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President Gabriel Khanlian; Vice President Vas Singh;  
Secretary Christine Demirtshian; Treasurer Becky Leveque; 2<sup>nd</sup> Signer Jennifer Ibrahim;  
Jason Hector; Hilda Sarkisyan; David Balen; Luis Ramirez; Brandii Grace, Dr. Bright Aregs

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**DRAFT MINUTES**

**Porter Ranch Neighborhood Council  
Wednesday, November 9, 2022 6:15 P.M.**

1. Meeting call to order - **President Khanlian**  
President Khanlian called to order the Porter Ranch Neighborhood Council on November 9, 2022 via Zoom webinar at 6:15 p.m. and presided as moderator.
2. Welcome, Discussion of meeting logistic - **President Khanlian**  
President Khanlian informed all in attendance that the meeting is recorded and outlined the responsibilities and protocols for webinars and public comment. Stakeholders were directed to raise their hands to be recognized during public comment and this feature is available at the bottom of the Zoom screen or \*9 by phone.

President Khanlian stated that Agenda materials were emailed to all Board Members prior to the meeting for review and comment.

3. Roll Call and determination of quorum – **Secretary**  
Secretary Demirtshian called the roll as follows:

1	Gabriel Khanlian, President
1	Vas Singh, Vice President
1	Christine Demirtshian, Secretary
0	Becky Leveque, Treasurer
1	Jennifer Ibrahim, 2 <sup>nd</sup> Signer
1	Dr. Bright Aregs
1	David Balen
1	Brandii Grace
1	Jason Hector
0	Luis Ramirez
1	Hilda Sarkisyan
<b>9</b>	<b>Board Members were present and a quorum was attained.</b>

1 = present 0 = absent

4. Pledge of Allegiance

Guest speaker Ms. Tatiana Khanlian guided the Council to stand and recite the Pledge of Allegiance.

5. President's Comments and Updates - **President Khanlian**

- President Khanlian congratulated all the candidates who ran and or won in the 2022 elections. ;
- The recent violence at Granada Hills Charter High School is an illustration that police should return to LAUSD schools to de-escalate fights and crime for the safety of the children.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 5 was closed.

6. Updates from representatives of **Elected Officials or City Departments**

Colin Crews, CD12 Field Representative for Councilperson John Lee's office, updated the Council on upcoming events:

- The drive-in movie night at Woodland Hills was a success. This is an annual tradition, and this year Ghost Busters was the featured film. Wendy's provided free hamburgers and there was an art table and costume contest for kids;
  - There is an upcoming conversation with City Council and LAPD on Monday, November 21<sup>st</sup> from 6:00 – 7:00 p.m. at the LAPD Dispatch Center to focus on safety and crime statistics.

Board Member Hector gave a shout out to street sweeping and the response from 311 was very rapid.

President Khanlian read into the record an update from Garrett Henry from Congressman's Garcia's Office.

President Khanlian solicited additional procedural questions or comments from Board members. Hearing none, Item 6 was closed

7. Updates from LAPD Devonshire Senior Lead officers

No Action Taken.

8. Updates, presentation and information provided by Paola Posada, our election administrator for the upcoming 2023 Porter Ranch Neighborhood Council Elections.

Ms. Posada provided the following updates:

- A hybrid election model was approved for voting in-person, mail and website;
- The website has a demonstration model at [clerk.lacity.org/NC](http://clerk.lacity.org/NC) election;
- Each neighborhood council will have one polling place;
- Translation services are available;
- The election dates will begin June 10<sup>th</sup> starting with the West LA area, followed by Harbor, Central, and Valley;

- Candidate application dates begin on February 10<sup>th</sup> and end March 28<sup>th</sup> for a total of 45 days;
- Assistance is available for filling out forms;
- Staff is available during regular office hours for any assistance;
- Stakeholders can vote by mail; however the deadline for a request by mail ballot is May 22<sup>nd</sup>;
- Applications will be reviewed for eligibility;
- Mailed ballots must be postmarked by election date;
- Rosters of voters will be at walk-in sites to prohibit double voting;
- There are no drop off boxes;
- Proof of vaccination or a negative COVID test in the last 72 hours is required to enter a polling location; however, there is curb side assistance;
- Masks are required;
- There is an independent grievance panel;
- There is a need for poll workers and applications are being accepted 30 days prior to the election. Volunteers must be 18 years of age and stakeholders are welcome. Information to volunteer is on the website. [clerk.la.election.nc.org](http://clerk.la.election.nc.org) and the City Clerk is available by phone 213/978-0444 or 888/873-1000.

