

# Monthly Expenditure Report



Reporting Month: May 2024

Budget Fiscal Year: 2023-2024

NC Name: Porter Ranch  
Neighborhood Council

| Monthly Cash Reconciliation |             |                   |             |             |               |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance           | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$19253.23                  | \$1489.91   | \$17763.32        | \$319.60    | \$1200.00   | \$16243.72    |

| Monthly Cash Flow Analysis            |                |                         |                        |                                   |               |
|---------------------------------------|----------------|-------------------------|------------------------|-----------------------------------|---------------|
| Budget Category                       | Adopted Budget | Total Spent this Month  | Unspent Budget Balance | Outstanding                       | Net Available |
| Office                                | \$22000.00     | \$729.43                | \$8373.80              | \$319.60                          | \$8054.20     |
| Outreach                              |                | \$0.00                  |                        | \$0.00                            |               |
| Elections                             |                | \$0.00                  |                        | \$0.00                            |               |
| Community Improvement Project         | \$8000.00      | \$760.48                | \$7239.52              | \$0.00                            | \$7239.52     |
| Neighborhood Purpose Grants           | \$12000.00     | \$0.00                  | \$2150.00              | \$0.00                            | \$2150.00     |
| Funding Requests Under Review: \$0.00 |                | Encumbrances: \$1200.00 |                        | Previous Expenditures: \$22746.77 |               |

| Expenditures     |   |            |  |                                |              |                  |
|------------------|---|------------|--|--------------------------------|--------------|------------------|
| #                | Vendor                                  | Date       | Description  | Budget Category                | Sub-category | Total            |
| 1                | PY STORAGE ETC. CHATS                   | 05/01/2024 | Storage rent and ins.  | General Operations Expenditure | Office       | \$189.00         |
| 2                | GRAINGER                                | 05/03/2024 | Trash Can Lids   | Community Improvement Project  |              | \$760.48         |
| 3                | RALPHS #0127                            | 05/08/2024 | Meeting Food and Drink   | General Operations Expenditure | Office       | \$230.45         |
| 4                | WENDY L. MOORE / MOORE BUSINESS RESULTS | 05/06/2024 | Motion to approve revised 2023-24 administrative packet annual budget. | General Operations Expenditure | Office       | \$309.98         |
| <b>Subtotal:</b> |   |            |  |                                |              | <b>\$1489.91</b> |

| Outstanding Expenditures     |   |            |  |                                |              |                 |
|------------------------------|---|------------|--|--------------------------------|--------------|-----------------|
| #                            | Vendor                                  | Date       | Description  | Budget Category                | Sub-category | Total           |
| 1                            | WENDY L. MOORE / MOORE BUSINESS RESULTS | 06/03/2024 | Motion to approve 2023-24 revised administrative packet annual budget. | General Operations Expenditure | Office       | \$319.60        |
| <b>Subtotal: Outstanding</b> |   |            |  |                                |              | <b>\$319.60</b> |

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

# Payment Receipt

Porter Ranch Neighborhood Council

Date Printed May 1, 2024  
Payment Date May 1, 2024 1:47 PM

P.O. Box 7337  
Porter Ranch CA 91327-7337

Unit D202  
Receipt Number 110537  
Paid Thru May 31, 2024  
By JH

| Date     | Unit | Description        | Charge | Discount | Tax  | Total  | Payment | Method      |
|----------|------|--------------------|--------|----------|------|--------|---------|-------------|
| 05/01/24 | D202 | Rent 5/1-5/31      | 180.00 | 0.00     | 0.00 | 180.00 | 180.00  | Master Card |
| 05/01/24 | D202 | Insurance 5/1-5/31 | 9.00   | 0.00     | 0.00 | 9.00   | 9.00    | Master Card |

Taxes 0.00  
Payment (less tax) 189.00  
Payment Subtotal 189.00  
Credits Applied 0.00  
Refunds Applied 0.00  
Total Applied to Account 189.00

