
President Becky Leveque; Vice President Hilda Sarkisyan
Secretary Christine Demirtshian; Treasurer Jason Hector; 2nd Signer Jennifer Ibrahim
David Balen; Asaad Alnajjar; Bright Aregs; Nune Gipson; Ibrahim Najamuddin; Dean Kirk

Rev. 04-23-2024

PORTER RANCH NEIGHBORHOOD COUNCIL

"IN-PERSON" GENERAL BOARD MEETING AGENDA

WEDNESDAY, MAY 8, 2024 @ 6:00 pm

Castlebay Lane Charter Elementary—Performing Arts Center
19010 Castlebay Lane, Porter Ranch, CA 91326

This Agenda and all attachments can be downloaded at: <https://prnc.org/meetings>

General Public Comment – As noted in the meeting Agenda, there is an item dedicated to Public Comment on Items not on the Agenda, but within the purview of the Board. When the item comes up during the course of the meeting, the presiding officer will ask if any member of the public wishes to address the Board regarding any issue that is NOT on the agenda but is within the domain of the Board's actions and capabilities. At that time, the meeting attendees can electronically "raise their hand" to speak using the same procedure described above. Please note that under the Brown Act, the Board is prevented from discussing or acting on a matter that is brought to its attention during the General Public Comment period. However, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer at his or her discretion.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Material Provided During the Meeting – In some instances, invited speakers may bring material with them to be provided to the Board during the meeting. With online meetings, this material will likely be sent to the Board as an email attachment so it can be presented and displayed during the online meeting. If members of the public wish to receive copies of this material via email before the meeting begins, please send an email to the Board secretary at Secretary@PRNC.org and ask for copies of materials provided. Materials provided to the Board no less than two hours of the meeting will be emailed to all those who request them before the meeting begins. Material provided to the Board within less than two hours of the start of the meeting will be emailed to those who requested them after the meeting. All materials presented during the meeting will be included with the meeting minutes, which are then posted on the PRNC meetings page.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org



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1- Meeting call to order

Meeting called to order at 6:00pm

2- Roll Call and determination of quorum

Roll call was taken as follows present and absent. Quorum was established.

Board Member’s First and Last Name	Board Position	Present	Absent
Asaad Alnajjar		X	
Bright Aregs			X
David Balen		X	
Christine Demirtshian	Secretary		X
Nune Gipson		X	
Jason Hector	Treasurer	X	
Jennifer Ibrahim	2nd Signer		X
Becky Leveque	President	X	
Ibrahim Najmuddin		X	
Dean Kirk		X	
Hilda Sarkisyan	Vice President	X	

3- Pledge of Allegiance

4- Updates from representatives of Elected Officials, City Departments and City Attorney – 20 minutes

Collin from John Lees office mentioned that there is a moratorium of dog breeding permits. Ever table meals program that provides meals 5 times a week to senior citizens is reinstated. Conversations with Council event will be held on May 20th the Child Resource Center.

Joel the NEA mentioned that the City Council is confirmed new general manager Carmen Cheng. City Clerk May 20th final date is the final date for an event approval application. June 20th is the last day for bank card transactions application.

Homeless liaison for a meet and greet form will go out.



5- Treasurer’s Report – 2 minutes

As of 5/8, the budget is as follows: \$16,793. Some of the budget will be allotted to the trash can. Bank card will stop working on June 20th.

6- Motion to approve March 2024 MER – Attachment A

Motion to approve March 2024 MER – Attachment A was made by Jason and second by Assad. Motion was passed with 8 yes and 3 absent. Motion passes.

Board Member’s First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		X					
Bright Aregs					X		
David Balen		X					
Christine Demirtshian	Secretary				X		
Nune Gipson		X					
Jason Hector	Treasurer	X					
Jennifer Ibrahim	2 nd Signer				X		
Becky Leveque	President	X					
Ibrahim Najmuddin		X					
Dean Kirke		X					
Hilda Sarkisyan	Vice President	X					

7- Motion to approve April 2024 MER – Attachment B

Motion to approve April 2024 MER – Attachment B was made by Jason and second by David. Motion was passed with 8 yes and 3 absent. Motion passes.

