Monthly Expenditure Report



Reporting Month: January 2018

Budget Fiscal Year: 2017-2018

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance Total Spent		Remaining Balance	Outstanding	Commitments	Net Available			
\$54306.48	\$2136.34	\$52170.14	\$500.00	\$0.00	\$51670.14			

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget	Total Spent thisUnspent BudgetMonthBalance		Outstanding	Net Available				
Office		\$1363.36		\$0.00					
Outreach	\$34354.00	\$772.98	\$20467.79	\$500.00	\$19967.79				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$25000.00	\$0.00	\$25000.00	\$0.00	\$25000.00				
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$6550.00	\$0.00	\$6550.00				
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expenditures: \$15199.87					

	Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	STORAGE ETC CHATSWORTH	01/04/2018	(Credit card transaction)	General Operations Expenditure	Office	\$102.00			
2	PAGODA INN	01/10/2018	(Credit card transaction)	General Operations Expenditure	Office	\$393.89			
3	AMECI'S PIZZA AND PAST	01/30/2018	(Credit card transaction)	General Operations Expenditure	Office	\$188.71			
4	CTC CONSTANTCONTACT.C	01/08/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$65.00			
5	FACEBK Q9M9QFEVY2	01/31/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$25.00			
6	Ed Baroth	01/04/2018	Music for the PRNC annual Stakeholder Holiday Part	General Operations Expenditure	Outreach	\$300.00			
7	Moore Business Results	01/04/2018	website services	General Operations Expenditure	Office	\$170.55			
8	AppleOne Employment Services	01/04/2018	note taker	General Operations Expenditure	Office	\$75.08			

9	lssam Najm	01/10/2018	BMR for Holiday Party costs	General Operations Expenditure	Outreach	\$382.98
10	AppleOne Employment Services	01/10/2018	meeting note taker	General Operations Expenditure	Office	\$433.13
	Subtotal:					\$2136.34

Outstanding Expenditures									
#	Vendor	Date	Date Description		Sub-category	Total			
1	JCS Catering Company	12/08/2017	sponsoring of VANC mixer	General Operations Expenditure	Outreach	\$250.00			
2	JCS Catering Company	12/08/2017	VANC Planning and Transportation Meeting sponsorsh	General Operations Expenditure	Outreach	\$250.00			
	Subtotal: Outstanding	9				\$500.00			

Message

Chatsworth, CA 91311

My Account Sign Out

Select Language

818-576-8955 chatsworth@storageetc.com Thank you for your payment. Your payment was successful. Your receipt number is: 59713. Print this page for your records. Your name: Porter Ranch Neighborhood Council Your unit name: D356 Credit card number: ****5627 Payment amount: 102.00 Authorization: 060658 Date: 1/04/2018 Please do NOT use the "Back" button on your browser. Print this page for your records. Click here to continue.

Storage Etc. - Chatsworth

20550 Lassen Street

My Account





Mobile View

Food provided to

meeting

Stakeholders & general

PAGODA INN 19348 RINALDI ST NORTHRIDGE, CA. 91326 818-368-0299

Server ID: 10

Sale

xxxxx xxxxxx5627 Mastercard	Entry Method: Chip
Amount:\$ Tax: \$	373.89 0.00
Tip:	20-
Total:	393.89
01/10/18	13:41:28
Inv #: 000000018 Apprud: Online	Appr Code: 079603
HPPrv3; Unline	
MASTERCARD	
AID: 40000000041010	
TVR: 30 00 08 80 00	
TSI: E8 00	

Customer Copy THANK YOU!

