



**President Becky Leveque; Vice President Hilda Sarkisyan  
Secretary Christine Demirtshian; Treasurer Jason Hector; 2<sup>nd</sup> Signer Jennifer Ibrahim  
David Balen; Asaad Alnajjar; Bright Aregs; Nune Gipson; Ibrahim Najamuddin; Dean Kirk**

Rev. 04-23-2024

# PORTER RANCH NEIGHBORHOOD COUNCIL

## DRAFT MEETING MINUTES

**WEDNESDAY, JULY 10, 2024 @ 6:00 pm**

**Castlebay Lane Charter Elementary—Performing Arts Center  
19010 Castlebay Lane, Porter Ranch, CA 91326**

- 1- Meeting call to order at 6:06pm
- 2- Roll Call and determination of quorum

Board Member’s First and Last Name	Board Position	Present	Absent
Asaad Alnajjar			x
Bright Aregs			x
David Balen		x	
Christine Demirtshian	Secretary	x	
Nune Gipson		x	
Jason Hector	Treasurer	x	
Jennifer Ibrahim	2nd Signer		x
Becky Leveque	President	x	
Ibrahim Najamuddin			x
Dean Kirk		x	
Hilda Sarkisyan	Vice President	x	

- 3- Pledge of Allegiance
- 4- President’s Comments
- 5- Updates from representatives of Elected Officials, City Departments and City Attorney

-Representative shared that the City is working on the issue of streetlights being turned off. There have been task forces to mitigate this problem.  
 -50-acre park is in the works. Park will have an auditorium for summer concerts to bring family and communities together.  
 -Joel Gonzalez from NEA shared that information will be forthcoming from City Clerk regarding NC Elections. PRNC elections date will be May 20, 2025 and be vote by mail.

- 6- Budget Advocates Report
- 7- Treasurer’s Report



8- Motion to approve June 2024 MER – Attachment A  
Motion by Jason. Hilda will second.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Dean Kirk		x				
Becky Leveque	President	x				
Ibrahim Najamuddin					x	
Hilda Sarkisyan	Vice President	x				

9- Motion to approve minutes from June 12, 2024 meeting -- Attachment B  
Motion to approve Jason. Second by Hilda

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Dean Kirk		x				
Becky Leveque	President			x		
Ibrahim Najmuddin					x	
Hilda Sarkisyan	Vice President	x				



10- Motion to approve 2024-25 administrative packet -- Attachment C  
Motion opened by Jason. Second by Hilda

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Dean Kirk		x				
Ibrahim Najamuddin					x	
Hilda Sarkisyan	VP	x				

11- Motion to approve previous outreach expenditure of \$552.51 on 6/7 to Allen Screen Print for board polo shirts.  
Motion opened by Jason. Second by Hilda

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen						x
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Dean Kirk		x				
Hilda Sarkisyan	VP	x				
Ibrahim Najamuddin					x	



12- Motion to approve up to \$200 for additional board polo shirts as necessary.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen						x
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Dean Kirk		x				
Ibrahim Najamuddin					x	
Hilda Sarkisyan	Vice President	x				

**Motion Passes**

13- Motion to approve and reaffirm for this fiscal year previously passed motion for up to \$1500 for board retreat special meeting to be held at location and date to be determined.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen						x
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Dean Kirk		x				
Ibrahim Najamuddin					x	
Hilda Sarkisyan	Vice President	x				

**Motion passes**

14- Discussion and motion to send letter of support to Recreation and Parks to name the new 50-acre park in Porter Ranch Jane and Bert Boeckmann Park Porter Ranch.

Open by Becky. Second by Jason.

Motion to open discussion by Dean. Second by Hilda.

-David asks how Jane and Bert Boeckmann have contributed to Porter Ranch community.

-Jason brings up pavilion has been approved but name of park has not.



- Stakeholder who read Jane's eulogy shared Jane was the sweetest, sweetest women.
- Victor Samson shares that they knew Jane and Bert for 4 years. He shared that they donated \$100,000 to clean Desoto, donated to Korean church and Shepard church.
- Brad shared that the couple brought credibility to San Fernando Valley as they are one of the largest Ford dealerships.

Motion to send letter of support to Recreation and Parks to name the new 50-acre park in Porter Ranch Jane and Bert Boeckmann Park Porter Ranch is opened by Dean. Second by Jason

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen		x				
Christine Demirtshian	Secretary	x				
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Dean Kirk		x				
Becky Leveque	President	x				
Ibrahim Najamuddin					x	
Hilda Sarkisyan	Vice President	x				

Motion Passes unanimously. 7-0

15- Discussion and possible motion to approve NPG up to \$5000 to Devonshire is SOLID for renovations and furniture for volunteer trailer– Attachment D.

**Motion will be tabled.**

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar						
Bright Aregs						
David Balen						
Christine Demirtshian	Secretary					
Nune Gipson						
Jason Hector	Treasurer					
Jennifer Ibrahim	2nd Signer					
Becky Leveque	President					
Ibrahim Najmuddin						
Hilda Sarkisyan	Vice President					



16- Discussion and possible motion to advertise in Chatsworth / Porter Ranch Chamber of Commerce State of the Community event for up to \$500. Attachment E.

**Motion will be tabled**

17- Discussion and possible action regarding PRNC youth committee.

Becky asks if David would want to chair committee. David says yes

Motion to re-establish youth committee by Dean and second by Jason.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen		x				
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Dean Kirke		x				
Ibrahim Najamuddin					x	
Hilda Sarkisyan	Vice President	x				

18- Presentation with discussion and possible action for Porter Valley Country Club (19216 Singing Hills, Porter Ranch) alcohol license application – Attachment F & G.

Motion to support liquor license open by Dean and second by Hilda.

Amended to also send a letter in support by Jason.

Motion to send a letter to support liquor license for Porter Valley Country Club.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar					x	
Bright Aregs					x	
David Balen		x				
Christine Demirtshian	Secretary					
Nune Gipson		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Dean Kirk		x				



Ibrahim Najamuddin					x	
Hilda Sarkisyan	Vice President	x				

**Motion passes**

- 19- Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person
  - 20- Board member comments
  - 21- Meeting Adjournment
- Meeting is adjourned at 7:55 by President Becky. Second by David