



**President Becky Leveque; Vice President Hilda Sarkisyan Secretary Christine Demirtshian; Treasurer Jason Hector; 2<sup>nd</sup> Signer Jennifer Ibrahim David Balen; Asaad Alnajjar; Bright Aregs; Nune Gipson; Deborah Violante; Patrick Gipson**

Rev. 12-25-2024

**PORTER RANCH NEIGHBORHOOD COUNCIL**  
**GENERAL BOARD MEETING MINUTES**  
**WEDNESDAY, FEBRUARY 12, 2025 @ 6:00 pm**  
Castlebay Lane Charter Elementary (Performing Arts Center)  
19010 Castlebay Lane, Porter Ranch, CA 91326

- 1- Meeting called to order at 6:09pm.
- 2- Roll Call and determination of quorum.

<b>Board Member's First and Last Name</b>	<b>Board Position</b>	<b>Present</b>	<b>Absent</b>
Asaad Alnajjar		x	
Bright Aregs		x	
David Balen			x
Christine Demirtshian	Secretary		x
Nune Gipson		x	
Patrick Nune		x	
Jason Hector	Treasurer	x	
Jennifer Ibrahim	2nd Signer		x
Becky Leveque	President	x	
Hilda Sarkisyan	Vice President	x	
Deborah Violante		x	

- 3- Pledge of Allegiance.
- 4- President's or Vice-President Comments
- 5- Updates from representatives of Elected Officials, City Departments and City Attorney.

Fire Department shared that if community members observe a fire hydrant leaking or damaged to call 311.

Lorena from Office John Lee shares that department is working on fire relief for recent fires. LAHSA homeless count is coming up. There is a town hall February 13<sup>th</sup> from 6-8pm on Zoom.

6- Budget Advocates Report.

Brian Allen, Budget Advocate, shares they are going through budgets and fire station has been on the books to be built in Sylmar. The budget advocate team is wanting to look into the issues that affect community members. On March 6<sup>th</sup>, there will be a budget 101 meeting via zoom.

7- Treasurer’s Report—Jason Hector

Jason shared that \$31,723 is left in account. \$1500 has been allocated to NPGs. Budget for outreach is \$2500. Budget for NPG is \$8,000. CIP project budget is \$10,000.

8- Motion to approve 2024-25 revised annual budget. – Attachment A

Jason made motion to approve 2024-25 revised annual budget – Attachment A, second by Hilda. Motion passed. 8 yes, 0 abstain, 3 absent, 0 ineligible.

Board Member’s First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

9- Motion to approve November 2024 MER. – Attachment B

Jason made motion to approve November 2024 – Attachment B, second by Assad. Motion passed. 6 yes, 2 abstain, 3 absent, 0 ineligible.

Board Member’s First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune				x		
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	

Becky Leveque	President			x		
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

10- Motion to approve minutes from December 4, 2024, general board meeting -- Attachment C

Jason made motion to approve minutes from December 2024, general board meeting, second by Assad. Motion passed. 5 yes, 3 abstain, 3 absent, 0 ineligible.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune				x		
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President			x		
Hilda Sarkisyan	Vice President	x				
Deborah Violante				x		

11- Motion to approve \$9 to Allen Screen Print for board polo shirts credit card transaction fee.

Jason made motion to approve \$9 to Allen Screen Print for board polo shirts credit card transaction fee second by Asaad. Motion passed. 8 yes, 0 abstain, 3 absent, 0ineligible.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

12- Motion to approve up to transfer \$14,638.38 from PRNC brush abatement special account to Recreation and Parks Citywide Forestry Division for one 10-person crew for two days of brush abatement in Limekiln Canyon, Wilbur-Tampa and Moonshine Canyon Parks.

Jason made motion to approve transfer \$14,638.38 from PRNC brush abatement special account to Recreation and Parks Citywide Forestry Division for one 10-person crew for two days of brush abatement in Limekiln Canyon, Wilbur-Tampa and Moonshine Canyon Parks second by Asaad. Motion passed. 8 yes, 0 abstain, 3 absent, 0 ineligible.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

13- Discussion and motion to file CIS on Council File #24-1600 (LAFD Service Impact on Operations) requesting that LAFD CERT program be continued.

Community Member shared that CERT program helped him gain the knowledge of how to use a fire extinguisher and mask to save his house. He advocates for the continuation of CERT programs. It's a free class and the class can be scheduled for a group.

On February 18<sup>th</sup> at 6:30PM, there will be a creating a disaster planning meeting.

Jason made motion to support file CIS on Council File #24-1600 (LAFD Service Impact on Operations) requesting that LAFD CERT program be continued, if amended to fully fund the CERT Program second by Bright. Motion passed. 8 yes, 0 abstain, 3 absent, 0 ineligible.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				

Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

14- Motion to approve Wilbur-Tampa Park Volunteer clean-up, planting and invasive weed removal with Mayor’s Office, CD 12, and RAP with budget not to exceed \$2200 for trees, plants, tools (not provided by City), food/drinks, irrigation, and other supplies on date TBD.

Jason made motion to approve Wilbur-Tampa Park Volunteer clean-up, planting and invasive weed removal with Mayor’s Office, CD 12, and RAP with budget not to exceed \$2200 for trees, plants, tools (not provided by City), food/drinks, irrigation, and other supplies on date TBD second by Hilda. Motion passed. 8 yes, 0 abstain, 3 absent, 0 ineligible.

Board Member’s First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen					x	
Christine Demirtshian	Secretary				x	
Nune Gipson		x				
Patrick Nune		x				
Jason Hector	Treasurer	x				
Jennifer Ibrahim	2nd Signer				x	
Becky Leveque	President	x				
Hilda Sarkisyan	Vice President	x				
Deborah Violante		x				

15- Updates from Argos Scientific on Air Monitoring System – 10 minutes

Argos was awarded contract for Air Monitoring System for Aliso Canyon incident. If there is methane or benzene, there will be warnings provided in real time to community members. Argos works with UCLA Atmosphere department to install systems. System was initially designed to detect air pollution and detect fires.

16- Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person 17- Board member announcements.

Wissia introduces herself as the New General Manager of Hampton in Porter Ranch.

Daniel is the NEA (Neighborhood Empowerment Advocate) shared on March 6<sup>th</sup> 2025 6pm NEA is hosting an event for Neighborhood Councils understanding their role in budget advocacy.

Cheri from the Museum of the San Fernando Valley has a Black History Month event this Saturday, February 15<sup>th</sup>. On March 1<sup>st</sup>, there will be an artist lecture.

Glen shared that the Valley Alliance meets the second Thursday of the month 6:30 via Zoom.

17- Meeting Adjournment.

Meeting is adjourned at 8:30pm.