



President Becky Leveque; Vice President Hilda Sarkisyan
Secretary Christine Demirtshian; Treasurer Jason Hector; 2nd Signer Jennifer Ibrahim;
Nune Gipson; Ibrahim Najamuddin; David Balen; Bright A Aregs

Rev. 08-03-2021

PORTER RANCH NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING MINUTES
Wednesday, March 13th, 2023 @ 6:00 pm
IN PERSON MEETING

Castlebay Lane Charter Elementary Performing Arts Center
19010 Castlebay Lane, Porter Ranch, CA 91326

Meeting called to order at 6:10 pm.

Item 2--Roll Call was taken as follows with present and absent. Quorum was established.

| Board Member's First and Last Name | Board Position | Present | Absent |
|------------------------------------|----------------|---------|--------|
| Asaad Alnajjar | | X | |
| Bright Aregs | | X | |
| David Balen | | X | |
| Christine Demirtshian | Secretary | | X |
| Nune Gipson | | X | |
| Jason Hector | Treasurer | X | |
| Jennifer Ibrahim | 2nd Signer | | X |
| Becky Leveque | President | X | |
| Ibrahim Najmuddin | | X | |
| Hilda Sarkisyan | Vice President | X | |

Item 3—Pledge of allegiance.

Item 4—Updates from representatives of Elected Officials, City Departments and City Attorney

Colin from CD 12 started weed clearance in Elyso Park. Also, the council is looking to put together a task force for copper wire theft to maintain city infrastructure.

Scott from the Fire Department on Reseda and Lassen mentioned putting together brush clearance using drones is coming in the next couple of months.

Item 5— Treasurer's Report

MPGs will be allocated tonight. Community improvement funds are \$6k. \$20k for office expenses and office outreach and elections. Rollover funds are \$10K.



Item 6— Motion to approve February 2024 MER was made by Jason and second by David. Motion was passed.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|------------------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | X | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 7— Motion to fill one vacant open at large board seat expiring in 2025 was made by Jason

Candidate #1 Dean Kirke: General Manager of Hampton Inn Suites. Long history of volunteerism with Meals on Wheels, YouthNet which is a youth advocacy program for children from diverse backgrounds.

Candidate #2 was a no show.

Motion passed. Dean Kirke is elected into the Porter Ranch Neighborhood Council. Sworn in by Collin.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|------------------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | | |
| Nune Gipson | | | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | X | | | | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |



Item 8— Motion to approve revised 2023-24 administrative packet annual budget was set by Jason and second by Asaad. Motion was passed with 8 yes and 2 absent

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|------------------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | X | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 9— Motion to approve up to \$5000 for NPG to Devonshire was tabled.

Item 10— Motion to approve \$1500 for NPG to LAPD Devonshire PALS Youth Center was made by David and second by Jason. Motion was passed with 8 yes and 2 absent.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|------------------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | X | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 11— Motion to approve up to \$350 for NPG to Canoga Park Senior Citizens Club was made by Hilda and second by Jason. Motion passes.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|----------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |



| | | | | | | |
|-----------------------|------------------------|---|--|--|---|--|
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | X | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 12— Discussion and possible motion to approve up to \$2000 for the purchase up to 15 trash can lids and lanyards for the existing cans / barrels at various parks throughout Porter Ranch (Limekiln, Wilbur Tampa, Palisades, etc.) was made by Jason and second Hilda. Motion passed

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|------------------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | X | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 13— Motion to approve up to \$2500 for NPG to Friends of Porter Ranch Community School for their 5-day STEM fair event to be held April 15 to April 19, 2024 was made by Hilda and second by David.

Discussion of increasing the budget was discussed by Porter Ranch Neighborhood Council. Hilda amended the motion to approve up to \$5000 or NPG to Friends of Porter Ranch Community School for their 5-day STEM fair event to be held April 15 to April 19, 2024 was made by Hilda and second by Asaad. Motion passes.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|----------------|-----|----|---------|--------|------------|
|------------------------------------|----------------|-----|----|---------|--------|------------|



| | | | | | | |
|-----------------------|------------------------|---|--|---|---|--|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | | | X | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | X | | | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 14— Motion to approve February 15, 2024, Special Meeting Minutes by Jason and second by Ibrahim. Motion passes

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible |
|------------------------------------|------------------------|-----|----|---------|--------|------------|
| Asaad Alnajjar | | X | | | | |
| Bright Aregs | | X | | | | |
| David Balen | | X | | | | |
| Christine Demirtshian | Secretary | | | | X | |
| Nune Gipson | | | | X | | |
| Jason Hector | Treasurer | X | | | | |
| Jennifer Ibrahim | 2 nd Signer | | | | X | |
| Becky Leveque | President | X | | | | |
| Ibrahim Najmuddin | | X | | | | |
| Hilda Sarkisyan | Vice President | X | | | | |

Item 15— Public comments on items NOT on the Agenda and within the Purview of the Board

Public comment in regards to noise complaints from Van Nuys Airport and disruptions to homes.

Public comment in regards on Sunday March 17th, Get Ready Reseda, 1pm from 5pm event. This Saturday, March 16th is Harbor Day in Sylmar for tree give away.

Bishop Alemany will hold a selection for a new police chief.

Public comment on safety for children on streets and call to LAPD to ticket cars parked in undesignated areas.



Public comment in regard to budget advocates: Please consider the budget for budget advocates and identify budget advocates on PRNC.

Public comment: On March 22 is Nobles Run: Please drive carefully to ensure a safe event.

Public comment: On Saturday March 23rd, a meeting about the budget will be held.

Public comment: Misinformation in regards to stakeholder meeting. Also, tomorrow night, Councilman Lee will be joining Zoom. Pleads that the non-neighborhood council will have more time allotted during the meeting.

Item 16— Board member comments

David mentions that he held a safety community meeting. Discussion on PRNC will have more officers coming out, proliferation of burglaries in Porter Ranch (recommendation to install motion camera, alarm systems, put away mail at the end of the night), influx of IRS hangup scam/phone scam alert/ gift card scams.

Asaad mentions a question from stakeholder in regards if a Zoom webinar will be held for PRNC meetings. Jason mentions that a Zoom account is provided however, a point person needs to be identified to manage setting up webinar.

Hilda congratulates Becky.

Jason mentions that a meeting was held with 5 councilman for Parks and Recs. Projects for Elyson, Wilborn, Tampa Park are in the works to come together in September.

Item 17— Meeting Adjournment

Meeting was adjourned at 8:20pm by Becky.