1-30-18 Meeting fool

AMECIS PIZZA AND PASTA 11229 TAMPA AVE NORTHRIDGE, CA 91326 01/30/2018 CREDIT CARD MC SALE	14:22:22
Card # XXXXXXXX SEQ #: Batch #: INVOICE Approval Code: Entry Method: Mode: Tax Amount: Cust Code: Avs Code:	XXXX5627 5 946 5 000462 Manual Online \$0.00 NYZ
MDSE/SERVICES TIP TOTAL AMOUNT8	\$168.71

CUSTOMER COPY



<u>Print</u>

Billing Activity - Invoices

Porter Ran Attn: Andrey 200 N Sprin Fl 20 Los Angeles US P: 818-217- Invoices fro	w Krowne g Street CA 90012	Today's Date: 01/06/2018 User Name: porterranchnc
Date	Description	Charge Amount Credit Amount
12/13/2017	Invoice #182352980	\$65.00
	Constant Contact Toolkit - Email	
	Contacts 2,501 - 5,000 Contacts Maximum Number of Contacts This Billing Period: 3944 Period from 12/13/2017 to 01/12/2018	\$65.00
11/13/2017	Invoice #180358984	\$65.00
	Constant Contact Toolkit - Email	
	Contacts 2,501 - 5,000 Contacts Maximum Number of Contacts This Billing Period: 3949 Period from 11/13/2017 to 12/12/2017	\$65.00

Billing questions? Contact Support Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

andrewkrowne@prnc.org

From:	Jen <tinyhammer4@yahoo.com></tinyhammer4@yahoo.com>
Sent:	Wednesday, January 31, 2018 10:23 AM
То:	AndrewKrowne@prnc.org
Cc:	Issam Najm
Subject:	Fwd: Your Facebook Ads Receipt (Account ID: 28230389)

FYI - please see the receipt below for the Facebook boost we did for the January general board meeting.

Please excuse any typos~Sent from my mobile

Begin forwarded message:

From: "Facebook Ads Team" <<u>advertise-noreply@support.facebook.com</u>> Date: January 31, 2018 at 9:33:51 AM PST To: Jen Milbauer <<u>tinyhammer4@yahoo.com</u>> Subject: Your Facebook Ads Receipt (Account ID: 28230389) Reply-To: noreply <<u>noreply@facebookmail.com</u>>



Summary



BILLING REASON Remaining ad costs at the end of the month. DATE RANGE Jan 06, 2018 3:32pm - Jan 11, 2018 3:30pm

PRODUCT TYPE Facebook Ads

PAYMENT METHOD MasterCard*5627

REFERENCE NUMBER **Q9M9QFEVY2**

CAMPAIGN

Post: "The PRNC will be holding its first general Board..."

RESULTS AMOUNT

2,305 \$25.00 Impressions

Transaction ID: 1631851066932777-3127543

Thanks, The Facebook Ads Team

This is an automated message. Please do not reply. If you have questions about ads, you can get help. You can also manage your email notification settings for this ad account.

Facebook, Inc., Attention: Community Support, 1 Hacker Way, Menlo Park, CA 94025



The Ka-Band

Invoice

Ed Baroth, Leader – Bass John Brugman – Trumpet, Flugelhorn Les Deutsch – Piano Jey Giuliano – Drums, Flute

Invoice No: PRNC-01

Date: December 21, 2017



Customer: Porter Ranch Neighborhood Council (PRNC) P.O. Box 7337 Porter Ranch, CA 91327-7337

Event Name: Holiday Celebration

Event Date: December 20, 2017

Thank you for the opportunity to perform at your event. Per our agreement, please accept this invoice for our performance services.

Amount Due: \$300

Please make payment to ED BAROTH and send it to:

Ed Baroth Ka-Band 11816 Laughton Way Porter Ranch, CA 91326

Ed Baroth Band Leader (818) 363-2387

Office of the City Clerk							-1
Administrative Services Division						1	11
Neighborhood Council (NC) Funding	Program						They lat
Board Action Certification Form NC Name: Porter Ranch			Meeting Date:	: 12/13/17			-
Budget Fiscal Year: 17-18			Agenda Item M				
Board Motion and/or Public			Agenda item i	10: 1			
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Recused Boardmembers	must leave the room pr		ote Count	ot return to the	roon until after	the vote is comp	ete
	the state was						
Board Member Name David Balen	Board Position Signer II	Yes	No	Abstain	Absent	Ineligible	Recused
	VP	N					
Susan Gorman-Chang	VP	X		-			
Jennifer Milbauer		X					
Asaad Alnajjar		X					
Issam Najm	President	X					
Gabriel Khanlian	Secretary	X					
Becky Leveque		X					
Jason Hector		X					
Andrew Krowne	Treasurer	X					
Alex Kim		X					
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Treasurer's Signature			Second Signer	s Signatuke	XD		
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Date: 1217	5/17		Date:	12/13/2	2017		
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Office of the City Clerk							-11
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Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	X					
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Jennifer Milbauer		X					
Asaad Alnajjar		X		-			
Issam Najm	President						
Gabriel Khanlian	Secretary	X					
Becky Leveque	Occretary	N					
Jason Hector		X		~/			
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Andrew Krowne	Treasurer	X					
Alex Kim		X					
Hassan Memarian		X					
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pard, at a Brown Act compliant pub	lic meeting where a quo	orum of the Bo	pard was present.	aures. me above	- was approved		oou council
reasurer's Signature			Second Signer	s Signature	(ii)	Lich	
rint/Type Name:	& Krowne		Print/Type Nar	4	Dan. J	Zalen	_
ate: 12/3/17	11		a provide		13/20	000	

