## **Monthly Expenditure Report**



Reporting Month: January 2018 Budget Fiscal Year: 2017-2018

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$54306.48	\$2136.34	\$52170.14	\$500.00	\$0.00	\$51670.14

	Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available			
Office		\$1363.36		\$0.00				
Outreach	\$34354.00	\$772.98	\$20467.79	\$500.00	\$19967.79			
Elections		\$0.00		\$0.00				
Community Improvement Project	\$25000.00	\$0.00	\$25000.00	\$0.00	\$25000.00			
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$6550.00	\$0.00	\$6550.00			
Funding Requests Und	ler Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$15199.87				

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORAGE ETC CHATSWORTH	01/04/2018	(Credit card transaction)	General Operations Expenditure	Office	\$102.00
2	PAGODA INN	01/10/2018	(Credit card transaction)	General Operations Expenditure	Office	\$393.89
3	AMECI'S PIZZA AND PAST	01/30/2018	(Credit card transaction)	General Operations Expenditure	Office	\$188.71
4	CTC CONSTANTCONTACT.C	01/08/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$65.00
5	FACEBK Q9M9QFEVY2	01/31/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$25.00
6	Ed Baroth	01/04/2018	Music for the PRNC annual Stakeholder Holiday Part	General Operations Expenditure	Outreach	\$300.00
7	Moore Business Results	01/04/2018	website services	General Operations Expenditure	Office	\$170.55
8	AppleOne Employment Services	01/04/2018	note taker	General Operations Expenditure	Office	\$75.08

9	Issam Najm	01/10/2018	BMR for Holiday Party costs	General Operations Expenditure	Outreach	\$382.98
10	AppleOne Employment Services	01/10/2018	meeting note taker	General Operations Expenditure	Office	\$433.13
	Subtotal:					\$2136.34

	Outstanding Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	JCS Catering Company	12/08/2017	sponsoring of VANC mixer	General Operations Expenditure	Outreach	\$250.00			
2	Company 12/08/2017 Trans		VANC Planning and Transportation Meeting sponsorsh	nsportation Meeting Operations O					
	Subtotal: Outstanding	g		<u> </u>		\$500.00			

1/4/2018 Message

My Account Sign Out

Storage Etc. - Chatsworth 20550 Lassen Street Chatswor

Chatsworth, CA 91311 818-576-8955

chatsworth@storageetc.com

Thank you for your payment.

Your payment was successful. Your receipt number is: 59713. Print this page for your records.

Your name: Porter Ranch Neighborhood Council
Your unit name: D356
Credit card number: \*\*\*\*5627
Payment amount: 102.00

Authorization: 060658 Date: 1/04/2018

Please do **NOT** use the "Back" button on your browser.

Print this page for your records.

Click here to continue.

My Account |





Select Language ▼

Mobile View

PASCOA INN 19348 RINALDI SI NORTHRILGE, CA, 91326 818-368-6239

Serve: 10: 18

### Sale

20000000005627

MASTERCARD Entry Method: Chip

Amount:\$ 373.89

Tax: \$ 0.00 Tip:

Total: 393.89

01/16/18 13:41:28

Inv #: 800000018 Appr Code: 879683

Approxi: Online

MASTERCARD

AID: 49899988941919 TVR: 39 89 88 89 89

TSI: E8 00

Contoner Copy

THANK YOU!

Food provided to Stakeholders @ general meeting 1-30-18

Meeting fool

AMECIS PIZZA AND PASTA 11229 TAMPA AVE NORTHRIDGE, CA 91326

01/30/2018

14:22:22

CREDIT CARD

MC SALE

MDSE/SERVICES

Avs Code:

