

PORTER RANCH NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

WEDNESDAY, November 12, 2025 @ 6:00 pm
Castlebay Lane Charter Elementary—Performing Arts Center
19010 Castlebay Lane, Porter Ranch, CA 91326

This Agenda and all attachments can be downloaded at: <https://prnc.org/meetings>

General Public Comment – As noted in the meeting Agenda, there is an item dedicated to Public Comment on Items not on the Agenda, but within the purview of the Board. When the item comes up during the course of the meeting, the presiding officer will ask if any member of the public wishes to address the Board regarding any issue that is NOT on the agenda but is within the domain of the Board’s actions and capabilities. At that time, the meeting attendees can electronically “raise their hand” to speak using the same procedure described above. Please note that under the Brown Act, the Board is prevented from discussing or acting on a matter that is brought to its attention during the General Public Comment period. However, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer at his or her discretion.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Material Provided During the Meeting – In some instances, invited speakers may bring material with them to be provided to the Board during the meeting. With online meetings, this material will likely be sent to the Board as an email attachment so it can be presented and displayed during the online meeting. If members of the public wish to receive copies of this material via email before the meeting begins, please send an email to the Board secretary at Secretary@PRNC.org and ask for copies of materials provided. Materials provided to the Board no less than two hours of the meeting will be emailed to all those who request them before the meeting begins. Material provided to the Board within less than two hours of the start of the meeting will be emailed to those who requested them after the meeting. All materials presented during the meeting will be included with the meeting minutes, which are then posted on the PRNC meetings page.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PORTER RANCH NEIGHBORHOOD COUNCIL



“IN-PERSON” GENERAL BOARD MEETING AGENDA
WEDNESDAY, NOVEMBER 12, 2025 @ 6:00 pm
 Castlebay Lane Charter Elementary School—Performing Arts Center
 19010 Castlebay Lane, Porter Ranch, CA 91326

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- 1- Meeting call to order.
 - 2 - Roll Call and determination of quorum.
- Meeting is called at 6:08pm. Quorum is established.

Board Member’s First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs		x				
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson					x	
Patrick Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque					x	
Hrant Vartbedian		x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

- 3 - Pledge of Allegiance.
- 4 - Updates from representatives of Elected Officials, City Departments and City Attorney.

Irish shares that the annual tree lighting at Shepard Church will be on November 16th at 5:00pm.
 Jenna shares that the assembly women introduced 16 bills and 11 passed and all 11 were signed by the Governor.
 Prop 36 is public safety for retail theft and it did not pass.

5 - Treasurer’s Report—Jason Hector

\$29,671.67 left in budget. Board will be talking about reallocation of funds

6 - Budget Advocates Report

Deadline to submit the budget to Mayor is November 21st.

There will be a town hall for the budget Monday December 1st via zoom.

7 - Motion to approve September and October 2025 MER - Attachment A1 - A2



Jason opened motion and Patrick second. For September

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs		x				
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson					x	
Patrick Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque					x	
Hrant Vartbedian		x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

October

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs		x				
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson					x	
Patrick Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President				x	
Hrant Vartbedian		x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

8 - Motion to approve minutes from October 8, 2025, General Board meeting. – Attachment B



Jason made motion to approve minutes from October 8, 2025, General Board meeting. – Attachment B. Bright seconded.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs		x				
David Balen		x				
Christine Demirtshian	Secretary			x		
Nune Gipson		x				
Patrick Gipson					x	
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President				x	
Hrant Vartbedian		x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

9 - Discussion and possible motion to approve NPG up to \$5000 San Jose Highly Gifted Center Booster Club, Inc. for STAR Science - Attachment C.

San Jose Booster Club President shares that the school is a community of 54 kids and many come from Porter Ranch.

David makes motion to approve NPG up to \$1000 San Jose Highly Gifted Center Booster Club, Inc. for STAR Science - Attachment C. Deborah seconds motion.

Motion passes

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs		x				
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson						
Patrick Gipson		x				
Jason Hector	Treasurer				x	
Jennifer Ibrahim	2nd Signer					



Becky Leveque					x	
Hrant Vartbedian		x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

10 - Discussion and possible action to approve revised 2025 - 26 Annual Budget - Attachment D - Jason Taking roll over amounts and taking \$9214 for NPGs and community improvement projects. Jason made a motion and Patrick seconds motion.

Motion passes 7-4.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs		x				
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson						
Patrick Gipson		x				
Jason Hector	Treasurer	x			x	
Jennifer Ibrahim	2nd Signer					
Becky Leveque					x	
Hrant Vartbedian		x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

11- Discussion and possible action to affirm the attached Declaration of Commitment to Representative Government adopted by Greater Toluca Lake Neighborhood Council on June 17th, 2025. Original Document (<https://www.gtinc.org/gtinc-declaration-of-commitment-to-representative-democracy/>) Attachment E

Motion is tabled

12 - Discussion and possible action to address the facts behind the incident tabling item #14 at the October 8, 2025 PRNC meeting

Motion is tabled

13 - Discussion and possible action to address the rules of Public Comment - Asaad

Motion is tabled

14 - Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person

There is an Elysio Canyon Meeting next Tuesday.



Regions will be changes from 12 to 6.
On December 14th from 10-2, there is a toy drive for children,

15 - Board member announcements.

16 - Meeting Adjournment

Meeting is adjourned at 7:00pm.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the PRNC Board secretary via email at Secretary@PRNC.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting, may be viewed at www.prcn.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary at Secretary@PRNC.org.
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For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at www.prcn.org.