



# PORTER RANCH neighborhood council

President Becky Leveque; Vice President Hilda Sarkisyan  
Secretary Christine Demirtshian; Treasurer Jason Hector; 2<sup>nd</sup> Signer Jennifer Ibrahim David  
Balen; Asaad Alnajjar; Bright Aregs; Nune Gipson; Ibrahim Najamuddin; Dean Kirk

## PORTER RANCH NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

**WEDNESDAY, OCTOBER 9, 2024 @ 6:00 pm**

**Castlebay Lane Charter Elementary—Performing Arts Center  
19010 Castlebay Lane, Porter Ranch, CA 91326**

- 1-Meeting call to order.
- 2- Roll Call and determination of quorum. 7 members present, 4 absent. We have quorum.

Board Member's First and Last Name	Board Position	Present	Absent
Asaad Alnajjar		x	
Bright Aregs		x	
David Balen		x	
Christine Demirtshian	Secretary		x
Nune Gipson		x	
Jason Hector	Treasurer	x	
Jennifer Ibrahim	2nd Signer		x
Becky Leveque	President		x
Ibrahim Najmuddin			x
Dean Kirk		x	
Hilda Sarkisyan	Vice President	x	

- 3- Pledge of Allegiance.
- 4- President's Comments—Becky Leveque
- 5- Updates from representatives of Elected Officials, City Departments and City Attorney.
  - Lorena from CD12 office shared license plate reader cameras have been installed in the district. Communities can purchase cameras for \$15,000-\$19,000. Ben Pac is the contact person for purchases. Cameras are covered by discretionary funds.
  - Savannah from the county shared Beyond the Walls which is a meeting about mental health resources on Saturday October 12th 12-2pm at El Cariso Park. There will also be neutering and micro-chipping at the event
- 6- Budget Advocates Report.
  - Brian shared that they are setting up committees to talk to departments.
- 7- Treasurer's Report—Jason Hector
  - Jason shared that the current balance is \$36,972. NPG budget is \$5,000.
- 8- Motion to approve July 2024 MER – Attachment A

Motion to approve July 2024 MER by Jason, second by Assad. Motion passes.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs						x
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President				x	
Dean Kirk		x				
Hilda Sarkisyan	Vice President	x				

9- Motion to approve August 2024 MER – Attachment B

Motion to approve August 2024 MER by Jason, second by Assad. Motion passes.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs						x
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President				x	
Dean Kirk		x				
Hilda Sarkisyan	Vice President	x				

10- Motion to approve September 2024 MER – Attachment C

Motion to approve September 2024 MER by Jason, second by David. Motion passes.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs						x
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President				x	
Dean Kirk		x				
Hilda Sarkisyan	Vice President	x				

11- Motion to approve minutes from July 10, 2024, general board meeting -- Attachment D

Dean wants to amend the motion. Motion passes to table the motion.

12- Discussion and possible action to remove suspended board member Bright Aregs from the Porter Ranch Neighborhood Council due to not completing code of conduct.

Motion to table motion passes.

13- Discussion and possible action to appoint an alternate signer.

David volunteers to be an alternate signer. Assad moved to appoint David as alternate signer. Jason seconds it. Motions passes.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs						x
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President				x	
Dean Kirk		x				
Hilda Sarkisyan	Vice President	x				

14- Discussion and motion to approve Wendy Moore / Moore Business Results (MBR) as our provider of online outreach and communication services with a monthly expenditure amount not to exceed \$300 per month. (City Clerk to execute professional agreement with MBR on our behalf). Attachment E

David asked how billing works. Jason clarified how it works.

Motion to approve Wendy Moore / Moore Business Results (MBR) as our provider of online outreach and communication services with a monthly expenditure amount not to exceed \$300 per month. (City Clerk to execute professional agreement with MBR on our behalf)

Dean leaves meeting at 6:52pm. Dean leaves a letter of resignation. Quorum is lost and motion tabled.

15- Discussion and possible motion to approve NPG up to \$5000 to Devonshire is SOLID for renovations and furniture for volunteer trailer— Attachment F. Motion is tabled.

16- Discussion and possible motion to approve NPG up to \$5000 to Parents, Educator/Teachers & Students in Action for workshops—Attachment G. Motion is tabled.

17- Discussion and possible motion to approve NPG up to \$5000 to Meals in Motion for cooking classes— Attachment H. Motion is tabled.

18- Discussion and possible motion to approve NPG up to \$5000 to North Valley Family YMCA for Thanksgiving baskets— Attachment I. Motion is tabled.

19- Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person

-Wendy shares that she hopes that NPG funding will be in the community.

-David shared about an event on Sunday November 10th from 10-3 called Political Collectibles Shows and Sale

-David Balen shared that one of the barriers for new park is the upkeep to take care of it.

20- Board member announcements.

-Hilda calls to the community to have anyone communicate with the community to join the PRNC.

-Assad shared that he attended the Congress of Neighborhoods but attendance was low. Two items that were discussed were the issue of street take over and wire theft.

-Jason shared that bird nesting season has ended and will be able to resume park brush removal project.

21- Meeting Adjournment.

Meeting is adjourned at 7:10 pm.