

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

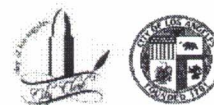
Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Porter Ranch Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>Granada Hills Community Foundation</u> <i>Organization Name</i>	<u>46-3612720</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>July, 25 2014</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>P.O. Box 33844</u> <i>Organization Mailing Address</i>	<u>Granada Hills</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91394</u> <i>Zip Code</i>
1c)	<u>Same</u> <i>Business Address (if different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Madlena Minasian</u> <i>Name</i>	<u>818-645-7799</u> <i>Phone</i>	<u>madlena.realtor@gmail.com</u> <i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead		or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter
3)	<u>Granada Hills Community Foundation</u> <i>Name / Address of Affiliated Organization (if applicable)</i>	<u>Granada Hills</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91394</u> <i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The intent of the grant is to be used for the 41st Annual Granada Hills Holiday Parade, a longstanding tradition that brings together our community to celebrate the holiday season. This year's theme, "Favorite Holiday Songs," will add a festive and nostalgic touch to the event. The Granada Hills Holiday Parade draws thousands of participants and spectators from the local area, showcasing marching bands, community groups, and local businesses. The grant will help cover general event expenses such as permits, signage, restrooms, and event advertising to ensure the success of this beloved celebration. The parade is scheduled for Sunday, December 8th, 2024.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant will be used to support the 41st Annual Granada Hills Holiday Parade, which serves as a significant community event, bringing together thousands of residents, families, and visitors from across the area. By funding key elements such as permits, signage, restrooms, and advertising, the grant will ensure that the event is accessible, safe, and well-organized for the public. The parade fosters community pride, strengthens local connections, and provides a platform for local organizations, schools, and businesses to showcase their contributions. By celebrating together through a theme of "Favorite Holiday Songs," the event promotes unity and creates a positive, inclusive experience for people of all ages and backgrounds, benefiting the public at large.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None	\$None	\$None
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Total Expenses for Holiday Parade	\$up to 500.00	\$35,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: GHSNC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
GHSNC	\$up to 1,500.00	\$
Sponsorships, Neighborhood Councils, Application Fees	\$up to \$25,000.00	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$500.00

10a) Start date: 12/08/2024 10b) Date Funds Required: 11/14/2024 10c) Expected Completion Date: 12/08/2024
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Madlena Minasian President Madlena Minasian 10/23/24
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Emilie Koster Secretary Emilie Koster 10-23-24
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form