Board Member’s First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs					x		
David Balen		x					
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer				x		
Becky Leveque	President	x					
Ibrahim Najmuddin		x					
Dean Kirke		x					



Hilda Sarkisyan	Vice President	x					
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8- Discussion and motion to approve transfer of \$7000 to PRNC Special Funds Brush Abatement Account for Community Improvement Project.

Motion approve transfer of \$7000 to PRNC Special Funds Brush Abatement Account for Community Improvement Project was made by Jason and second by David.

Community member asked if there was a way to not hinder budget with Granada Hills Neighborhood Council.

Motion passes with 8 yes and 3 absent.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs					x		
David Balen		x					
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer	x			x		
Becky Leveque	President	x					
Ibrahim Najmuddin		x					
Dean Kirke		x					
Hilda Sarkisyan	Vice President	x					

9- Discussion and motion to approve up to \$1500 for board retreat to be held at location and date to be determined.

Motion to approve up to \$1500 for board retreat to be held at location and date to be determined was made by Hilda and second by David. Motion was passed with 8 yes and 3 absent.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs					x		
David Balen		x					
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer				x		



Becky Leveque	President	x					
Ibrahim Najmuddin		x					
Dean Kirke		x					
Hilda Sarkisyan	Vice President	x					

10- Discussion and Possible Action on SB411 Council File 23-1114 regarding possibility of allowing teleconferencing meeting option for community members excluding board members; to increase community engagement. Many presenters and community partners are unable to attend in person due to time constraints and travel challenges. Taking this action allows stakeholders, community partners and vendors the ability to meet efficiently and allows serving Porter Ranch residents.

Assad discusses this SB411 will increase community participation and parent involvement.

Gary from the community mentions that once approved that an online quorum must be met.

Ibrahim will lead the research of the different options of SB411.

President Becky creates an ad hoc committee with Ibrahim as the chair and co-chair with Assad.

11- Motion to approve minutes for March 15, 2024 meeting. – Attachment C

Motion to approve minutes for March 15, 2024 meeting. – Attachment C made by Becky and second by Jason. Motion was passed with 8 yes and 3 absent.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs		x			x		
David Balen							
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer						
Becky Leveque	President						
Ibrahim Najmuddin		x					
Dean Kirke		x					
Hilda Sarkisyan	Vice President	x					

12- Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person

Taryn mentions that she is proposing a monitoring system that measures different pollutants. This will include community members to report different pollutants or odors.



Public comment from Stephen from PESA a program that provides tutoring for 9th to high school.
13- Board member comments

Vice President Hilda discusses the importance of engaging with community. She attended the Boys and Girls ribbon cutting, Porter Ranch Middle School, Senior Dance, Solid Breakfast, BlockFest, and Logix

Assad discusses item Measure HLA which brings funding to LA Mobility 2035.

14- Meeting Adjournment

Meeting was adjourned at 7:45 pm. Motion by Dean second by Hilda

Notes: 1. Time allocations for agenda items are approximate and may be changed at the discretion of the Board President.

2. Consent Calendar Items are voted on as a single Board vote without Board discussion. However, any Board member or a Stakeholder may request that an item on the Consent Calendar be pulled from the Calendar to be discussed and voted on separately. Prior to voting on the Consent Calendar, the Board President will ask if any Board member or Stakeholder wishes to remove an item from the Calendar to be placed on the Agenda for discussion and a separate vote. After any items are identified and removed, the Board will proceed with voting on the remaining Consent Calendar items without Board discussion. The items pulled from the Calendar will then be discussed and voted on individually thereafter.

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting, may be viewed at www.prnc.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary at Secretary@PRNC.org.

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For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at www.prnc.org.