Monthly Expenditure Report



Reporting Month: May 2024 Budget Fiscal Year: 2023-2024

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available			
\$19253.23	\$1489.91	\$17763.32	\$319.60	\$1200.00	\$16243.72			

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available				
Office		\$729.43		\$319.60					
Outreach	\$22000.00	\$0.00	\$8373.80	\$0.00	\$8054.20				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$8000.00	\$760.48	\$7239.52	\$0.00	\$7239.52				
Neighborhood Purpose Grants	\$12000.00	\$0.00	\$2150.00	\$0.00	\$2150.00				
Funding Requests Und	der Review: \$0.00	Encumbranc	es: \$1200.00	Previous Expenditures: \$22746.77					

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORAGE ETC. CHATS	05/01/2024	Storage rent and ins.	General Operations Expenditure	Office	\$189.00
2	GRAINGER	05/03/2024	Trash Can Lids	Community Improvement Project		\$760.48
3	RALPHS #0127	05/08/2024	Meeting Food and Drink	General Operations Expenditure	Office	\$230.45
4			Motion to approve revised 2023-24 administrative packet annual budget.	General Operations Expenditure	Office	\$309.98
	Subtotal:					\$1489.91

Outstanding Expenditures									
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	06/03/2024	Motion to approve 2023-24 revised administrative packet annual budget.	General Operations Expenditure	Office	\$319.60			
	Subtotal: Outstanding	g	•			\$319.60			

Storage Etc. - Chatsworth 20550 Lassen Street Chatsworth, CA 91311 818-576-8955

Payment Receipt

Date Printed

May 1, 2024

Porter Ranch Neighborhood Council

Payment Date May 1, 2024 1:47 PM

P.O. Box 7337

Porter Ranch CA 91327-7337

Unit D202 Receipt Number 110537

Paid Thru May 31, 2024

By JH

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
05/01/24	D202	Rent 5/1-5/31	180.00	0.00	0.00	180.00	180.00	Master Card
05/01/24	D202	Insurance 5/1-5/31	9.00	0.00	0.00	9.00	9.00	Master Card

Taxes	0.00
Payment (less tax)	189.00
Payment Subtotal	189.00
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	189.00

Current Account Balance

0.00

Paid By

Master Card *****8938

Paid Thru Date May 31, 2024

Transaction Type Sale

Authorization 040831

Reference p1_txn_6632aa4e4bfa8be17a88225

I agree to pay the above amount according to the card issuer statement.

X _____

					P/	CKING LIST
90LD TO ACCOUNT 222222226 BRANCH 443	PURCHASE ORDER NUMBER PORTER RANCH NEIGHBO	04/26/202	ATE AND TIME 24 15:23	50-3	EMPLOYEE XJXM714	PAGE 1 OF 1
8930 WINNETKA AVE NORTHRIDGE CA 91324-3200	DEPARTMENT NUMBER	DETICAL COOR	SALE	S ORDER NUM	BER DELIVERY	
CALLER	REQUISITIONER	BRANCHAI		3533067	66293915	48
PORTER RANCH NEIGHBORHOOD COL TELEPHONE NUMBER 8183579658	PROJECTUOS NUMBER	NORTHR		/E. 91324-3200		
SHIP TO	PÖ RELEASE NUMBER	B18-341-		CK AMOUNT	CASH REC'DIPAR	TRANSTYPE CB
BRANCH 443 8930 WINNETKA AVE NORTHRIDGE CA 91324-3200	SPECIAL INSTRUCTIONS			TERMS AND O	FOR YOUR	VERSE SIDE
Participation of the Control of the	CARRIER NAME	# OF BOX	ES PREIGH	IT TERMS	DATE SHIPPEDE	OKED UP
	NONE		PPA			
				-		
ITEM DESCRIPTION	TTEM NUMBER SHIP GITY Gray 4W018 5	BACKORDER MESSAGE		T	138.90	694
ATTENTION ITEM DESCRIPTION Trash Can Top, Dome, Swing Closure, 6		BACKOPDER WESSAGE		T	10000000000	-
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Office of the City Clerk Administrative Service Neighborhood Council Board Action Cartificat	s Division (NC) Funding Prog	ram				0 10 04		4	
NC Name: Porter Ran	ch			0.000	Meeting Date:	3-13-24			
			100			12			Water and
Board Motion and/or i Statement (CIP and NP	Public Benefit	lanvards fo	r exis	ting cans	up to \$ 2,000 for the purchase of up to 15 trash ca g cans / barrels at various parks throughout Porte ampa, Palisades, etc.).				
Method of Payment: (3	ielect One)	☐ Check			Credit Card		☐ Board	d Member Reimbo	ursement
		s must leave the ro	om nrios	to any discuss	Count Ion and may no	t return to the ro	om until after t	he vote is comple	rte.
Board Member's Fir		Board Position		Yes	No	Abstain	Absent	Ineligible	Recused
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				V					
Bright A	-			1/					
David E		Secretar	v				V		- 1 - 1 - 1 - 1 - 1
Christine De			-	1/					
Jason F		Treasure	-	V			V		
Jennifer I	brahim	2nd Sign	er			-			
Nune G	ipson		-	V					
Becky Le	veque	Presider	nt	V/					
Ibrahim Na	amuddin		, ,	V					
Hilda Sa	kisyan	Vice Presi	dent	V					
Desaid Outcome C			Total:	8			2	water and compal	nte, and that a r
Board Quorum: 6 We, the authorized si meeting was held in meeting where a quo	accordance with at	i saws, punsies, and	ood Cou d proced:	ncil, declare th ures. The abov					Act compliant p
Authorized Signature	J	.H.			Authorized St		- Uhvahir		or
Print/Type Name:	lason Hecto	or, Treasure	r		Print/Type Na	Jennife	er ibranim	, 2nd Sign	101
Date:	The second secon	3-24			Date: 3/:	16/2024		M	FP 101 BAC Rev



