

Department of Neighborhood Empowerment
 Monthly Expenditure Report for: JULY 2014
 NC Name: PRNC
 Budget Fiscal Year: 2015
 (Must be submitted to the Department within 10 days of Board Approval)



						Total
A	EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable
A. 1. Monthly Expenditures						
	Email Newsletter		Constant Contact	<input type="checkbox"/>		\$50.00
	Public Relations Services		Moore Business Results	<input type="checkbox"/>		\$750.00
	Paper for Termo Outreach		Kelly Paper	<input type="checkbox"/>		\$94.98
	Promotional Items for Basic Car		SOS Survival	<input type="checkbox"/>		\$199.35
	Name Tags		Minute Man Press	<input type="checkbox"/>		\$174.16
SUBTOTAL: Expenditures by Line Item						\$1,268.49
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS					\$0.00
C	OUTSTANDING COMMITMENTS					
C. 1. Outstanding Checks						
C. 2. Outstanding Demand Warrants						
C. 3. Rent/Lease						
C. 4. Contractual Services						\$8,250.00
C. 5. Large Purchases						
C. 6. Neighborhood Purpose Grants in process						
C. 7. Temporary Staffing Services						
C. 8. Storage						
C. 9. Other						
SUBTOTAL: Outstanding Commitments						\$8,250.00
D	Total Expenditures & Commitments					\$9,518.49
E	Total Adjustments by Department					\$1,268.49
F	Approved Budget 2014-2015					\$37,000.00
G	Balance of Budget					\$35,731.51

CASH Status Analysis						
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Uncommitted Balance Available	Cash Spent to date (D)	Cash In-Bank Remaining Balance
100	Operations	\$3,850.00	\$4,000.00	-\$150.00	\$174.16	\$3,825.84
200	Outreach	\$19,208.00		\$19,208.00	\$1,094.33	-\$1,094.33
300	Community Improvement	\$5,942.00		\$5,942.00	\$0.00	\$0.00
400	NPG	\$8,000.00		\$8,000.00	\$0.00	\$0.00
500	Elections	\$0.00		\$0.00	\$0.00	\$0.00
	TOTAL	\$37,000.00	\$4,000.00	\$33,000.00	\$1,268.49	\$2,731.51

NEIGHBORHOOD COUNCIL CERTIFICATION			
We, Sean O'Rourke (Treasurer Name) and Ethan Turer (Signer Name), declare that we are the Treasurer and Signer, respectively of the Porter Ranch Neighborhood Council (NC) and that on 8/5/14 (date adopted), a Brown Act noticed public meeting was held by the Porter Ranch NC with a quorum of _____ (number) board members present and that by a vote of _____ (number) yes, _____ (number) no, and _____ (number) abstentions the Porter Ranch NC adopted the Monthly Expenditure Report for the month of July (month), 2014 (year).			
Treasurer Signature		Signer's Signature	
Print Name Sean O'Rourke		Print Name Ethan Turer	
Date		Date	
NC Additional Comments			

07/30/14

PORTER RANCH NC
Profit and Loss Budget vs. Actual
July 2014

	Jul '14	Budget	\$ Over Budget	% of Budget
Income	0.00	0.00	0.00	0.0%
Expense				
100 – Operations				
100EDU – Board Retreat	0.00	1,000.00	-1,000.00	0.0%
100MIS – Miscellaneous	174.16			
100OFF – Office Supplies	0.00	500.00	-500.00	0.0%
100POS – Postage	0.00	350.00	-350.00	0.0%
100TRL – Transcription	0.00	2,000.00	-2,000.00	0.0%
Total 100 – Operations	174.16	3,850.00	-3,675.84	4.5%
200 – Outreach				
200ADV – Graphics/Flyers	94.98	1,400.00	-1,305.02	6.8%
200ADV1 – Promotional Items	199.35	1,000.00	-800.65	19.9%
200EVE – Holiday Party	0.00	2,500.00	-2,500.00	0.0%
200EVE1 – Disaster Preparedness	0.00	500.00	-500.00	0.0%
200EVE2 – NC Alliance Outreach	0.00	1,500.00	-1,500.00	0.0%
200MEE – Meeting Food	0.00	1,500.00	-1,500.00	0.0%
200MEE1 – Phone Dialer	0.00	1,158.00	-1,158.00	0.0%
200NEW – Constant Contact	50.00	450.00	-400.00	11.1%
200WEB – prnc.org	750.00	9,000.00	-8,250.00	8.3%
200WEB1 – Web Hosting	0.00	200.00	-200.00	0.0%
Total 200 – Outreach	1,094.33	19,208.00	-18,113.67	5.7%
300 – Community Improvement				
300CIP – Unallocated Community	0.00	942.00	-942.00	0.0%
300CIP – Trees/Watering	0.00	1,500.00	-1,500.00	0.0%
300CIP1 – LAPD	0.00	2,500.00	-2,500.00	0.0%
300CIP2 – LAFD	0.00	1,000.00	-1,000.00	0.0%
Total 300 – Community Improve...	0.00	5,942.00	-5,942.00	0.0%
400 – NPG				
400GRT – Senior Dance	0.00	500.00	-500.00	0.0%
400GRT1 – Castlebay Elementary	0.00	2,000.00	-2,000.00	0.0%
400GRT2 – PRCS	0.00	2,000.00	-2,000.00	0.0%
400GRT3 – YMCA Thanksgiving	0.00	500.00	-500.00	0.0%
400GRT4 – Chatsworth Family	0.00	500.00	-500.00	0.0%
400GRT7 – July 4th	0.00	2,500.00	-2,500.00	0.0%
Total 400 – NPG	0.00	8,000.00	-8,000.00	0.0%
Total Expense	1,268.49	37,000.00	-35,731.51	3.4%
Net Income	-1,268.49	-37,000.00	35,731.51	3.4%