Office of the City Clerk	11						~0
Administrative Services Division							
Neighborhood Council (NC) Funding	Program						Caller
Board Action Certification Form							- Charles
NC Name: Porter Ranch			Meeting Date	: 12/13/17			
Budget Fiscal Year: 17-18			Agenda Item I	No: 17			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Holiday Ce	lebration p to 15	plen 3 35200	oudset a	peoval		
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Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	X					
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Treasurer's Signature	V		Second Signer		- a		
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Date: 12/13/17			Date:	17/13/	2017		

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David Balen	Signer II	X					
Susan Gorman-Chang	VP	X					
Jennifer Milbauer		V					
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	President	X					
Issam Najm		1 T					
Gabriel Khanlian	Secretary	X	_				
Becky Leveque		X	_				
Jason Hector		X					
Andrew Krowne	Treasurer	X					
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rint/Type Name:	Krown		Print/Type Nan		aury	Balle	\sim
late: 12/13/17)		Date:	2/13/2	011		



Invoice #2018 0102 Number

Date January 2, 2018

Mr. Issam Najm President Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7164 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	\$139.05
Developer services	31.50
Total Amount Due:	\$170.55

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
12/4/2017	Updated beautification mission statement.	0.17
12/8/2017	Gas venting letter.	0.17
	Letter. Archive old article. Account info. Suggest year end article.	
12/18/2017	Celebration on slideshow.	0.34
12/21/2017	Heath study article.	0.67
	Communications Total	1.35
12/16/2017	Developer completes security updates	0.50

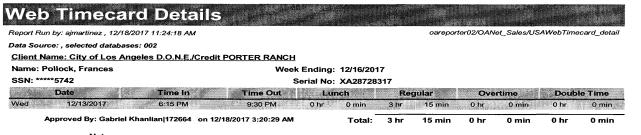
Office of the City Clerk							
Administrative Services Division							e weeks
Neighborhood Council (NC) Funding	g Program						
Board Action Certification Form							Chi y line
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Gebriel Khantian		X					
Andrew Krowne		<u>X</u>				····· - ···	
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We, the Treasurer and the Second S complete, and that a public meeting Board, at a Brown Act compliant pu	g was held in accordance	with all laws, p	olicies, and proce				
Treasurer's Signature			Second Signer'	filesturk,	Jak	~	•
Print/Type Name: Modrey	Komo		Print/Type Nar	6	asid	Bale	\sim
Date: 10/11/7					2017		
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City of Los Angeles AppleOne Attn: Accounts Payable									Invoice						
AppleOneAttil:Attil:Accounts PayableAppleOne Employment ServicesPORTER RANCH NCP.O. Box 29048200 N. Main Street, Room 2005Glendale CA 91209-9048LOS ANGELES, CA 90012Tel:818-240-8688Email:specialbillingvms@ain1.comTIN:95-2580864						Site No: Period El Invoice D Invoice N Amount	Site No:0Period Ending:1Invoice Date:1Invoice No:SAmount Due:\$		00950101 0071 12/16/2017 12/20/2017 S6954752 \$75.08 NET 40 DAYS						
Name Weekend Inv	Date Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	MIsc Rate	ACA Hr	ACA Rate	Тах	Amount	State	Office
POLLOCK, FRANCES 12/16/2017 12/20	0/2017 01-4717445	3.25	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$75.08	CA	1002
Sub Total For:		3.25		0.00		0.00		0.00		0.00		\$0.00	\$75.0	8	
Grand Total Invoice Amount		3.25		0.00		0.00		0.00		0.00		\$0.00	\$75	5.08	