\$168.71

NYZ

TIP

do

TOTAL AMOUNT

188-17

CUSTOMER COPY



#### **Print**

## **Billing Activity - Invoices**

Porter Ranch NC
Attn: Andrew Krowne

Today's Date: 01/06/2018
User Name: porterranchnc

200 N Spring Street

Fl 20

Los Angeles CA 90012

US

P: 818-217-0279

#### Invoices from 11/07/2017 to 01/06/2018

Date Description Charge Amount Credit Amount

12/13/2017 Invoice #182352980 \$65.00

**Constant Contact Toolkit - Email** 

**Contacts** 

2,501 - 5,000 Contacts

Maximum Number of Contacts This Billing Period: \$65.00

3944

Period from 12/13/2017 to 01/12/2018

11/13/2017 Invoice #180358984 \$65.00

**Constant Contact Toolkit - Email** 

**Contacts** 

2,501 - 5,000 Contacts

Maximum Number of Contacts This Billing Period: \$65.00

3949

Period from 11/13/2017 to 12/12/2017

**Billing questions?** Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

#### andrewkrowne@prnc.org

From: Jen <tinyhammer4@yahoo.com>
Sent: Wednesday, January 31, 2018 10:23 AM

**To:** AndrewKrowne@prnc.org

Cc: Issam Najm

**Subject:** Fwd: Your Facebook Ads Receipt (Account ID: 28230389)

FYI - please see the receipt below for the Facebook boost we did for the January general board meeting.

Please excuse any typos~Sent from my mobile

Begin forwarded message:

From: "Facebook Ads Team" <advertise-noreply@support.facebook.com>

**Date:** January 31, 2018 at 9:33:51 AM PST **To:** Jen Milbauer <tinyhammer4@yahoo.com>

**Subject: Your Facebook Ads Receipt (Account ID: 28230389)** 

**Reply-To:** noreply <noreply@facebookmail.com>



Receipt for Jen Milbauer (Account ID: 28230389)

## **Summary**

AMOUNT BILLED

\$25.00 USD

**BILLING REASON** 

Remaining ad costs at the end of the month.

DATE RANGE

Jan 06, 2018 3:32pm - Jan 11, 2018 3:30pm

PRODUCT TYPE

**Facebook Ads** 

PAYMENT METHOD

MasterCard\*5627

REFERENCE NUMBER®

Q9M9QFEVY2

CAMPAIGN RESULTS AMOUNT

Post: "The PRNC will be holding its first general Board..."

2,305 \$25.00

**Impressions** 

Transaction ID: 1631851066932777-3127543

### Thanks, The Facebook Ads Team

## **Manage Your Ads**

See Full Receipt

This is an automated message. Please do not reply. If you have questions about ads, you can **get help**. You can also manage your **email notification settings** for this ad account.

Facebook, Inc., Attention: Community Support, 1 Hacker Way, Menlo Park, CA 94025



# The Ka-Band

# Invoice

Ed Baroth, Leader - Bass

John Brugman

- Trumpet, Flugelhorn

Les Deutsch

- Piano

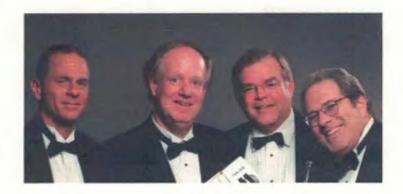
Jey Giuliano

- Drums, Flute

Invoice No: PRNC-01

Date:

December 21, 2017



Customer:

Porter Ranch Neighborhood Council (PRNC)

P.O. Box 7337

Porter Ranch, CA 91327-7337

Event Name: Holiday Celebration

Event Date: December 20, 2017

Thank you for the opportunity to perform at your event. Per our agreement, please accept this invoice for our performance services.

Amount Due: \$300

Please make payment to ED BAROTH and send it to:

Ed Baroth Ka-Band

11816 Laughton Way Porter Ranch, CA 91326

Ed Baroth Band Leader (818) 363-2387

Office of the City Clerk Administrative Services Division							1
Neighborhood Council (NC) Funding	Program						
Board Action Certification Form							Theretar
NC Name: Porter Ranch			Meeting Date	12/13/17			
Budget Fiscal Year: 17-18			Agenda Item I				
Board Motion and/or Public Benefit Statement (CIP and NPG):	men						
Recused Boardmembers	must leave the room pri		ote Count cussion and may r	ot return to the	roon until after	the vote is comp	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	×					
Susan Gorman-Chang	VP	V					
Jennifer Milbauer		X					
Asaad Alnajjar		X					
Issam Najm	President	X					
Gabriel Khanlian	Secretary	-1					
Becky Leveque	ocorotary	7			_		
Jason Hector		V					
Andrew Krowne	Treasurer	1					
Alex Kim	rreasurer	1					
Hassan Memarian							
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Treasurer's Signature			Second Signer	s Signatuke	1		
Print/Type Name: Arical	Xroune 5117		Print/Type Nar	ne: Da	vid O	e les	
Date:	1.0		Date:	17/2/	221		

