



President Becky Leveque; Vice President Hilda Sarkisyan
Secretary Christine Demirtshian; Treasurer Jason Hector; 2nd Signer Jennifer Ibrahim
David Balen; Asaad Alnajjar; Bright Aregs; Nune Gipson; Ibrahim Najamuddin; Dean Kirk

Rev. 04-23-2024

PORTER RANCH NEIGHBORHOOD COUNCIL

“IN-PERSON” GENERAL BOARD MEETING MINUTES

WEDNESDAY, MAY 8, 2024 @ 6:00 pm

Castlebay Lane Charter Elementary—Performing Arts Center
19010 Castlebay Lane, Porter Ranch, CA 91326

1- Meeting call to order

Meeting called to order at 6:00pm

2- Roll Call and determination of quorum

Roll call was taken as follows present and absent. Quorum was established.

Board Member’s First and Last Name	Board Position	Present	Absent
Asaad Alnajjar		X	
Bright Aregs			X
David Balen		X	
Christine Demirtshian	Secretary		X
Nune Gipson		X	
Jason Hector	Treasurer	X	
Jennifer Ibrahim	2nd Signer		X
Becky Leveque	President	X	
Ibrahim Najmuddin		X	
Dean Kirk		X	
Hilda Sarkisyan	Vice President	X	

3- Pledge of Allegiance

4- Updates from representatives of Elected Officials, City Departments and City Attorney – 20 minutes

Collin from John Lees office mentioned that there is a moratorium of dog breeding permits. Ever table meals program that provides meals 5 times a week to senior citizens is reinstated. Conversations with Council event will be held on May 20th the Child Resource Center.

Joel the NEA mentioned that the City Council is confirmed new general manager Carmen Cheng. City Clerk May 20th final date is the final date for an event approval application. June 20th is the last day for bank card transactions application.

Homeless liaison for a meet and greet form will go out.



5- Treasurer's Report – 2 minutes

As of 5/8, the budget is as follows: \$16,793. Some of the budget will be allotted to the trash can. Bank card will stop working on June 20th.

6- Motion to approve March 2024 MER – Attachment A

Motion to approve March 2024 MER – Attachment A was made by Jason and second by Assad. Motion was passed with 8 yes and 3 absent. Motion passes.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		X					
Bright Aregs					X		
David Balen		X					
Christine Demirtshian	Secretary				X		
Nune Gipson		X					
Jason Hector	Treasurer	X					
Jennifer Ibrahim	2 nd Signer				X		
Becky Leveque	President	X					
Ibrahim Najmuddin		X					
Dean Kirk		X					
Hilda Sarkisyan	Vice President	X					

7- Motion to approve April 2024 MER – Attachment B

Motion to approve April 2024 MER – Attachment B was made by Jason and second by David. Motion was passed with 8 yes and 3 absent. Motion passes.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs					x		
David Balen		x					
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer				x		
Becky Leveque	President	x					
Ibrahim Najmuddin		x					
Dean Kirk		x					
Hilda Sarkisyan	Vice President	x					



- 8- Discussion and motion to approve transfer of \$7000 to PRNC Special Funds Brush Abatement Account for Community Improvement Project.

Motion approve transfer of \$7000 to PRNC Special Funds Brush Abatement Account for Community Improvement Project was made by Jason and second by David.

Community member asked if there was a way to not hinder budget with Granada Hills Neighborhood Council.

Motion passes with 8 yes and 3 absent.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs					x		
David Balen		x					
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer	x			x		
Becky Leveque	President	x					
Ibrahim Najmuddin		x					
Dean Kirk		x					
Hilda Sarkisyan	Vice President	x					

- 9- Discussion and motion to approve up to \$1500 for board retreat to be held at location and date to be determined.

Motion to approve up to \$1500 for board retreat to be held at location and date to be determined was made by Hilda and second by David. Motion was passed with 8 yes and 3 absent.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs					x		
David Balen		x					
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer				x		
Becky Leveque	President	x					



Ibrahim Najmuddin		x					
Dean Kirk		x					
Hilda Sarkisyan	Vice President	x					

10- Discussion and Possible Action on SB411 Council File 23-1114 regarding possibility of allowing teleconferencing meeting option for community members excluding board members; to increase community engagement. Many presenters and community partners are unable to attend in person due to time constraints and travel challenges. Taking this action allows stakeholders, community partners and vendors the ability to meet efficiently and allows serving Porter Ranch residents.

Assad discusses this SB411 will increase community participation and parent involvement.

Gary from the community mentions that once approved that an online quorum must be met.

Ibrahim will lead the research of the different options of SB411.

President Becky creates an ad hoc committee with Ibrahim as the chair and co-chair with Assad.

11- Motion to approve minutes for March 15, 2024 meeting. – Attachment C

Motion to approve minutes for March 15, 2024 meeting. – Attachment C made by Becky and second by Jason. Motion was passed with 8 yes and 3 absent.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Asaad Alnajjar		x					
Bright Aregs		x			x		
David Balen							
Christine Demirtshian	Secretary				x		
Nune Gipson		x					
Jason Hector	Treasurer	x					
Jennifer Ibrahim	2nd Signer						
Becky Leveque	President						
Ibrahim Najmuddin		x					
Dean Kirk		x					
Hilda Sarkisyan	Vice President	x					

12- Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person

Taryn mentions that she is proposing a monitoring system that measures different pollutants. This will include community members to report different pollutants or odors.

Public comment from Stephen from PESA a program that provides tutoring for 9th to high school.

13- Board member comments



Vice President Hilda discusses the importance of engaging with community. She attended the Boys and Girls ribbon cutting, Porter Ranch Middle School, Senior Dance, Solid Breakfast, BlockFest, and Logix

Assad discusses item Measure HLA which brings funding to LA Mobility 2035.

14- Meeting Adjournment

Meeting was adjourned at 7:45 pm. Motion by Dean second by Hilda