Vice-President Singh inquired about the in-person polling hours. At the last election there was a problem with mail-in ballots that were received late, what are you going to do about that? There were many ballots that were not received in the clerk's office.

Ms. Posada stated that the in-person polling hours are 9:00 a.m. to 3:00 p.m. Renee McDade, Senior Election Administrator, stated that this conversation is something that needs to be taken off line, as I do not have a recall of such an event. We can take a closer look at this, and we will try to correct it and give you a better answer and we will look into that.

Board Member Hector inquired if voters receive a confirmation once their ballot is recorded.

Ms. Posada stated that stakeholders will receive an auto response and the portal will provide updated information.

Board Member Hector inquired about the polling location.

Ms. Posada stated that they are working with each neighborhood council to process their desired polling location and will reach out to each neighborhood council if there is a concern.

Board Member Bright stated that June 10<sup>th</sup> is the election date and how does this work with working stakeholders.

Ms. Posada stated that the election date is a Saturday.

Glenn Bailey was recognized to speak and expressed concern with last date to vote by mail, as there should be more of a window with the date deadlines, for stakeholders in Region 2.

Ms. Posada stated that the ability to drop off ballots in other polling locations should ease that restriction. Ms. McDade stated that more information is available at [clerk.la.election.nc.org](http://clerk.la.election.nc.org). There is a FAQ section that can answer many questions.

President Khanlian thanked Ms. Posada and Ms. McDade for the update and welcomed any additional updates for the Board at any future meeting.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 8 was closed.

9. Updates from Chatsworth - Porter Ranch Chamber of Commerce - **Jheri**

No Action Taken.

10. Public comments on items NOT on the Agenda and within the Purview of the Board – **2 Minutes per person**

Mr. Alhajjar was recognized to speak and stated his concern regarding reviving the Education Committee to support Porter Ranch High School.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 10 was closed.

11. Swearing in new board member Dr Bright A Aregs *(moved up in Agenda to follow Item 8 due to time restrictions of the Council Member)*

Council Member John Lee welcomed and thanked all Board Member that volunteer their time and enthusiasm.

Dr. Bright Aregs recited the pledge as administered by Council Member John Lee and sworn in.

12. Motion to assign Treasurer Leveque as primary card holder of PRNC – **President Khanlian**

President Khanlian made the motion to table the Treasurer's Report to the next meeting that was seconded by Vice-President Singh.

13. Treasurer's Report – **Treasurer Leveque – Attachment A**

President Khanlian screen shared the financial report and stated that to date operational expenses are \$20,000.00. President Khanlian stated that attention should be kept in mind that this council is only half way through the year so keep in mind that operational expenses with be forthcoming.



Budget Amount	\$32,000.00
Expense to Date	\$10,184.28
Total Outstanding	\$0
Net Available	\$21,815.72

14. Motion to approve \$1000 to Devonshire S.O.L.I.D for remodel, flooring, and furniture at Devonshire station with updated completion date of Nov 30, 2022. This motion is Reconfirming the motion brought to the table on September 14, 2022 that was approved for \$1000 – **President Khanlian – Attachment B**

President Khanlian screen shared the NPG.

President Khanlian made the motion to approve the NPG that was seconded by Vice-President Khanlian.

Board Member Balen recuse himself from Agenda Item 14.

Asaad Alnajjar was recognized to speak and asked the Board to approve this request as the Devonshire station is vital part of our community and they are doing a great job and please show your support for the police force.

Sharon Brewer was recognized to speak and stated that all that Board Members names should be listed on the NPG. The Board Member who reused himself should be listed as such.

President Khanlian stated that a recusal is between the City Attorney and the Board member. Leveque was listed that she had a conflict but was absent. Board member Balen recused himself from the meeting.

Board Member Grace stated that she reviewed this year's budget for LAPD and with retirement and recruitment declining, she stated that it appears fiscally irresponsible to provide funds to a group that has access to significant resources. LAPD and the City should pay for this and not from the small budget of the neighborhood council.

Brian Allen was recognized to speak and stated that in response into Board Member Grace's statement, the budget for the Police Department does not allow for payment for property that is not owned by the City. Mr. Allen stated his appreciation of Board Member's comments but clarified that the budget for the Police Department is not available for payment of this kind of expense.