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Board Action Certification Form	Program						40000
NC Name: Porter Ranch			Meeting Date:	12/13/17			
Budget Fiscal Year: 17-18			Agenda Item No				
Board Motion and/or Public Benefit Statement (CIP and NPG):	OHODE ME	2					
Recused Boardmembers	must leave the room pri		Vote Count cussion and may no	t return to the r	oon until after	the vote is compl	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	X					
Susan Gorman-Chang	VP	ý					
Jennifer Milbauer		X					
Asaad Alnajjar		X					
Issam Najm	President	V					
Gabriel Khanlian	Secretary	×					
Becky Leveque	,	X					
Jason Hector				X			
Andrew Krowne	Treasurer	X					
Alex Kim	Trododroi	- A					
Hassan Memarian		X					
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Treasurer's Signature  Print/Type Name: Asks as	X Ve anno		Second Signer's Print/Type Nam	-	Dan. I	Zolon	_
Date: 12/3/17	13.00		Date:	12/	3/20	7	

Office of the City Clerk							-(1
dministrative Services Division							
leighborhood Council (NC) Funding	Program					-	
loard Action Certification Form							400
C Name: Porter Ranch			Meeting Date:	13/13/17			
Budget Fiscal Year: 17-18 Board Motion and/or Public			Agenda Item N	10: 17			
Senefit Statement (CIP and NPG):	Holiday Ce	lebration	8294 8/07 3/	ondset ap	proval		
Recused Boardmembers						the vote is compl	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	X					
Susan Gorman-Chang	VP	X					
Jennifer Milbauer		V					
Asaad Alnajjar		<b>\(\sigma\)</b>					
Issam Najm	President	Ŷ					
Gabriel Khanlian	Secretary	Ý					
Becky Leveque		X					
Jason Hector		x					
Andrew Krowne	Treasurer	X					
Alex Kim		V					
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complete, and that a public meeting	was held in accordance	with all laws, po	olicies, and proce				
Board, at a Brown Act compliant pul	olic meeting where a quo	rum of the Boa	rd was present.		1	10	
Treasurer's Signature		_	Second Signer	's Signaturo	112	al-	_
Print/Type Name: Andrea	People		Print/Type Na	me: Den	1.09	alen-	
Date: 12/12/17			Date:	12/13/	2017		

