

**City of Los Angeles  
Office of the City Clerk  
Neighborhood Council Funding Program**

**Neighborhood Purposes Grants**

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org)
- (213) 978-1058

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Porter Ranch

### SECTION I - APPLICANT INFORMATION

- 1a) Granada Hills 05-0570400 California 12/20/10  
*Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)*
- 1b) 10535 Zelzah Ave Granada Hills CA 91344  
*Organization Mailing Address City State Zip Code*
- 1c) \_\_\_\_\_  
*Business Address (If different) City State Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**  
Ethan Dauz 818-217-6315 treasury.robodox@gmail.com  
*Name Phone Email*
- 2) **Type of Organization- Please select one:**  
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead Attach IRS Determination Letter**
- 3) 10535 Zelzah Ave. (Room K1) Granada Hills CA 91344  
*Name / Address of Affiliated Organization (if applicable) City State Zip Code*

### SECTION II - PROJECT DESCRIPTION

#### 4) Please describe the purpose and intent of the grant.

In the upcoming months, the Robodox has ambitious plans to expand the reach of STEM to TK-12 kids. First, we plan to build and design two new robots from scratch. One of them is a Pine Needle Bot that will collect pine needles from community streets which helps mitigate storm flooding by clearing the gutters and assisting the storm drains. Additionally, we are building another robot to provide students the opportunity to receive hands-on engineering training (programming, mechanical, electrical, and computer design) and to compete in several competitions. Besides building robots, the team participates in several beneficial outreach events. We host a yearly robotics competition called "Rumble in the Jungle" where 30+ middle and high school robotic teams manufacture a robot to battle it out in a complex game field. Lastly, we offer a program called RoboKids where we teach 50+ elementary and middle school students the basics of STEM and give them experience in building miniature robots. As the Robodox's core mission is to inspire the next generation of engineers and innovators, all our programs are free of charge to all students. That is why we are formally requesting \$5,000 (2k for building robots and 3k for our outreach initiatives) to fund the necessary materials needed to provide students a high quality experience in our programs.

#### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will help the Robodox's mission of spreading the knowledge of STEM and grow our initiatives within Porter Ranch. First, by developing robots like the Pine Needle Bot will aid your community with its ability to clear pine needles from gutters and assist in storm drains in case of a rain surge. The other robots we build are for educational purposes where we design four feet tall robots that can move around, grab and shoot objects. This building process from designing, prototyping, to manufacturing provides our 45 member team professional engineering experience. During competitions, allows our members to gain valuable real life skills such as collaboration and working in a time pressured environment, we also provide technical support to other teams that come all over from San Fernando Valley including Porter Ranch. Next, our outreach activities are all free of charge and open to any students. For Rumble in the Jungle, we host a yearly robotics competition where 200+ middle and high school students attend, many schools come from Porter Ranch. This event serves as an educational opportunity for students to improve their engineering skills, network, and collaborate with others. Lastly for our RoboKids program, currently we are in partnership with two schools and offer introduction to STEM programs to about 70 students with plans to expand to 5 schools and over 120+ students starting with Porter Ranch. Overall all of Robodox's initiatives combined reach an audience of 1,000+ and we have been successful in our mission as 90% of our team members go on to major in engineering field and 70% of those who partake in our outreach programs continue on to be involved in STEM based activities. With Porter Ranch Neighborhood Council's support, we will be able to further our reach and enhance the ability to receive STEM education and training to the kids in Porter Ranch.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Equipment and Tools to Build Robot	\$2,000	\$17,000
	Supplies for Rumble in the Jungle Robotics Competition	\$2,000	\$10,000
	Materials for Outreach Program - RoboKids	\$1,000	\$8,000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Northridge West, Reseda, Van Nuys, Granada Hills North, Winnetka, Canoga Park, Chatsworth, Encino, Northridge South, Pacoima

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000

10a) Start date: 7/1/23 10b) Date Funds Required: 8/15/23 10c) Expected Completion Date: 11/30/23  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☒ No

\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Julia Howelman

Administrative Director, HS

PRINT Name

Title

Signature

5/12/2023

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Nicholas Weber

Administrative Director, Instruction

PRINT Name

Title

Signature

5/12/2023

Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form