Current Account Balance 0.00  
Paid By Master Card \*\*\*\*\*8938  
Paid Thru Date May 31, 2024

Transaction Type Sale

Authorization 040831  
Reference p1\_txn\_6632aa4e4bfa8be17a88225

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_

|   |  |  |  |  |   |                               |                         |
|---|--|--|--|--|---|-------------------------------|-------------------------|
| SOLD TO ACCOUNT <b>222222226</b>  |  | PURCHASE ORDER NUMBER<br><b>PORTER RANCH NEIGHBO</b> |  | DELIVERY DATE AND TIME<br><b>04/26/2024 15:23</b>  |   | EMPLOYEE<br><b>XJXM714</b>    | PAGE<br><b>1 OF 1</b>   |
| BRANCH 443<br>8930 WINNETKA AVE<br>NORTHRIDGE CA 91324-3200                         |  | DEPARTMENT NUMBER                                    |  | DEPT/PO CODE<br><b>MRCD</b>  | SALES ORDER NUMBER<br><b>1513533067</b> | DELIVERY<br><b>6629391548</b> |                         |
| CALLER<br><b>PORTER RANCH NEIGHBORHOOD COUNCIL</b>                                  |  | REQUISITIONER  |  | BRANCH ADDRESS<br><b>8930 WINNETKA AVE.<br/>NORTHRIDGE CA 91324-3200<br/>818-341-2808</b>            |   |                               |                         |
| TELEPHONE NUMBER<br><b>8183579658</b>   |  | PROJECT/JOB NUMBER                                   |  | CHECK NUMBER   |   | CASH REC'D/PAYD               | TRANS TYPE<br><b>CB</b> |
| SHIP TO<br><br><b>BRANCH 443<br/>8930 WINNETKA AVE<br/>NORTHRIDGE CA 91324-3200</b> |  | PO RELEASE NUMBER                                    |  | INVOICE WILL FOLLOW<br>SALES TERMS AND CONDITIONS ON REVERSE SIDE<br><b>THANK YOU FOR YOUR ORDER</b> |   |                               |                         |
| ATTENTION   |  | SPECIAL INSTRUCTIONS                                 |  | CARRIER NAME<br><b>NONE</b>  | # OF BOXES                              | FREIGHT TERMS<br><b>PPA</b>   | DATE SHIPPED/PRIED UP   |

| ITEM DESCRIPTION                      | ITEM NUMBER  | SHIP QTY | BACKORDER MESSAGE | TAX      | UNIT PRICE    | TOTAL         |
|---------------------------------------|--------------|----------|-------------------|----------|---------------|---------------|
| Trash Can Top,Dome,Swing Closure,Gray | <b>4W018</b> | <b>5</b> |                   | <b>T</b> | <b>138.90</b> | <b>694.50</b> |

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT [WWW.GRAINGER.COM](http://WWW.GRAINGER.COM)



I certify that if I am purchasing the material(s) as "materials of trade" as defined in the Hazardous Materials Regulations in Title 49 of the Code of Federal Regulations, I intend to use the material(s) in direct support of my principal business (which is not transportation), and I do not intend to resell the material, or transport them in a vehicle other than my own.

|              |               |
|--------------|---------------|
| Shipping     | 0.00          |
| Tax          | 65.98         |
| <b>Total</b> | <b>760.48</b> |

PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT [WWW.GRAINGER.COM/RETURNS](http://WWW.GRAINGER.COM/RETURNS)

**SAP DELIVERY**  
**6629391548**

These items are sold for domestic consumption in the United States. If exported, purchaser assumes full responsibility for compliance with US export controls.