Secretary Demirtshian called the vote as follows:

yes	Gabriel Khanlian, President
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yes	Vas Singh, Vice President
yes	Christine Demirtshian, Secretary
absent	Becky Leveque, Treasurer
yes	Jennifer Ibrahim, 2 <sup>nd</sup> Signer
ineligible	Dr. Bright Aregs
recused	David Balen (not present at the time the vote was called)
no	Brandii Grace
no	Jason Hector
absent	Luis Ramirez
yes	Hilda Sarkisyan
<b>5</b>	<b>5 “yes” votes, 2 “no” votes, 1 recused, 1 ineligible, 2 absent. Motion passed</b>

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 14 was closed.

Board Member Balen returned to the Dias

15. Discussion and possible action to approve up to \$2500 NPG to Granada Hills Community Foundation for 2022 Granada Hills Parade – **President Khanlian – Attachment C**

Mike Benedetto stated that the parade is December 4<sup>th</sup> and the tree lighting ceremony is December 2<sup>nd</sup>. Sheila Kuehl’s office donated \$2,000.00 after a promise of \$20,000.00 so funds are in need. Porter Ranch rode in the parade last year.

President Khanlian asked how Porter Ranch would be supported for this event. Mr. Benedetto stated that support would be demonstrated by a banner, publicized in the Chamber of Newsletter and website and feel good about participating.

Board Member Balen asked if other neighborhood councils have donated.

Mr. Benedetto stated that other neighborhood councils have support financially from \$1,500.00 to \$2,500.00.

Brian Allen stated that Granada Hills North has authorized \$1,000.00 for the parade. Mr. Allen also stated that attention should be given to the NPG to make sure the payee is Community Hills Foundation, that is a 501c3. Neighborhood Councils do not have the authority to pay on a request from the Chamber of Commerce. Paying to the Chamber of Commerce is co-mingling of funds.

Board Member Hector stated that we have currently exceeded our NPG budget, as we just approved an expenditure today for Solid, so we are over currently over \$500.00 or we must not incur any further expenses. Going forward we may need to reallocate from other buckets of

money. We have also exceeded our outreach budget. We have not received our roll over funds to date and we are cutting into other budgets.

Board Member Balen made the motion amend the motion to \$1,000. Vice-Chairperson Singh seconded the motion and stated that it should be taken from the roll over funds when they are distributed, or election funds or improvement budget funds.

Board Member Grace expressed concern about the roll over funds not arriving.

Glen Bailey stated that distribution of rollover funds has not been distributed as the city clerk has stated that the audit is being done in all city accounts.

Board Member Grace asked about the improvement budget balance

Board Member Jason stated that the account currently has \$7,200.00 in balance.

Brian Allen stated that he has asked this question to the City Clerk and they are possibly waiting for the results of the election, if that is a true statement. The comptroller position and/or mayor decide the procedure of discretionary funds, and the funds may not be provided.

Mike Benedetto stated that the statement to approve, and then find it in the budget from other sources, does not sound feasible.

Board Member Balen stated that he does not support the motion of funding proposals. Board member Balen withdrew his motion to amend the motion to \$1,000.00

Board member Grace stated that we are spending money we don't have.

President Khanlian asked if any Board Member would like to make a motion. No motion and request denied. President Khanlian and Board Member Jason stated their willingness to volunteer.

16. Discussion and vote to start in-person meetings in January of February 2023 – **President Khanlian**

Glenn Bailey was recognized to speak and stated that Q&A is available on the City Council website and his NC is beginning in-person meetings in March 2023.

Board Member Hector stated that vaccination status could be a contributing factor to any in-person meetings. Board Member Hector used the election update as an example that masks or vaccinations are required. What is the protocol if someone comes in sick and how would we handle that situation? We cannot turn people away and we can space people out.

Director Grace clarified that the first date available to return to in-person is March 1<sup>st</sup>; however, attendance has increased with virtual meetings. Can we do virtual and/or hybrid? What is the protocol if there is a winter uptick? If elections have restrictions, then why should we be in-person very soon. Board Member Grace stated that she is not in favor of in-person meetings at this time.

Board Member Balen inquired if we would be allowed to screen by temperatures? President Khanlian stated that he would follow up with that request.

Board Member Hector stated that the motion is unclear. Is a straw poll being conducted right now? Board Member Hector stated that we are under City regulations and we should be having hybrid meetings to allow all to participate. There is big advantage to hybrid and I am in support of in-person if it is totally safe. Commute time has been a deterring factor for many and the on line meetings have increased our attendance.

Vice-President Vas stated that a delay to March allows time for planning and discussion and we should be looking at DONE for guidance.