19781 Rinaldi St. (818) 832-5955 Your cashier was Angelica F

VERIFIED TOTAL SAVINGS \$ 9.40

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	CA REDEM VAL	1.99 F 0.60 F
SC	RALPHS SAVED YOU 0.80	
SC	Mega Event Savings1.00	
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	PUR LIFE WTR 12/8 <+	1.99 F
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	KRO CLEAR CUTLERY	9.99 1
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	KRO CLEAR FORKS	5.29 T 1.99 T
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SU	RALPHS SAVED YOU 1.00	
SC	Mega Event Savings1.00	
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	DELT TRAV	31.99 F
	DELI TRAY	31.99 F 31.99 F
		31.99 F
	BFG DONUTS	7.99 F 7.99 F
	BFG DONUTS	7.99 F
	REUSABLE BAG	0.99 T
	REUSABLE BAG	0.99 T
- 0	RALPHS rewards CUSTOMER ****	***3759
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	TAX	30.45
- 1		30.43
1	Northridge CA 91326	
MF	ASTERCARD Purchase	
*	**********493/ C	
DE	EF#: 083051 TOTAL: 230.45	
A	ID: A0000000041010	
11	C: D3943AD5662B43BA	
	MASTERCARD 2	30.45
	111101101111111	0.00
200	CHANGE	
	OTAL NUMBER OF ITEMS SOLD =	21
R	ALPHS rewards SAVINGS	9.40
	OTAL COUPONS \$	9.40
	5/08/24 04:57pm 127 9 147 123	
U	5/U0/24 U4:5/PIII 12/ 5 14/ 125	

Av	nnual Card Savings \$260.6	1
ni.	***********	****
i.	uel Points Earned Today: 224	
-	otal May Fuel Points: 296	
*	*******	****
R	lemaining April Fuel Points: 13	25
*	***************	本屋水本店本年本

With Card & Coupons UFDIFIEN TOTAL CAUTINGS & Q



Invoice #PRNC 2024 0501

Number

Date May 1, 2024

Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	262.48
Developer services	47.50
Total Amount Due:	\$309.98

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours	Fees
4/2/2024	Neighborhood watch on calendar. Cancel meeting.	0.17	23.12
	Meeting cancellation notice. PRCS event on calendar.		
4/8/2024	Eblast. Fb/lg/Nd, 311 on fb/ig	0.93	126.48
4/17/2024	Archived old news. Update sr dance. Events on Fb/Ig	0.25	34.00
	Neighborhood watch on calendar. Fb/lg.		
4/23/2024	Resurrect/reactivate Fb page. Minutes	0.58	78.88
	Communications Total	1.93	262.48
4/24/2024	Developer completes drupal security update	0.50	47.50

Office of the City Clerk						201	C00770
Administrative Services Division						To a	
Neighborhood Council (NC) Funding Prop	gram					रादिया	5
Board Action Certification (BAC) Form	Meeting Date:	3-13-24					
NC Name: Porter Ranch	Agenda Item No.	8					
Budget Fiscal Year: 2023-24 Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to appro	ve revise	ed 2023-24	administra	ative pack	et annual b	udget.
Statement (CF and WO).					□ Roam	l Member Reimbu	ırsement
Method of Payment: (Select One)	Check	Vo	☐ Credit Card te Count				
Recused Board Membe	ers must leave the room prio	r to any discu	ssion and may not	return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name		Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		V					
Bright Aregs		V					
David Balen		V					
Christine Demirtshian	Secretary	1					
Jason Hector	Treasurer	V			7		
Jennifer Ibrahim	2nd Signer	2414 - 2014 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444 - 2444			V		
Nune Gipson		/					
Becky Leveque	President	V					
Ibrahim Najamuddin		V					
Hilda Sarkisyan	Vice President	V					
Tilua Sarkisyan							
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Board Quorum: 6 We, the authorized signers of the above meeting was held in accordance with a meeting where a quorum of the Board w	Il laws, policies, and procedu		hat the information we was approved b	n presented on by the Neighbor	this form is acci	urate and comple pard, at a Brown	te, and that a pu Act compliant pu
Authorized Signature T. H			Authorized Sign	ature:			
			Print/Type Nam	e: Jennife	er Ibrahim	, 2nd Sign	er
Date: 3-13	or, Treasurer		Date: 3/16	5/2024			