

# Monthly Expenditure Report



**Reporting Month: October 2024**

**Budget Fiscal Year: 2024-2025**

**NC Name: Porter Ranch  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37466.18	\$605.01	\$36861.17	\$0.00	\$0.00	\$36861.17

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$605.01	\$18317.46	\$0.00	\$18317.46
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3077.53	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	10/01/2024	Storage unit	General Operations Expenditure	Office	\$206.00
2	RALPHS #0127	10/08/2024	Meeting food	General Operations Expenditure	Office	\$94.97
3	RALPHS #0127	10/09/2024	Meeting water	General Operations Expenditure	Office	\$6.20
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/03/2024	Motion to approve 2024/25 annual budget.	General Operations Expenditure	Office	\$297.84
<b>Subtotal:</b>						<b>\$605.01</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

# Payment Receipt

Porter Ranch Neighborhood Council

Date Printed October 1, 2024  
Payment Date October 1, 2024 12:15 PM

P.O. Box 7337  
Porter Ranch CA 91327-7337

Unit D202  
Receipt Number 113735  
Paid Thru October 31, 2024  
By AS

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
10/01/24	D202	Rent 10/1-10/31	197.00	0.00	0.00	197.00	197.00	Master Card
10/01/24	D202	Insurance 10/1-10/31	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes 0.00  
Payment (less tax) 206.00  
Payment Subtotal 206.00  
Credits Applied 0.00  
Refunds Applied 0.00  
Total Applied to Account 206.00

Current Account Balance 0.00  
Paid By Master Card \*\*\*\*\*8938  
Paid Thru Date October 31, 2024

Transaction Type Sale

Authorization 051900  
Reference p1\_txn\_66fc4a4f01f533740526a29

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_



FRESH  
FOR  
EVERYONE.

19781 Rinaldi St.  
(818) 832-5955  
Your cashier was Cassandra B

DELI TRAY	31.99 F
DELI TRAY	31.99 F
DELI TRAY	30.99 F
RALPHS rewards CUSTOMER	*****3759
TAX	0.00
**** BALANCE	94.97

Northridge CA 91326  
MASTERCARD Purchase  
\*\*\*\*\*4937 - H  
REF#: 013151 TOTAL: 94.97  
AID: A000000041010  
TC: A3340F7A900AE783

MASTERCARD	94.97
CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 3  
10/08/24 02:26pm 127 35-3 679

\*\*\*\*\*  
Annual Card Savings \$358.86  
\*\*\*\*\*

Fuel Points Earned Today: 95  
Total Oct Fuel Points: 95  
\*\*\*\*\*

TRY OUR PHARMACY (818) 832-3156  
MGR: LUCIA QUINONES-SOLANO (818) 832-5955  
THANK YOU FOR SHOPPING AT RALPHS!

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jobs.ralphs.com  
www.ralphs.com



FRESH FOR EVERYONE.

19781 Rinaldi St.  
(818) 832-5955

Your cashier was CHEC 500

	AMT WATER	RC	2.50 F
	CA REDEM VAL		0.60 F
SC	RALPHS SAVED YOU	1.29	
	AMT WATER	RC	2.50 F
	CA REDEM VAL		0.60 F
SC	RALPHS SAVED YOU	1.29	
RALPHS	rewards CUSTOMER	*****3759	
	TAX		0.00
	**** BALANCE		6.20

Northridge CA 91326  
MASTERCARD Purchase  
\*\*\*\*\*4937 - H  
REF#: 057935 TOTAL: 6.20  
AID: A000000041010  
TC: A84749C71F476055

	MASTERCARD	6.20
	CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =		4
RALPHS rewards SAVINGS	\$2.58	
TOTAL COUPONS	\$ 2.58	

10/09/24 04:47pm 127 500 42 999999500

\*\*\*\*\*  
Annual Card Savings \$361.44  
\*\*\*\*\*  
Fuel Points Earned Today: 5  
Total Oct Fuel Points: 100  
\*\*\*\*\*

**Apply Now**  
Earn \$100 Statement Credit  
when you spend \$500 with your card  
in the first 90 days\* and  
get up to 5% CASH BACK  
on eligible net purchases\* with your  
Ralphs Rewards World Elite Mastercard

APPLY TODAY!  
[www.RalphsMastercard.com/42472](http://www.RalphsMastercard.com/42472)

\*Restrictions apply, see website  
for details.

\*\*\*\*\*  
With Card & Coupons  
! VERIFIED TOTAL SAVINGS \$ 2.

TRY OUR PHARMACY (818) 832-3156  
MGR: LACIA QUINONES-SOLANO (818) 832-5955  
THANK YOU FOR SHOPPING AT RALPHS!

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Join our team today!  
NER#



Invoice #PRNC 2024 1001  
Number

Date October 1, 2024

Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Please remit to:  
  
Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

Communications services	297.84
<b>Total Amount Due:</b>	<b>297.84</b>

Thank you for your business. We appreciate working with you.  
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.  
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
9/4/2024	Neighborhood watch and police academy on calendar	0.17	23.12
9/5/2024	Agenda & Docs. Congress on calendar. Eblast. Fb/Ig/Nd	0.67	91.12
9/6/2024	Meeting docs	0.17	23.12
9/10/2024	PALS bingo & golf on calendar. Meeting cancelled on calendar, Fb/Ig/Nd Eblast	0.34	46.24
9/11/2024	cancellation notice	0.17	23.12
9/19/2024	North Valley Summit on calendar, Fb/Ig/Nd	0.25	34.00
9/20/2024	Coffee with a cop on calendar, Fb/Ig/Nd. Summit eblast	0.25	34.00
9/25/2024	Break in news, service academy on social	0.17	23.12
	<b>Total</b>	<b>2.19</b>	<b>297.84</b>



NC Name: Porter Ranch Meeting Date: July 10, 2024  
 Budget Fiscal Year: 2024 - 2025 Agenda Item No: 10

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve 2024-25 administrative packet.

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar					✓		
Bright Aregs					✓		
David Balen		✓					
Christine Demirtshian	Secretary				✓		
Nune Gipson		✓					
① Jason Hector	Treasurer	✓					
Jennifer Ibrahim	Second Signer				✓		
Lowell Dean Kirk		✓					
Becky Leveque	President	✓					
Ibrahim Najamuddin					✓		
② Hilda Sarkisyan	Vice President	✓					
Board Quorum: 6		Total: 6			5		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *J.H.* Print/Type Name: Jason Hector, Treasurer  
 Authorized Signature: *J.I.* Print/Type Name: Jennifer Ibrahim, 2nd Signer  
 Date: 7/11/24 Date: 7/12/2024