Administrative Services Division Neighborhood Council (MC) Funding Program Board Action Certification Form KC Name: Porter Ranch Wester 17-18 Board Medion and/or Public Benefit Statement (CP and NPG):  Recrused Boardmembers must lowe the room prior to any discussion and may not return to the roon until after the vote is complete.  Board Member Name Board Position VP Vote Count Recrused Boardmembers must lowe the room prior to any discussion and may not return to the roon until after the vote is complete.  Board Member Name Board Position VP VI Jennifer Milibauer Asaad Alnajjar Issam Najm President Board Recrused Jason Hector Andrew Krowne Alex Kim Hassan Memarian  Treasurer Alex Kim Hassan Memarian  Tetaus: We, the Treasurer and the Second Speer of the above named Neighborhood Council, declare that the information praemed on hijs form is accurate and complete, and this applic meeting was held in second fance with all lare, policies, and procedures. The above was approved by the visiborhood Council doclare that the information praemed on hijs form is accurate and complete, and the speciment of the Board was prevent.  Terasurer's Signature Frint/Type Name:  Addies a Strown Act compliant policy in entire species and procedures. The above was approved by the visiborhood Council doclare that the information praemed on hijs form is accurate and complete, and that a public meeting was held in second since with all lare, policies, and procedures. The above was approved by the visiborhood Council doclare that the information praemed on hijs form is accurate and council doclare that the information praemed on hijs form is accurate and council and the speciment of the Board was prevent.  Tensurer's Signature  First Type Name:  Print/Type Name:				_				
Neethorhood Council (NC) Funding Program Board Action Certification Ferm  Koname: Porter Ranch  Meeting Date: 18/13 (17)  Agenda Item No: 19  Agenda Item No: 19  Note Count  Recursed Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.  Board Member Name  Board Position  Porter Count  Recursed Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.  Board Member Name  Board Position  Yes  No  Abstain  Absent  Ineligible  Recused  Signer II  Susan Gorman-Chang  VP  Jennifer Milbauer  Asaad Alnajiar  Issam Najim  President  Gabriel Khanlian  Secretary  Jason Hector  Andrew Krowne  Treasurer  Alex Kim  Hassan Memarian  Totals  We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information grasemed on this form is accurate and cumplete, and that a public meeting was held in accordance with all lare, policies, and procedures. The above was approved by the Neighborhood Council County of the Signature  Firet Type Name:  Alex Kinn  Alex Kinn  Alex Kinn  Alex Kinn  Alex Kinn  Alex Kinn  Andrew Krowne  Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information grasemed on this form is accurate and cumplete, and that a public meeting was held in accordance with all lare, policies, and procedures. The above was approved by the Neighborhood Council Counc	Office of the City Clerk							1
Board Action Certification Form  (K Name: POrter Ranch  Board Medition and/or Public  Benefit Statement (CP and NPG):  Porter Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.  Board Member Name  Board Position  Ves No Abstain Absent inelligible Recused  Signer II  Susan Gorman-Chang  VP  Jennifer Milbauer  Asaad Alnajjar  Issam Najm  President  Gabriel Khanilan  Becky Leveque  Jason Hector  Andrew Krowne  Treasurer  Alex Kim  Hassan Memarian  Treasurer  Alex Kim  Hassan Memarian  We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information gosewest and public meeting was held in accordance with all laws, policies, and procedures. The above yet sprovedys to the Neighborhood Council Council, at a Brown Act complants, public meeting was held in accordance with all laws, policies, and procedures. The above yet approved to the Neighborhood Council Council Signature  Priot/Type Name:  Priot/Type Name:								/
Meeting Date: Wil 3 17  Agends item Not 19  Agends at tem Not 19  Agends at the Intelligible Agency 19  Agends at the Not 19  Agends at the Intelligible Agency 19  Agends at the Not 19  Agends at the Intelligible Agency 19  Agends at the Not 19  Agends at the Intelligible Agency 19  Agends at the Not 19  Agends at the Agency 19  Agends at the Not 19  Agends at 19  Agend		Program						41.41.30
Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.  Board Member Name  David Balen  Signer II  Susan Gorman-Chang  Jennifer Milbauer  Asaad Alnajjar  Issam Najm  President  Gabriel Khanilian  Becky Leveque  Jason Hector  Andrew Krowne  Alex Kim  Hassan Memarian  Totals  We, the Teasurer and the Second Signer of the above named Neighborthood Council, declare that the information pusewed on this form is accurate and complete, and that a public meeting was held in accordinate with all laws, policies, and procedures. The above was speronly by the Neighborthood Council declare that the information pusewed on this form is accurate and complete, and that a public meeting was held in accordinate with all laws, policies, and procedures. The above was approved by the Neighborthood Council declare that the information pusewed on this form is accurate and complete, and that a public meeting was held in accordinate with all laws, policies, and procedures. The above was approved by the Neighborthood Council declare that the information pusewed on this form is accurate and complete, and that a