Board member Balen stated that this is a discussion item and there is no motion.

Asaad Alnajjar was recognized to speak and stated that in-person meetings are being conducted and mask wearing is an option. The City is not enforcing anything for open meetings. I am in support of in-person meetings as the community needs to be in direct connection with the elected board and hybrid is a good option.

Patty G concurred with Board Members Grace and Hector and expressed a concern with the increase of RSV virus in children and this should be postponed for discussion post flu season,

Sharon Brewer was recognize to speak and stated that the location could provide restrictions and hybrid is better than in-person due to logistics.

President Khanlian state that both schools have very poor internet connections and that is also inhibiting us. Board Member Jason stated that Castle Bay has better internet connection.

Glen Bailey was recognized to speak and stated that there have been pilot hybrid neighborhood councils. We are all working with the City Attorney and Mayors and legislative deputies. Since the governing order does not expire until February 28<sup>th</sup> the earliest available meeting date would be March 1<sup>st</sup>. When the executive order expires we may/may not have a voice.

Board Member Grace stated that we are in the midst of the result of the election and this may change all prospective. The internet issue is a concern. The earliest date of March 1<sup>st</sup> is reasonable and we have to sit back and see what orders come down.

Board Member Hector thanked President Khanlian for addressing this upcoming concern. The new Community Center is finished at the vineyards and possibly that location could be secured.

Brian Allen was recognized to speak and concurred with Glenn Bailey that it is difficult to secure hybrid meetings. Mr. Allen stated that this was a directive that was handed down to the neighborhood councils. A vote is not required; however the inquiry to check the availability of Board Members willing to participate in-person is good. You don't have a need or an ability to say you are going to meet in-person or not, as this is the discretion of the city.

Mike Benedetto was recognized to speak and stated that it is imperative that we go back to in-person meetings, we really don't know each other very well. This is an election year and we need to be transparent. This could be a Brown Act violation as we are to be engaging our community.

Board member Hector stated the meeting room could be staggered. The concept of securing the vineyards as our permanent location in the community room should be investigated.

President Khanlian took a straw vote of Board Members willing to meet in-person. President Khanlian and Vice-President Vas, Board Members Sarkisyan, Balen, and Agres stated their availability of in-person meetings. Board Members Hector and Ibrahim stated their availability of on line meetings and Board Member Grace stated her availability of hybrid meetings.

Glenn Bailey stated that AB2449 goes into effect 01-01 and it is not neighborhood council friendly. As you continue to discuss this topic you should look up this bill as it is a complicating factor.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 16 was closed.

17. Discussion and possible action to approve up to \$1000 towards a holiday event in December  
TBD – **President Khanlian.**

Board Member Grace stated that addressing a holiday event has been agendized too late in the season, and this should have been agendized three months ago. This is a great idea, but our funding is very limited and we have no money.

Board Member Jason stated that maybe we can agendize a community event the first of the year.

Board Member Ibrahim stated that possibly a Spring event or an Easter event could be agendized. President Khanlian stated that early Spring has unpredictable weather.

Board Member Balen stated that the rollover funds could be used for an Easter Egg Hunt.

Sharon Brewer was recognized to speak and stated that neighborhood councils should be careful not to conflict with winter break events.

Mr. Daniels was recognized to speak and stated that the outreach to the community of events could be packaged with the election distribution of information.

Board Member Balen stated that any partnership with the Council Office will allow the council to handle the COVID restrictions.

President Khanlian tabled this discussion to a later date.

18. Discussion and vote to bring back our youth committee starting 2023 with one of the executive board members present at every meeting scheduled– **President Khanlian**

President Khanlian made the motion to open this item for discussion that was seconded by Vice-President Singh.

President Khanlian solicited discussion and comments. Board Member Balen stated that any Board Member involved with our youth need to have a background check through LAPD. We should send out notification and reach out to the schools. Board Member Balen stated that involving our youth in a great idea.

President Khanlian stated that himself, Leveque and Balen have already had their background checks due to their volunteer status with LAPD.

Board Member Hector inquired about the age group that is going to be addressed.

Vice-President Singh stated that that the ages 13-17 should be invited.

Board Member Balen stated that this activity also encourages the parents to participate with the attending youth.

President Khanlian stated that this topic will be agendized for further discussion with the possibility of enacting a youth committee.

Board Member Balen asked all in attendance if any board member is interested in supervising the youth committee as there needs to be a peer to supervise and oversee each meeting.

