

# Monthly Expenditure Report



Reporting Month: July 2024

Budget Fiscal Year: 2024-2025

NC Name: Porter Ranch  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$1186.35	\$30813.65	\$591.10	\$0.00	\$30222.55

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$1186.35	\$20813.65	\$591.10	\$20222.55
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	07/01/2024	Storage rental	General Operations Expenditure	Office	\$189.00
2	RALPHS #0127	07/08/2024	Meeting food	General Operations Expenditure	Office	\$183.95
3	RALPHS #0127	07/10/2024	Meeting Water	General Operations Expenditure	Office	\$9.40
4	Los Angeles Unified School District	07/03/2024	The NC has not submitted the 24-25 Admin Packet. The payment is due to LAUSD -Los Angeles Unified School District. Payment is due 7/9.	General Operations Expenditure	Office	\$804.00
<b>Subtotal:</b>						<b>\$1186.35</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	07/26/2024	Motion to approve 2024-2025 administrative packet.	General Operations Expenditure	Office	\$591.10
<b>Subtotal: Outstanding</b>						<b>\$591.10</b>

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

# Payment Receipt

Porter Ranch Neighborhood Council

Date Printed July 1, 2024  
Payment Date July 1, 2024 11:19 AM

P.O. Box 7337  
Porter Ranch CA 91327-7337

Unit D202  
Receipt Number 111784  
Paid Thru July 31, 2024  
By JW

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
07/01/24	D202	Rent 7/1-7/31	180.00	0.00	0.00	180.00	180.00	Master Card
07/01/24	D202	Insurance 7/1-7/31	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes 0.00  
Payment (less tax) 189.00  
Payment Subtotal 189.00  
Credits Applied 0.00  
Refunds Applied 0.00  
Total Applied to Account 189.00

Current Account Balance 0.00  
Paid By Master Card \*\*\*\*\*8938  
Paid Thru Date July 31, 2024

Transaction Type Sale

Authorization 018901  
Reference p1\_txn\_6682f34a5f864a3ef15d4bc

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_



FRESH  
FOR  
EVERYONE.

19761 Rinaldi St.  
(818) 832-5955

Your cashier was Nataya B

MED TRAY	31.99 F
MED TRAY	31.99 F
CLBRTN PLTR	39.99 F
CLBRTN PLTR	39.99 F
CLBRTN PLTR	39.99 F
RALPHS rewards CUSTOMER TAX *****13759	0.00
**** BALANCE	183.95

Northridge CA 91326

MASTERCARD Purchase

\*\*\*\*\*4937 - H

REF#: 077772 TOTAL: 183.95

AID: A000000041010

TC: C2FC3763CCA88085

NO MASTERCARD	183.95
CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 5

07/08/24 11:49am 127 35 3 606

TRY OUR PHARMACY (818) 832-3156  
MGR: LUCTA QUINONES-SOLANO (818) 832-5955  
THANK YOU FOR SHOPPING AT RALPHS!

Fresh opportunity awaits  
Join our team today!



join.ralphs.com  
www.ralphs.com





FRESH  
FOR  
EVERYONE.

19781 Rinaldi St.  
(818) 832-5955  
Your cashier was CHEC 552

	KRO PURIFIED WATERRC	3.50 F
	CA REDEM VAL	1.20 F
SC	RALPHS SAVED YOU	0.99
	KRO PURIFIED WATERRC	3.50 F
	CA REDEM VAL	1.20 F
SC	RALPHS SAVED YOU	0.99
RALPHS	rewards CUSTOMER	*****3759
	TAX	0.00
	**** BALANCE	9.40

Northridge CA 91326  
MASTERCARD Purchase  
\*\*\*\*\*4937 - H  
REF#: 077529 TOTAL: 9.40  
AID: A00LGD0041010  
TC: 900756357ECC5C8C

	MASTERCARD	9.40
	CHANGE	0.00
	TOTAL NUMBER OF ITEMS SOLD =	4
	RALPHS rewards SAVINGS	\$1.98
	TOTAL COUPONS	\$ 1.98

07/10/24 04:51pm 127 552 115 999999552

\*\*\*\*\*  
Annual Card Savings \$289.16  
\*\*\*\*\*  
Fuel Points Earned Today: 7  
Total July Fuel Points: 149  
\*\*\*\*\*

**Apply Now**  
Earn \$100 Statement Credit  
when you spend \$500 with your card  
in the first 90 days\* and  
get up to 5% CASH BACK  
on eligible net purchases\* with your  
Ralphs Rewards World Elite Mastercard

APPLY TODAY!  
[www.RalphsMastercard.com/42472](http://www.RalphsMastercard.com/42472)

\*Restrictions apply, see website  
for details.

\*\*\*\*\*  
With Card & Coupons  
! VERIFIED TOTAL SAVINGS \$ 1.

TRY OUR PHARMACY (818) 832-3156  
MGR: LUCIA GUINDRES-SOLANO (818) 832-5955  
THANK YOU FOR SHOPPING AT RALPHS!