Visit our web site @ [www.grainger.com](http://www.grainger.com)





FRESH FOR EVERYONE

19781 Rinaldi St.  
(818) 832-5955  
Your cashier was Angelica F

VERIFIED TOTAL SAVINGS \$ 9.40

|    |                         |           |
|----|-------------------------|-----------|
|    | PUR LIFE WTR 12/8 <+    | 1.99 F    |
|    | CA REDEM VAL            | 0.60 F    |
| SC | RALPHS SAVED YOU 0.80   |           |
| SC | Mega Event Savings      | 1.00      |
|    | PUR LIFE WTR 12/8 <+    | 1.99 F    |
|    | CA REDEM VAL            | 0.60 F    |
| SC | RALPHS SAVED YOU 0.80   |           |
| SC | Mega Event Savings      | 1.00      |
|    | PUR LIFE WTR 12/8 <+    | 1.99 F    |
|    | CA REDEM VAL            | 0.60 F    |
| SC | RALPHS SAVED YOU 0.80   |           |
| SC | Mega Event Savings      | 1.00      |
|    | KRO DSGNR               | 17.99 T   |
|    | KRO CLEAR CUTLERY       | 9.99 T    |
|    | KRO CLEAR FORKS         | 5.29 T    |
|    | KRO CLEAR FORKS         | 5.29 T    |
|    | VNFR NAPKINS <+         | 1.99 T    |
| SC | RALPHS SAVED YOU 1.00   |           |
| SC | Mega Event Savings      | 1.00      |
|    | VNFR NAPKINS <+         | 1.99 T    |
| SC | RALPHS SAVED YOU 1.00   |           |
| SC | Mega Event Savings      | 1.00      |
|    | DELI TRAY               | 30.99 F   |
|    | DELI TRAY               | 30.99 F   |
|    | DELI TRAY               | 31.99 F   |
|    | DELI TRAY               | 31.99 F   |
|    | DELI TRAY               | 31.99 F   |
|    | BFG DONUTS              | 7.99 F    |
|    | BFG DONUTS              | 7.99 F    |
|    | REUSABLE BAG            | 0.99 T    |
|    | REUSABLE BAG            | 0.99 T    |
|    | RALPHS rewards CUSTOMER | *****3759 |
|    | TAX                     | 4.23      |
|    | **** BALANCE            | 230.45    |

Northridge CA 91326  
MASTERCARD Purchase  
\*\*\*\*\*4937 - C  
REF#: 083051 TOTAL: 230.45  
ATD: A0000000041010  
TC: D3943AD5662B438A

|                              |         |
|------------------------------|---------|
| MASTERCARD                   | 230.45  |
| CHANGE                       | 0.00    |
| TOTAL NUMBER OF ITEMS SOLD = | 21      |
| RALPHS rewards SAVINGS       | \$9.40  |
| TOTAL COUPONS                | \$ 9.40 |

05/08/24 04:57pm 127 9 147 123  
\*\*\*\*\*  
Annual Card Savings \$260.67  
\*\*\*\*\*  
Fuel Points Earned Today: 224  
Total May Fuel Points: 296  
\*\*\*\*\*  
Remaining April Fuel Points: 125  
\*\*\*\*\*

With Card & Coupons  
VERIFIED TOTAL SAVINGS \$ 9.40



Invoice #PRNC 2024 0501  
Number

Date May 1, 2024

Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

|                          |                 |
|--------------------------|-----------------|
| Communications services  | 262.48          |
| Developer services       | 47.50           |
| <b>Total Amount Due:</b> | <b>\$309.98</b> |

Thank you for your business. We appreciate working with you.  
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.  
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

| Date      | Details   | Hours | Fees   |
|-----------|---|-------|--------|
| 4/2/2024  | Neighborhood watch on calendar. Cancel meeting.                                     | 0.17  | 23.12  |
| 4/8/2024  | Meeting cancellation notice. PRCS event on calendar. Eblast. Fb/Ig/Nd, 311 on fb/ig | 0.93  | 126.48 |
| 4/17/2024 | Archived old news. Update sr dance. Events on Fb/Ig                                 | 0.25  | 34.00  |
| 4/23/2024 | Neighborhood watch on calendar. Fb/Ig. Resurrect/reactivate Fb page. Minutes        | 0.58  | 78.88  |
|           | Communications Total  | 1.93  | 262.48 |
| 4/24/2024 | Developer completes drupal security update  | 0.50  | 47.50  |