Please remit payment to: AppleOne Employment Services P.O. Box 29048 Glendale, CA 91209-9048 You can now pay electronically through

S ApplePay

Visit www.ApplePay.com or Call (866)898-7152 for details



Notes: ~ On 12/18/2017 3:20 AM (Supervisor/172664) Gabriel Khanlian approved this timecard. 12/18/2017 12:18 AM by Frances Pollock



Page 5 of 5

Office of the City Clerk							
Administrative Services Division							e weeks
Neighborhood Council (NC) Funding	g Program						
Board Action Certification Form							Chi y line
NC Name: Porte R.	rrh		Meeting Date:	10/11/17			
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Benefit Statement (CIP and NPG):	uppeare m	octry a	coccurry	Vendor J	Per		
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Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Issen Najm		χ					
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Date: 10/11/7					2017	····	
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December 28, 2017

To: Porter Ranch Neighborhood Council

From: Issam Najm

Re: **Reimbursement Request**

While the majority of the items used at the Holiday Celebration of December 20th were paid for directly by the PRNC treasurer, few items were purchased on my personal credit cards. The specific items are listed below, and all individual receipts are attached:

Items	Store	Cost
Water, Sodas, & Juice	COSTCO	\$172.42
Water, Sodas, & Juice (Returns)	COSTCO	-\$58.83
Decorations	COSTCO	\$53.06
Decorations	Party City	\$149.31
Decorations	JOANN	\$23.55
Decorations	JOANN	\$12.57
Ice	Ralphs	\$10.94
Candy	VONS	\$19.96
	TOTAL:	\$382.98

Please issue a reimbursement check in the amount of \$382.98 to ISSAM NAJM and send it to:

Issam Najm 11800 Eddleston Drive Porter Ranch, CA 91326

Thank you,

Stram hajne

Issam Najm



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

P8 Member 111848316527	
E 854330 CUKE 35 ****	10.99 A
E 800000000 CA REDEMP VA	1.75 A
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E 800000000 CA REDEMP VA	1.75 A
E 906165 KSWTR 80/8**	6.99
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SUBTOTAL	163.01
TAX	9.41
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	CHIP Read
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AMOUNT: \$172.42	
12/18/2017 15:32 437 6 268	178



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

10 Member 111848316527

9.99-
9.99-A
VA 1.80-A
** 10.99-A
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VA 8.00-
56.50-
2.33-
58.83-

APPROVED - Refund AMOUNT: \$58.83-12/27/2017 14:16 437 84 52 634

RF	Visa CHANGE	58.83- 0.00
A 9.5%		2.33-
TOTAL NU	MBER OF ITEMS SOLD	= 0
SEASONS	GREETINGS & HAPPY	HOLIDAYS
0P#: 634	Name: Juan 0. Thank You!	

Please Come Asain Whse:437 Trm:84 Trn:52 0P:634 BJOANEBOSA MADTE DHIJOBI T



NORTHRIDGE, CA 91326 818 831-0999

OE ORGANIZATION DISCOUNT

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10 @ \$4.99	
ITEM DISCOUNT	\$7.49 -
TRAN. DISC 15.00%	
SUBTOTAL	\$136.36
GEN MERCH TAX @ 9.500%	\$12.95
TOTAL	\$149.31
CR VISA	\$149.31
ITEMS = 56 YOU SAV	ED \$24.08
CR VISA SALE \$149.31	Same Barret
XXXXXXXXXXXX7989 CHIP	1.534
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JOURNAL: 0277121277615098	0 202



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

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XXXXXXXXXXXXX7989 CHIP Read AID: A000000031010 Seq# 10226 App#: 03249D Visa Resp: APPROVED Tran ID#: 734700010226.... Merchant ID: 990437