ACCOUNT DETAIL

[? Help with this page](#)

Account Activity	Search
Business Basics-4498 Download Account Detail	
Available Balance	\$2,732.01
Ledger Balance as of 07/29/2014	\$2,826.49

Pending Transactions [-]

Withdrawals and Purchases

Amounts shown below are reflected in your Available Balance. The final amount of some transactions, such as purchases at gas stations or restaurants, may change.

Date	Transaction	Amount
07/28/2014	KELLY PAPER	-\$94.48

Select Period: Last 30 Days Show by: Date [Save this view](#)

Date	Transactions	Category	Amount	Running Balance
07/23/2014	MINUTEMAN 19709 NORDHOFF 08183411003 CA	Electronic debits	-\$174.16	\$2,826.49
07/22/2014	SOS SURVIV 15705 STRATHEM VAN NUYS CA	Electronic debits	-\$199.35	\$3,000.65
07/18/2014	CTC*CONSTA 1601 Trapelo Ro 855-2295506 MA	Electronic debits	-\$50.00	\$3,200.00
07/17/2014	Moore Business RBILL PYMT 140717NEWSWRITIN 0101	Electronic debits	-\$750.00	\$3,250.00
07/09/2014	CITY OF LOS ANGE EFT PAYMT PPD	Electronic Credits	\$4,000.00	\$4,000.00

Showing 1 - 5 of 5 transactions

Tip: To nickname your accounts, go to [Account Services](#).

07/30/14

PORTER RANCH NC
Transaction Detail by Account
July 1 - 30, 2014

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
City of LA								
Check	07/17/14		Moore Business Results	Moore Business ...	X	200WEB - prnc.org	-750.00	-750.00
Check	07/18/14		Constant Contact	CTC*CONSTA 1...	X	200NEW - Const...	-50.00	-800.00
Check	07/22/14		SOS Survival Products	SOS SURVIV 157...	X	200ADV1 - Prom...	-199.35	-999.35
Check	07/23/14		Minute Man Press	MINUTEMAN 19...	X	100MIS - Miscell...	-174.16	-1,173.51
Bill Pmt -Check	07/30/14		Kelly Paper			Accounts Payable	-94.98	-1,268.49
Total City of LA							-1,268.49	-1,268.49
Accounts Payable								
Bill	07/23/14		Kelly Paper			200ADV - Graphi...	-94.98	-94.98
Bill Pmt -Check	07/30/14		Kelly Paper			City of LA	94.98	0.00
Total Accounts Payable							0.00	0.00
100 - Operations								
100MIS - Miscellaneous								
Check	07/23/14		Minute Man Press	MINUTEMAN 19...		City of LA	174.16	174.16
Total 100MIS - Miscellaneous							174.16	174.16
Total 100 - Operations							174.16	174.16
200 - Outreach								
200ADV - Graphics/Flyers								
Bill	07/23/14		Kelly Paper			Accounts Payable	94.98	94.98
Total 200ADV - Graphics/Flyers							94.98	94.98
200ADV1 - Promotional Items								
Check	07/22/14		SOS Survival Products	SOS SURVIV 157...		City of LA	199.35	199.35
Total 200ADV1 - Promotional Items							199.35	199.35
200NEW - Constant Contact								
Check	07/18/14		Constant Contact	CTC*CONSTA 1...		City of LA	50.00	50.00
Total 200NEW - Constant Contact							50.00	50.00
200WEB - prnc.org								
Check	07/17/14		Moore Business Results	Moore Business ...		City of LA	750.00	750.00
Total 200WEB - prnc.org							750.00	750.00
Total 200 - Outreach							1,094.33	1,094.33
TOTAL							0.00	0.00