Fresh opportunity awaits  
Join our team today!  
#ERA

[jobs.ralphs.com](http://jobs.ralphs.com)  
[www.ralphs.com](http://www.ralphs.com)

\*\*\* Check Cart \*\*\*



NC Name: Porter Ranch Meeting Date: July 10, 2024  
 Budget Fiscal Year: 2024 - 2025 Agenda Item No: 10

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve 2024-25 administrative packet.

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

**Vote Count**

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar					✓		
Bright Aregs					✓		
David Balen		✓					
Christine Demirtshian	Secretary				✓		
Nune Gipson		✓					
① Jason Hector	Treasurer	✓					
Jennifer Ibrahim	Second Signer				✓		
Lowell Dean Kirk		✓					
Becky Leveque	President	✓					
Ibrahim Najamuddin					✓		
② Hilda Sarkisyan	Vice President	✓					
Board Quorum: 6		Total: 6			5		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: <u>J.H.</u>	Authorized Signature:
Print/Type Name: <u>Jason Hector, Treasurer</u>	Print/Type Name: <u>Jennifer Ibrahim, 2nd Signer</u>
Date: <u>7/11/24</u>	Date: <u>7/12/2024</u>



Office of the City Clerk – Administrative Services Division  
Neighborhood Council Funding Program  
Proxy Authorization Form

For Porter Ranch Neighborhood Council

Date: 7/2/2024

Motion/Action:

The NC has not submitted the 24-25 Admin Packet. The payment is due to LAUSD-Los Angeles Unified School District

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Los Angeles Unified School District	2025A-15255	7/10/24-12/4/2024	\$804.00
<b>Total</b>			\$804.00

Reason for Proxy Authorization: \_\_\_\_\_

The NC has not submitted the 24-25 Admin Packet. The payment is due to LAUSD-Los Angeles Unified School District. Payment is due on 7/9/2024.

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: Mariel Camilo

Title: NC Funding Representative

Signature: Mariel Camilo Date: 7/3/2024

Authorization: Janet A. Hernandez

Title: NC Funding Supervisor

Signature: Signed with ClerkSign Date: 7/3/2024

*Janet Hernandez*  
Jul 03, 2024 9:52AM





# INVOICE

LOS ANGELES UNIFIED SCHOOL DISTRICT

Facilities Real Estate & Asset Development  
Real Estate and Business Development Department  
333 S. Beaudry Avenue, 1st Floor  
Los Angeles, CA 90017

INVOICE NUMBER

**2025A - 15255**  
PERIOD A 2025

INVOICE DATE: 07/02/2024  
INVOICE DUE: 07/09/2024  
APPLICATION NO.: 24740  
AGENT: SEAN DEAN  
OFFICE: (213) 241- 6900 | M - F | 8am - 4pm  
EMAIL: sean.dean@lausd.net

<b>TO PERMITEE:</b> ATTN: JASON HECTOR <b>PORTER RANCH NEIGHBORHOOD COUNCIL</b> P.O. BOX 7337 PORTER RANCH, CA 91326 PH: 8183579658 CELL: 8183579658 JASONHECTOR@PRNC.ORG	<b>ORGANIZATION:</b> PORTER RANCH NEIGHBORHOOD COUNCIL <b>TYPE OF ACTIVITY:</b> GENERAL BOARD MEETING <b>PARTICIPANT AGE RANGE:</b> 21-100 <b>SCHOOL:</b> CASTLEBAY ES <b>FACILITY:</b> AUDITORIUM
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ITEM NO.	DESCRIPTION	BILLABLE TIME	RATE	QTY	TOTAL
1000	Facility Use (Auditorium - Hourly Rate)	18 hrs	\$38/hr	1	\$684.00
3000	Supplies (Daily Rate)	6 days	\$5/day	1	\$30.00
4000	Application Processing Fee		\$90.00	1	\$90.00
<b>Remarks:</b>					
<ul style="list-style-type: none"> <li>The Permit Office only accepts payment in the exact amount with a <b>Cashier's Check or Money Order</b> payable to L.A.U.S.D.</li> <li>Payment must be received by the Due Date on the invoice or payment slip.</li> <li><b>Payment must be submitted with payment slip and in exact amount.</b></li> </ul>					
SUBTOTAL					\$804.00
OTHER/ADJUSTMENTS					
TOTAL					\$804.00

PERMITEE: ATTN: JASON HECTOR

Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91326

**Payable To: LOS ANGELES UNIFIED SCHOOL DISTRICT**  
Mail To: Los Angeles Unified School District  
C/o Real Estate and Business Development Department  
333 S. Beaudry Ave, 1st Floor  
Los Angeles, CA 90017

## PAYMENT SLIP

**2025A - 15255**

Application: 24740 INVOICE NUMBER  
**07/09/2024**

PAYMENT DUE DATE

**AMOUNT DUE: \$804.00**

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