APPROVED - Purchase AMOUNT: \$53.06 12/13/2017 11:22 437 10 85 36

Visa	53.06
CHANGE	0.00

A 9.5% Tax	4.60
TOTAL TAX	4.60
TOTAL NUMBER OF ITEMS SOLD =	4
2/ 11:22 437 10 85 36	

SEASONS GREETINGS & HAPPY HOLIDAYS

OP#: 36 Name: ANOUSH S Thank You! Please Come Again Whse:437 Trm:10 Trn:85 OP:36

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Ralph	S
19781 Rinaldi St. (818) 832-5955 Your cashier was Sheri H 3 @ 3.99	
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1 @ 0.00 Green Bag points NP	0.00 F
DB Green Bag Pts RALPHS rewards CUSTOMER **** TAX **** BALANCE Northridge CA 91326 Visa Credit Purchase *************891 - C REF#: 06839B TOTAL: 10.94 AID: A000000031010 TC: 0144BF2202209A7E	5 0.95 10.94
VISA CHANGE	10.94 0.00
TOTAL NUMBER OF ITEMS SOLD =	4
RALPHS rewards SAVINGS TOTAL COUPONS \$ 12/20/17 05:02pm 127 6 250 189	\$ 1. 1.98
Tell Us How We Are Doing Earn 50 BONUS FUEL POINTS	1
Plus, enter our monthly Sweeps for ONE OF 100 - \$100 gift car ONE \$5,000 gift card grand pr	ize!
Go to www.krogerfeedback.c within 7 days.	

VONS.

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STORE MGR JOE JESSICK 818-831-8511 THANK YOU FOR SHOPPING WITH US!

GROCERY	
4 QTY HRSHY CDY Resular Price Card Savings	19.96 S 27.96 8.00-
TAX **** BALANCE	0.00 19.96
VONS STORE #2250 16830 SAN FERNANDO MISS: GRANADA HILLS CA 91344	IO
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PAYMENT AMOUNT	19.96
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CHANGE TOTAL NUMBER OF ITEMS SO 12/20/17 12:25 2250 1 11	
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Office of the City Clerk							-1			
Administrative Services Division						1				
Neighborhood Council (NC) Funding	Program						They lat			
Board Action Certification Form NC Name: Porter Ranch			Meeting Date:	: 12/13/17			-			
Budget Fiscal Year: 17-18			Agenda Item M							
Board Motion and/or Public			Agenda item i	10: 1						
Benefit Statement (CIP and NPG):	November	MER								
Recused Boardmembers	must leave the room pr		ote Count	ot return to the	roon until after	the vote is comp	ete			
	the state was									
Board Member Name David Balen	Board Position Signer II	Yes	No	Abstain	Absent	Ineligible	Recused			
	VP	N								
Susan Gorman-Chang	VP	X		-						
Jennifer Milbauer		X								
Asaad Alnajjar		X								
Issam Najm	President	X								
Gabriel Khanlian	Secretary	X								
Becky Leveque		X								
Jason Hector		X								
Andrew Krowne	Treasurer	X								
Alex Kim		X								
Hassan Memarian		V								
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Totals	(H) - 1	11	0	0	0					
We, the Treasurer and the Second Si complete, and that a public meeting Board, at a Brown Act compliant pub	was held in accordance	with all laws, p	olicies, and proce	e that the inform edures. The above	ation presented	on this form is ac by the Neighborh つ	curate and ood Council			
Treasurer's Signature			Second Signer's Signature							
Print/Type Name:	Krowne sh7		Print/Type Name: David Bales							
Date: 1217	5/17		Date:	12/13/2	2011					