public meeting was held in accordinate with all laws, policies, and procedures. The above was approved by the Neighborthood Council declare that the information pusewed on this form is accurate and complete, and the second Signer of the above and Neighborthood Council declare that the information pusewed on this form is accurate and complete, and that a public meeting was held in accordinate with all laws, policies, and procedures. The above was approved by the Neighborthood Council declare that the information pusewed on the Neighborthood Council declare that the information pusewed on the Neighborthood Council declare that the information pusewed on the Neighborthood Council declare that the information pusewed on the Neighborthood Council declare that the information pusewed on the Neighborthood Council declare that the information pusewed on the Neighbort				Meeting Date:	12/13/1	7		
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Recused Boardmembers must leave the room prior to any discussion and may not return to the roon until after the vote is complete.  Board Member Name David Balen Signer II Susan Gorman-Chang VP Jennifer Milbauer Asaad Alnajjar Issam Najm President Gabriel Khanilan Secretary Jason Hector Andrew Krowne Treasurer Alex Kim Hassan Memarian  Totals We, the Treasurer and the Second Signer of the above named Nejbbrhood Council, declare that the information presence on Jilis form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliants public meeting was held in accordance with all laws, solicies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliants public meeting was held in accordance with all laws, solicies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliants public meeting was held in accordance with all laws, solicies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliants public meeting was held in accordance with all laws, solicies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliants public meeting was held in accordance with all laws, solicies, and grocedures. The above was approved by the Nejbborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, solicies, and grocedures. T	Board Motion and/or Public	0						
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David Balen Signer II Susan Gorman-Chang VP Supported the second Signer Signature Second Signer a quorum of the Board was present.  David Balen Signer II Susan Gorman-Chang VP Supported the second Signer of the above named Neighborhood Council declare that the information grapewise on play form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above was	Recused Boardmembers	must leave the room pr			t return to t	ne roon until after	the vote is comp	lete.
Susan Gorman-Chang Jennifer Milbauer Asaad Alnajjar Issam Najm President Gabriel Khanlian Secretary Becky Leveque Jason Hector Andrew Krowne Treasurer Alex Kim Hassan Memarian  Totals  Total	Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Jennifer Milbauer  Asaad Alnajjar  Issam Najm  President  Gabriel Khanlian  Becky Leveque  Jason Hector  Andrew Krowne  Treasurer  Alex Kim  Hassan Memarian  Totals  We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information graened on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above with Sprint/Type Name:  Print/Type Name:  Alex Massar  Print/Type Name:  Pr	David Balen	Signer II	X					
Asaad Alnajjar  Issam Najm  President  Gabriel Khanlian  Secretary  Becky Leveque  Jason Hector  Andrew Krowne  Treasurer  Alex Kim  Hassan Memarian  Interval Alex Kim  Hassan Memarian  Interval Alex Kim  Hassan Memarian  Interval Alex Kim  Interval Alex Kim  Hassan Memarian  Interval Alex Kim  In	Susan Gorman-Chang	VP	X					
Issam Najm  President  Gabriel Khanlian  Secretary  Becky Leveque  Jason Hector  Andrew Krowne  Treasurer  Alex Kim  Hassan Memarian  Alex Alex Alex Alex Alex Alex Alex Alex	Jennifer Milbauer		X					
Gabriel Khanlian  Secretary  Becky Leveque  Jason Hector  Andrew Krowne  Treasurer  Alex Kim  Hassan Memarian  Hassan Memarian  Totals  We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information possented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approvaged the Neighborhood Council Board, at Brown Act compliant public meeting where a quorum of the Board was present.  Treasurer's Signature  Print/Type Name:  Print/Type Name:  Print/Type Name:  Part Cale	Asaad Alnajjar		V					
Gabriel Khanlian  Secretary  Becky Leveque  Jason Hector  Andrew Krowne  Alex Kim  Hassan Memarian  Hassan Memarian  Totals  We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at a Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at Brown Act compliant public meeting was held in accordance with all laws, policies, and procedures. The above yeth approved by the Neighborhood Council Board, at Brown Act compliant public meeting was approved by the Neighborhood Council Board, at Brown Act compliant public meeting was approved by the Neighbor	Issam Najm	President	X					
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Alex Kim  Hassan Memarian  Totals  Tot	Andrew Krowne	Treasurer	V					
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Print/Type Name: Andrew Venne Print/Type Name: Dante Bale	complete, and that a public meeting	was held in accordance	with all laws, p	policies, and proced				
Print/Type Name: Andrew Venne Print/Type Name: Dante Bale	Treasurer's Signature			Second Signor's	Signatura	1 I	X~	
	Print/Type Name: Actor	Vien			-	Saut O	Rale	-
	Date: 12/13/17	)		-	1.	2017		



