmbi	rsement
Recused Board Member	s must leave the roo	m prior	to any discu	te Count ssion and may not	return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position		Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar			V.				<u></u>	
Bright Aregs			V.					
David Balen			V					
Christine Demirtshian	Secretary		,			V		
Jason Hector	Treasurer		V			,		
Jennifer Ibrahim	2nd Signer	r				1		
Nune Gipson			1/					
Becky Leveque	President	\top	1					
Ibrahim Najamuddin			1/					
Hilda Sarkisyan	Vice Preside	ent	1/					
Filida Sarkisyari								
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Board Quorum: 6 We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	named Neighborhoo laws, policies, and p	Total: d Counc rocedur	8 cil, declare the es. The above	hat the information we was approved	n presented on t by the Neighbori	his form is acc	urate and comple pard, at a Brown	te, and that a public Act compliant public
Authorized Circultura				Authorized Sign	nature:		2	
Authorized Signature J. H. Print/Type Name: Jason Hecto				Print/Type Name: Jennifer Ibrahim, 2nd Signer				
Print/Type Name: Jason Hecto Date: 3 - 1/3 - 2				Date: 3/16/2				
3-13-2	7						NC	FP 101 BAC Rev02013



Remit to: Partners In Diversity, Inc.

Partners In Diversity, Inc. P.O. Box 654 South Pasadena, CA 91031-0654

Neighborhood Council - Porter Ranch 19010 Castlebay Lane Porter Ranch, CA 91326

INVOICE

Invoice Amount	
<u>\$104.09</u>	

Payment Terms	Invoice Date
Net 10 Days	04/08/2024
Invoice No.	Customer No.
42290	2030

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Porter Ranch	Corporate	2030	Net 10 Days

Description	Туре	Units	Rate	Amount
Week ending: 03/17/2024 Libang, Cassandra J Minute Taker	Reg	3.50	\$29.74	\$104.09
		Total	This Week ending:	\$104.09

Reg: 3.5 OT: 0 DT: 0

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 42290

Office of the City Clerk						201	(00 a)	
Administrative Services Division						To a		
Neighborhood Council (NC) Funding Pro	gram					रादिया	5	
Board Action Certification (BAC) Form			Meeting Date: 3-13-24					
NC Name: Porter Ranch			Agenda Item No.	8				
Budget Fiscal Year: 2023-24 Board Motion and/or Public Benefit	Motion to appro	ve revise	d 2023-24	administra	ative pack	et annual b	udget.	
Statement (CIP and NPG):								
Method of Payment: (Select One)	☐ Check	☐ Credit Card te Count		☐ Board Member Reimbursement				
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David Balen		V						
Christine Demirtshian	Secretary					·		
Jason Hector	Treasurer	V			7			
Jennifer Ibrahim	2nd Signer				V			
Nune Gipson		/						
Becky Leveque	President	V		,			No.	
Ibrahim Najamuddin		V						
Hilda Sarkisyan	Vice President	1						
Tillua Sarkisyari								
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	Total:	- 8	-		2			
Board Quorum: 6 We, the authorized signers of the abov meeting was held in accordance with a meeting where a quorum of the Board w	e named Neighborhood Cou Il laws, policies, and procedu		nat the information we was approved b	n presented on by the Neighbor	this form is acci	urate and comple pard, at a Brown	te, and that a pu Act compliant pu	
Authorized Signature T. H			Authorized Sign	ature:	7 /			
			Print/Type Nam	Print/Type Name: Jennifer Ibrahim, 2nd Signer				
Date: Jason Heck	or, Treasurer		Date: 3/16	5/2024				



Invoice #PRNC 2024 0401

Number

Date April 1, 2024

Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	301.92
Developer services	57.00
Total Amount Due:	\$358.92

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
3/6/2024	Calendar: Neighborhood Watch, Day of the horse, Blockfest, Nature Preserve	0.34	46.24
3/7/2024	Call with Jason NO CHARGE	0.75	
	Update slider, video, Fb post, news, committees.		
3/7/2024	Facebook access.	0.25	34.00
3/9/2024	Agenda	0.17	23.12
3/11/2024	Meeting eblast. Fb/lg/Nd	0.34	46.24
	Update meeting document. Coffee with a cop, police		
3/13/2024	commission flyer.	0.17	23.12
3/14/2024	Update board page. Set up email, send instructions.	0.34	46.24
3/15/2024	Porter Ranch Living on news	0.36	48.96
3/20/2024	Set up PRNC projects. Remove newsletter archive	0.25	34.00
	Communications Total	2.22	301.92
	Developer creates new post category called PRNC projects, adds a new page for them to display on and		
3/21/2024	configures page.	0.50	47.50
3/14/2024	Developer updates meeting time on home	0.10	9.50

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