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Office of the City Clerk							-11
dministrative Services Division							
leighborhood Council (NC) Funding	Program						The The
oard Action Certification Form C Name: Porter Ranch			Meeting Date:	12/13/17			-
udget Fiscal Year: 17-18			Agenda Item M	0			
oard Motion and/or Public			Agenua item i	10 . 0			
enefit Statement (CIP and NPG):	October ME	R					
		1	/ote Count				
Recused Boardmembers	must leave the room pr	ior to any disc	cussion and may n	ot return to the	roon until after	the vote is comp	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	X					
Susan Gorman-Chang	VP	1 V					
Jennifer Milbauer		X					
Asaad Alnajjar		X		-			
Issam Najm	President						
Gabriel Khanlian	Secretary	X					
Becky Leveque	Occretary	N					
Jason Hector		X		~/			
	T			X			
Andrew Krowne	Treasurer	X					
Alex Kim		X					
Hassan Memarian		X					
			_				
			-				
otals		10	0)	0		
e, the Treasurer and the Second Si mplete, and that a public meeting	gner of the above name was held in accordance	d Neighborho with all laws	od Council, declare	e that the inform	ation presented	on this form is ac	curate and
pard, at a Brown Act compliant pub	lic meeting where a quo	orum of the Bo	pard was present.	aures. me above	- was approved		oou council
reasurer's Signature			Second Signer	s Signature	(ii)	Lich	
rint/Type Name:	& Krowne		Print/Type Nar	4	Dan.J	Zalen	_
ate: 12/3/17	11		a provide		13/20	000	

Office of the City Clerk	11						~0		
Administrative Services Division									
Neighborhood Council (NC) Funding	Program						Caller		
Board Action Certification Form							- Charles		
NC Name: Porter Ranch			Meeting Date	: 12/13/17					
Budget Fiscal Year: 17-18			Agenda Item I	No: 17					
Board Motion and/or Public Benefit Statement (CIP and NPG): Holday Celebration plan 3 budset approval of up to 53500 Vote Count									
Recused Boardmembers				ot return to the r	oon until after	the vote is comp	lete.		
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
David Balen	Signer II	X							
Susan Gorman-Chang	VP	X							
Jennifer Milbauer		V							
Asaad Alnajjar		X							
Issam Najm	President	Ń							
Gabriel Khanlian	Secretary	\sim							
Becky Leveque	Oborotary	N N							
Jason Hector		X							
Andrew Krowne	Treasurer								
Alex Kim	Treasurer	X	-						
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Totals We, the Treasurer and the Second Si	igner of the above name	11	O Council declar	e that the inform	o ation presented	on this form is a	courate and		
complete, and that a public meeting Board, at a Brown Act compliant pub	was held in accordance	with all laws,	policies, and proc		A STATE OF A DESCRIPTION OF A DESCRIPTIO				
Transurar's Signature			Corned Ciana	la Signatura /	150				
Treasurer's Signature	V		Second Signer		- a				
Print/Type Name:	Klowne		Print/Type Na	me:)a	1.07	alen-			
Date: 12/13/17			Date:	17/13/	2017				

Office of the City Clerk							-1				
dministrative Services Division						÷					
leighborhood Council (NC) Funding	Program					1	Palat				
oard Action Certification Form			T				Chi				
IC Name: Porter Ranch			Meeting Date:	10							
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loard Motion and/or Public Benefit Statement (CIP and NPG):	Popear no			to BSS	e)						
Recused Boardmembers r	must leave the room pr		ote Count cussion and may n	ot return to the i	roon until after	the vote is comp	ete.				
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused				
David Balen	Signer II	X									
Susan Gorman-Chang	VP	X									
Jennifer Milbauer		V									
Asaad Alnajjar											
	President	X									
Issam Najm		1 T									
Gabriel Khanlian	Secretary	X	_								
Becky Leveque		X	_								
Jason Hector		X									
Andrew Krowne	Treasurer	X									
Alex Kim		X									
Hassan Memarian		X									
otals		1)	0	0	0						
/e, the Treasurer and the Second Sig omplete, and that a public meeting oard, at a Brown Act compliant publ	was held in accordance	with all laws, j	policies, and proce								
Treasurer's Signature		-	Second Signer'	Second Signer's Signature							
rint/Type Name:	Krown		Print/Type Nan		aury	Balle	\sim				
late: 12/13/17)		Date:	2/13/2	011						