Invoice #2018 0102

Number

Date January 2, 2018

Mr. Issam Najm President Porter Ranch Neighborhood Council P.O. Box 7337 Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi St. #7164 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	\$139.05
Developer services	31.50
Total Amount Due:	\$170.55

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
12/4/2017	Updated beautification mission statement.	0.17
12/8/2017	Gas venting letter.	0.17
	Letter. Archive old article. Account info. Suggest year end article.	
12/18/2017	Celebration on slideshow.	0.34
12/21/2017	Heath study article.	0.67
	Communications Total	1.35
12/16/2017	Developer completes security updates	0.50

Office of the City Clerk							arectic ()
Administrative Services Division						į	
Neighborhood Council (NC) Funding	g Program					<del>-</del>	4069 GG
Board Action Certification Form			T	1 )			19
	rah		Meeting Date:	10/11/17			
Budget Fiscal Year: 17-18 Board Motion and/or Public	•		Agenda Item No	•			
Benefit Statement (CIP and NPG):	Subjected a	ward april u	eoccuring	vendor.	2 Dec		
	***************************************	V	ote Count				
Recused Boardmembers	must leave the room price	or to any discu	ussion and may not	t return to the	roon until after	the vote is comp	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Issen Naja		<u> </u>					
Susan Comme - Cherc		Χ					
Gebrel Khanlian		У					
Andrew Krowne		X					
Davd Balen		χ					
Assed Alnayjar		χ					
Jason Hooker		X					
Alex Kim					T V		
					$\frac{1}{\sqrt{2}}$		
Broky Laveour	,	1			1 3		
Hossen Memories					1		
Jeanter Milbour	_				<del>                                     </del>		
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<b>Totals</b> We, the Treasurer and the Second S	ignor of the share	Moighhait	od Coursell de de	that the control			
complete, and that a public meeting	signer of the above named g was held in accordance v	vith all laws, p	od Council, declare s policies, and proced	tnat the inform lures. The abox	ve was approved	on this form is a by the Neighborl	ccurate and nood Council
Board, at a Brown Act compliant pu				$\mathcal{A}$	< · · ·		
Treasurer's Signature			Second Signer's	Signature	, Jak	~	•
Print/Type Name:	Kome		Print/Type Name	e: , T	)asid	Bale	~
Date: 10/11/7	<u> </u>		Date: (	0/11/	2017		
				1 (			



#### **City of Los Angeles**

**Invoice** 

**AppleOne Employment Services** 

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688

Email: specialbillingvms@ain1.com

TIN: 95-2580864

Attn: Attn: Accounts Payable PORTER RANCH NC

> 200 N. Main Street, Room 2005 LOS ANGELES, CA 90012

**Customer No:** Site No: 0071

00950101

**Period Ending:** 

12/16/2017

**Invoice Date:** 

12/20/2017 S6954752

Invoice No: **Amount Due:** 

\$75.08

Payment Term: **NET 40 DAYS** 

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	MIsc Rate	ACA Hr	ACA Rate	Тах	Amount	State	Office
POLLOCK, FRANCES	12/16/2017	12/20/2017	01-4717445	3.25	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$75.08	CA	1002
Sub Total For:				3.25		0.00		0.00		0.00		0.00		\$0.00	\$75.0	8	
Grand Total Invoice Amou	nt			3.25		0.00		0.00		0.00		0.00		\$0.00	\$75	.08	

Please remit payment to: AppleOne Employment Services

P.O. Box 29048

Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Date: 1/3/2018 9:50 Page 1 of 2 Invoice 01-4717445 Pollock, Frances PU06189517 Line 1

Web Timecard Details

Report Run by: ajmartinez , 12/18/2017 11:24:18 AM

oareporter02/OANet\_Sales/USAWebTimecard\_detail

Data Source: , selected databases: 002

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH

Name: Pollock, Frances

Week Ending: 12/16/2017

SSN: \*\*\*\*5742

Serial No: XA28728317

Date Time In Time Out Lu	nch .	Re	gular	Ove	rtime	Doub	le Time
Wed 12/13/2017 6:15 PM 9:30 PM 0 hr	0 min	3 hr	15 min	0 hr	0 min	0 hr	0 min_s
Approved By: Gabriel Khanlian 172664 on 12/18/2017 3:20:29 AM	Total:	3 hr	15 min	0 hr	0 min	0 hr	0 min

Notes: ~ On 12/18/2017 3:20 AM (Supervisor/172664) Gabriel Khanlian approved this timecard. 12/18/2017 12:18 AM by Frances Pollock