Asaad Alnajjar was recognized to speak and stated his support to mentor a youth committee as it is a great launching pad for youth to be involved in the community. There is a need to have a designated Director assigned to them.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 18 was closed.

19. Motion to approve September 2022 MER – **Treasurer Leveque – Attachment D**  
Khanlian/Jason

President Khanlian screen shared the September MER and called for a vote of approval.

yes	Gabriel Khanlian, President
yes	Vas Singh, Vice President
absent	Christine Demirtshian, Secretary (not present at the time the vote was called)
absent	Becky Leveque, Treasurer
yes	Jennifer Ibrahim, 2 <sup>nd</sup> Signer
ineligible	Dr. Bright Aregs
yes	David Balen
yes	Brandii Grace
yes	Jason Hector
absent	Luis Ramirez
yes	Hilda Sarkisyan
<b>7</b>	<b>7 “yes” votes, 0 “no” votes, 3 absent, 1 ineligible. Motion passed</b>

President Khanlian directed Board Member Hector to create a BAC.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 19 was closed.

20. Updates by Budget Advocates / reps – **5 minutes**

Brian Allen stated that the Budget Advocates are establishing their meeting dates for the year and encouraged participation of board members. Mr. Allen stated that there is no other real important news. Infrastructure changes along with reassigning duties and methodology is underway with budget advocates. There is going to be a presentation from DONE on allocating funds. We will be asking for funds and we will be looking at specifics of fund requests.

Board Member Jason stated that during his attendance at the Parks and Recreation meeting Board Members were encouraged to get involved and learn how the city works.

Glenn Bailey was recognized to speak and stated that the city budget training was recorded and posted on the BSA website from August 29<sup>th</sup> and October 3<sup>rd</sup>. It can be viewed at [www.budgetadvocate.org](http://www.budgetadvocate.org). Please save Saturday, June 17, 2023 for the next budget date for 2023.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 20 was closed.

21. Updates by CAG - **10 minutes**

Craig Galanti updated the Board and stated that the BOS did approve and select UCLA as the research agency. There was a nationwide search and only two academic institutions bid. The CAG wanted an out of state entity to prevent individuals coming in with a knowledge base. Clinical analysis will be part of the research base, but not the primary driver of the study. This was not an initial primary goal. We are hoping there will be a briefing by UCLA with the community.

President Khanlian stated that he was approached Department of Public Health for radiation testing but since then, he has not received any other updates or call backs. The testing was supposed to begin on December 7<sup>th</sup>.

Mr. Galanti stated that the Department of Public Health has not communicated with the CAG since March and we were hopeful they would re-engage. A study was reviewed that demonstrated that gas is in the homes through our stoves and Southern CA Gas took measurements in homes that demonstrated a high amount of benzene. This is coming from Aliso Canyon and is mixed in with subterranean gas. We are hoping this is part of the study. This is very serious.

Patty G was recognized to speak and stated that San Diego gets their gas via pipeline and it does not come from underground as we are getting gas from repurposed gas wells. This is important to know in these studies along with the levels.

Board Member Hector stated that possibly information can be gathered from other entities such as UC Irvine?

Board Member Dr. Bright asked if the award of the research was spread out or is it being presented as winner take all.

Mr. Galanti stated that UCLA has the ability to subcontract out.

Mr. Galanti stated that the studies should be more than just blood work. It should be cardio and extensive as this community needs to advocate for these studies.

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 21 was closed.

22. Updates re Community Air Monitoring – **Don Gamiles – Argos – 10 minutes**

Don Gamiles stated that fenceline systems are being installed and they are the best in the world. We have two systems installed in Porter Ranch, and one is in the permanent location at the fire department. We are working through the permit process and gathering permits. We are moving technology and migrating it out from the temporary locations as quickly as possible. There is a website to access data and we are not migrating to a phone app at this time but we will be releasing it in the next couple of weeks. This includes the ability to register an actual event in the community. This is the best technology. We should like to give current updates to the community to get community members to review the process and see how all of this works.

President Khanlian requested email information from Mr. Gamiles so that he can distribute the contact information in the newsletter and on the website.

President Khanlian asked for the highest reading in the last two weeks.

Mr. Gamiles stated that they only monitor methane at the moment and data should be available soon.

President Khanlian asked if there is an update on the website.

Mr. Gamiles stated that there should not be any data lag. The problem is the internet and we are fixing that problem.