AppleOne			City of Los Angeles Attn: Attn: Accounts Payable												<u>Inv</u>	<u>Invoice</u>	
AppleOneAttn: Attn: Accounts PayableAppleOne Employment ServicesPORTER RANCH NCP.O. Box 29048200 N. Main Street, Room 2005Glendale CA 91209-9048LOS ANGELES, CA 90012Tel: 818-240-8688Email: specialbillingvms@ain1.comTIN: 95-2580864TIN: 95-2580864							Customer No: Site No: Period Ending: Invoice Date: Invoice No: Amount Due: Payment Term:		00950101 0071 Multiple 11/01/2017 S6870370 \$433.13 NET 49 DAYS								
Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	MIsc Rate	ACA Hr	ACA Rate	Тах	Amount	State	Office
POLLOCK, FRANCES	10/07/2017	10/11/2017	01-4641363	7.50	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$173.25	CA	1002
POLLOCK, FRANCES	10/14/2017	10/18/2017	01-4648387	3.25	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$75.08	CA	1002
POLLOCK, FRANCES	10/21/2017	10/25/2017	01-4654790	2.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$46.20	CA	1002
POLLOCK, FRANCES	10/28/2017	11/01/2017	01-4664840	6.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$138.60	CA	1002
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Please remit payment to: AppleOne Employment Services P.O. Box 29048

Glendale, CA 91209-9048

18.75

You can now pay electronically through

ApplePay

\$433.13

\$0.00

0.00

Visit www.ApplePay.com or Call (866)898-7152 for details

\$

Grand Total Invoice Amount

Invoic	e 01-4641363	Line 1	Po	llock, Fran	ces		XZ5143	9817
Web TimeCardImaged on 10/1Client Name:City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)Employee Name:Pollock, FrancesSerial Number:XZ51439817Week Ending:10								
Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Thu Fri	10/5/2017 10/6/2017	6:00 PM 7:00 PM	10:00 pm 10:30 pm	0:00 0:00	4:00 3:30	4:00 3:30	0:00 0:00	0:00 0:00
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	-	Pollock, Franc XZ73990317				Week	Ending:	10/28/2017
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Fri	10/27/201	7 5:00 pm	11:00 pm	0:00	6:00	6:00	0:00	0:00
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Preap Appro	proved By:	Frances Polloc <not available<br="">Gabriel Khanl[:] ajmartinez on</not>	e> on <not ava<br="">ian 172664 on</not>	ailable>				

Invoice 01-4654790 Line 1 Pollock, Frances XZ66380517										
Client		ty of Los An llock, Franc	geles D.O.N.	E./Credit	PORTER RANC	н (009501	•	10/24/2017		
	1 Number: XZ					week	Ending:	10/21/2017		
Day	Date	IN	OUT	Lunch	Total	Reg	0ver	Double		
Tue	10/17/2017	6:00 pm	8:00 pm	0:00	2:00	2:00	0:00	0:00		
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Processed By: ajmartinez on 10/23/2017

Invoice	01-4648387	01-4648387 Line 1 Pollock, Frances						XZ58832617			
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Submitted By: Frances Pollock 564670 on 10/15/2017 Preapproved By: <not available=""> on <not available=""> Approved By: Gabriel Khanlian 172664 on 10/16/2017 Processed By: ajmartinez on 10/17/2017</not></not>											

Office of the City Clerk					<u></u>		()			
Administrative Services Division										
Neighborhood Council (NC) Funding Program										
Board Action Certification Form							Chy line			
NC Name: Porte R.	rah	10/11/17								
Budget Fiscal Year: リー8	Agenda Item N									
Board Motion and/or Public	N	1) -	•							
Benefit Statement (CIP and NPG):	mppeare m	octry a	eccurry	Vendoe 1	Per					
	Approve me budseted =	moved								
Recused Boardmembers	must leave the room pr		ote Count Ission and may n	ot return to the re	oon until after	the vote is compl	ete.			
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused			
Issen Najm		χ								
Susa Garma - Chene		X								
		X								
Gebriel Khantian		X								
Andrew Krowne		<u>X</u>								
Davd Bales		χ								
Assed Alnajjar		X								
Jason Heckor		X								
Alex Kim					γ					
Becky Laveque					X					
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We, the Treasurer and the Second S complete, and that a public meeting Board, at a Brown Act compliant pu	g was held in accordance	with all laws, p	olicies, and proce							
Treasurer's Signature			Second Signer	file and ,	Jak	~				
Print/Type Name: Modrey	Print/Type Name: David Balen									
Date: 10/11/7					2017	····				
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