Page 5 of 5

Page 2 of 2 Date: 1/3/2018 9:50

Office of the City Clerk							arectic ()
Administrative Services Division						į	
Neighborhood Council (NC) Funding	g Program					<del>-</del>	4069 GG
Board Action Certification Form			T	1 )			19
	rah		Meeting Date:	10/11/17			
Budget Fiscal Year: 17-18 Board Motion and/or Public	•		Agenda Item No	•			
Benefit Statement (CIP and NPG):	Subjected a	ward april u	eoccuring	vendor.	2 Dec		
	***************************************	V	ote Count				
Recused Boardmembers	must leave the room price	or to any discu	ussion and may not	t return to the	roon until after	the vote is comp	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Issen Naja		<u> </u>					
Susan Comme - Cherc		Χ					
Gebrel Khanlian		У					
Andrew Krowne		X					
Davd Balen		χ					
Assed Alnayjar		χ					
Jason Hooker		X					
Alex Kim					T V		
					$\frac{1}{\sqrt{2}}$		
Broky Lavenue	,	1			1 3		
Hossen Memories					1		
Jeanter Milbour	_				<del>                                     </del>		
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<b>Totals</b> We, the Treasurer and the Second S	ignor of the share	Moighhait	od Coursell de de	that the control			
complete, and that a public meeting	signer of the above named g was held in accordance v	vith all laws, p	oolicies, and proced	tnat the inform lures. The abox	ve was approved	on this form is a by the Neighborl	ccurate and nood Council
Board, at a Brown Act compliant pu				$\mathcal{A}$	< · · ·		
Treasurer's Signature			Second Signer's	Signature	, Jak	~	•
Print/Type Name:	Kome		Print/Type Name	e: , T	)asid	Bale	~
Date: 10/11/7	<u> </u>		Date: (	0/11/	2017		
				1 (			

#### December 28, 2017

To: Porter Ranch Neighborhood Council

From: Issam Najm

Re: Reimbursement Request

While the majority of the items used at the Holiday Celebration of December 20th were paid for directly by the PRNC treasurer, few items were purchased on my personal credit cards. The specific items are listed below, and all individual receipts are attached:

Items	Store	Cost
Water, Sodas, & Juice	COSTCO	\$172.42
Water, Sodas, & Juice (Returns)	COSTCO	-\$58.83
Decorations	COSTCO	\$53.06
Decorations	Party City	\$149.31
Decorations	JOANN	\$23.55
Decorations	JOANN	\$12.57
Ice	Ralphs	\$10.94
Candy	VONS	\$19.96
	TOTAL:	\$382.98

Please issue a reimbursement check in the amount of \$382.98 to ISSAM NAJM and send it to:

Issam Najm 11800 Eddleston Drive Porter Ranch, CA 91326

Thank you,

Issam Najm



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

P8 Member 111848316527	
E 854330 CUKE 35 NANH	10.99 A
E 8000000000 CA REDEMP VA	1.75 A
E 854330 COKE 35 ****	10.99 A
E 8000000000 CA REDEMP VA	1.75 A
E 906165 KSWTR 80/8**	6.99
E 6300000000 CA REDEMP VA	4.00
E 906165 KSWTR 80/8**	6.99
E 6300000000 CA REDEMP VA	4.00
E 906165 KSWTR 80/8**	6.99
E 6300000000 CA REDEMP VA	4.00
E 906165 KSWTR 80/8**	6.99
E 6300000000 CA REDEMP VA	4.00
E 854344 SPRITE 35 **	10.99 A
E 8000000000 CA REDEMP VA	1.75 A
E 854342 DIETCOKE35**	10.99 A
E 8000000000 CA REDEMP VA	1.75 A
	10.99 A
E 8000000000 CA REDEMP VA	1.75 A
E 577 PEPSI ****	9.99 A
E 6500000000 CA REDEMP VA	1.80 A
E 578 DIET PEPSI	9.99 A
E 6500000000 CA REDEMP VA	1.80 A
E 578 DIET PEPSI	9.99 A
E 6500000000 CA REDEMP VA	1.80 A
E 438851 C SUN 100%	9.99
E 438851 C SUN 100%	9.99
SUBTOTAL	163.01
TAX	9.41
*** TOTAL	172.42

XXXXXXXXXXXXXX7891

CHIP Read

AID: A000000031010

Seg# 6840 App#: 06633B

Visa Resp: APPROVED Tran ID#: 735200006840....