Board member Hector inquired if the historical data can be gathered? Can I go back and gather readings? Can you give an in-service to demonstrate to all of us how the website works, possibly in December or agendize a quick special meeting to in-service the board and community how to navigate the site and pull data?

Mr. Gamiles stated that this process can also be done with a phone app and it is simple.

Board Member Sarkisyan inquired how far back data can be gathered? Can data be provided prior to the blow out?

Mr. Galanti stated limits have been set for benzene and there is no safe exposure level and we should abstain from it.

Mr. Galanti asked why there is no history on the website and also wanted to know why no calibrations have been performed.

Mr. Gamilies stated that final calibrations are being done and we will release the information once calibration is completed. The two permanent systems should be calibrated.

Mr. Galanti stated that he would like to see weekly meetings to assist in reviewing the data and please provide us the historical data.

Board Member Dr. Bright inquired to the purpose of a meeting and what are you doing with the data? What harm is this doing to human beings?

Mr. Gamilies stated that the data is yours to do whatever you need to do. To identify nuisances for you. We want to gather the lowest possible levels with the quickest response times. We are doing something completely different that UCLA.

Board Member Hector stated that the portal displays instantaneous reading and hopefully we will be able to look back. Possibly you can utilize a youtube video and it will explain it all and President Khanlian can distribute the information.

Mr. Gamilies stated that historical trends are being performed at all times and the community participation is critical. Furfural is a new gas that has been discovered.

Patti was recognized to speak and stated that the information from the fenceline was very informative in 2015. We have been asking for this list for many years. There are reactions between chemicals and this system if providing the information.

John and Michelle Hales were recognized to speak and stated that new home purchasers have not been informed of the previous concerns.

Brian Allen was recognized to speak and stated a concern regarding the statement that the information belongs to the community; however, you cannot release the information as it is under review to calculate it properly. The fact that we all agree that there is factual leaking and there is some benzene in the air and that urgency should be announced. The logic here evades me. Somebody is doing something nefarious. The logic does not flow. How do you justify this situation? The words and the actions don't fit.

Mr. Gamilies stated that this is not something that needs to happen in six months, we are talking about a week. An electrical blur could cause an unnecessary concern. It takes time to do all these calculations.

President Khanlian thanked Mr. Gamilies for his updated and stated his appreciation to get the information out there to the community

President Khanlian solicited additional procedural questions or comments from Board Members. Hearing none, Item 22 was closed.

23. Motion to approve September 14, 2022 Meeting Draft Minutes – **Secretary Demirtshian – Attachment E**

President Khanlian made the motion to approved the September 14<sup>th</sup> Minutes that was seconded by Vice-President Singh.

President Khanlian called the vote as follows:

yes	Gabriel Khanlian, President
yes	Vas Singh, Vice President
absent	Christine Demirtshian, Secretary (not present at the time the vote was called)
absent	Becky Leveque, Treasurer
absent	Jennifer Ibrahim, 2 <sup>nd</sup> Signer (not present at the time the vote was called)
ineligible	Dr. Bright Aregs
yes	David Balen
yes	Brandii Grace
abstain	Jason Hector
absent	Luis Ramirez
yes	Hilda Sarkisyan
<b>4</b>	<b>4 “yes” votes, 0 “no” votes, 2 abstained, 4 absent, 1 ineligible. Motion passed</b>

24. Motion to approve October 12, 2022 Meeting Draft Minutes – **Secretary Demirtshian – Attachment F**

President Khanlian stated that the October 12<sup>th</sup> Minutes will be tabled.

25. Updates from Board Members and Committees

Board Member Balen stated that mail theft is a concern in Porter Ranch and make sure your mail is removed on a nightly basis.

Board Member Hector updated the Board that tomorrow is the robotics tournament at Chatsworth High School.

Board Member Sarkisyan stated that the Porter Ranch banner has been approved and the committee is waiting on the design.



Board Member Sarkisyan stated that there is a toy drive to benefit hospitals. Please support collecting new unwrapped toys. The give-away event will be on December 11<sup>th</sup> at the Chatsworth Armenian Center, 17422 Chatsworth Street, Granada Hills.

Board Member Grace expressed concern with the DONE training video for bullying. There is some victim blaming and somebody should review the video. President Khanlian stated that this concern should be referred to Rachael at Done.

Vice-President Singh stated that USPS advises to check mail every day and be sure to hold back mail when traveling.

26. Next meeting will be on January 11, 2023
27. Meeting Adjournment – **President Khanlian**  
President Khanlian adjourned the meeting at 9:25 p.m.