Merchant ID: 990437

APPROVED - Purchase AMOUNT: \$172.42

12/18/2017 15:32 437 6 268 178



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

10 Member 111848316527

E 438851	C SUN 100%	9.99-
	DIET PEPSI	9.99-A
	CA REDEMP VA	1.80-A
	COKE 35 ****	10.99-A
E 8000000000	CA REDEMP VA	1.75-A
2 8 6.99		
E 906165	KSWTR 80/8××	13.98-
2 8 4.00		
E 6300000000	CA REDEMP VA	8.00-
SUBT	DTAL	56.50-
TAX		2.33-
HHHH TOTAL		581.88

XXXXXXXXXXXXX1301 SWIPED Seq#: 84997 App#: 075464

Visa Resp: APPROVED Tran ID#: 736100084997.... Merchant ID: 990437

APPROVED - Refund AMOUNT: \$58.83-

12/27/2017 14:16 437 84 52 634

RF Visa 58.83-CHANGE 0.00 A 9.5% Tax 2.33-TOTAL TAX 2.33-TOTAL NUMBER OF ITEMS SOLD -

187847801m 14:17 437 84 52 634

\*SEASONS GREETINGS & HAPPY HOLIDAYS\*

OP#: 634 Name: Juan O. Thank You! Please Come Again

Whse:437 Trm:84 Trn:52 OP:634

# Party City.

#### NOBODY HAS MORE PARTY FOR LESS

19927 RINALDI ST NORTHRIDGE, CA 91326 818 831-0999

OE ORGANIZATION DISCOUNT	
048419948179 54X108IN FES	10 00 T
54×108IN FESTIVE GRN TC PLS	
10 8 \$1.99	NO.
	\$2.99 -
048419483496 54X108IN SLV	\$19.90 T
54×108IN SLVR TC PLSTC	919.90 I
10 @ \$1.99	
ITEM DISCOUNT	
013051454234 10IN PL SERS	
10IN PL SEASONAL HOLLY	923.34
6 8 \$7 99	
ITEM DISCOUNT	
013051454241 6.75IN PL SE	\$11.94 T
6.75IN PL SEASONAL HOLLY	12 7.HO
6 @ \$1.99	
ITEM DISCOUNT	e1 79 -
013051517311 10IN GRN TIN	
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ITEM DISCOUNT	\$2.24 -
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ITEM DISCOUNT	\$2.99 -
013051517274 18IN LG GRN	\$49.90 T
18IN LG GRN TINSEL TREE	JANESTANS .
10 8 \$4.99	
ITEM DISCOUNT	\$7.49 -
TRAN, DISC 15.00%	(%
***************************************	**********
SUBTOTAL	\$136.36
GEN MERCH TAX 8 9,500%	\$12.95
TOTAL	\$149.31
CR VISA	\$149.31
ITEMS - 56 YOU	SAVED \$24.08

CR VISA SALE \$149.31 XXXXXXXXXXXX7989 CHIP APPR: 04013B JOURNAL: 0277121277615098



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

W2	Member 111828352141	
	675749 TAPE 6 PACK	11.99 A
	1455652 XMAS WRAP	11.99 A
	1455652 XMAS WRAP	11.99 A
	999394 XMAS WRAP	12.49 A
××	HAMMANAMABOTTOM of Basket	*****
××	жининивов Count 0 ими	********
	SUBTOTAL	48.46
	TAX	4.60
	*** TOTAL	53.06

XXXXXXXXXXXXX7989 CHIP Read AID: A000000031010 Seq# 10226 APP#: 03249D

Visa Resp: APPROVED Tran ID#: 734700010226.... Merchant ID: 990437

APPROVED - Purchase AMOUNT: \$53.06 12/13/2017 11:22 437 10 85

Visa CHANGE	53.06
A 9.5% Tax TOTAL TAX TOTAL NUMBER OF ITEMS SOLD =	4.60 4.60 4
11:22 437 10 85 36	

\*SEASONS GREETINGS & HAPPY HOLIDAYS\*

OP#: 36 Name: ANOUSH S Thank You! Please Come Again Whse:437 Trm:10 Trn:85 OP:36

Choose is full refund in the ariginal payment melhods

.bote3 19819 RINALDI ST NORTHRIDGE, CA 91326-4145 818-832-6045

BLOO SINO JACKIA LEAF BSH	
882821219652	*2.39 »
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	0
882821219652	*2.39 J
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	Edito Receipt
882821219652	*2.39
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	STATE OF THE PARTY NAMED IN
882821219652	*2.39
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	
882821219652	×2.39
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	PUBLIC CORP.
882821219652	*2.39
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	1111
882821219652	*2.39
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	Z
882821219652	*2.39
REGULAR PRICE	5.99
BLOO SINO JACKIA LEAF BSH	OTHER BOOKS
882821219652	*2.39
REGULAR PRICE	5.99
	V-10
SUBTOTAL	21.51
STATE TAX 6:000 % might all b	1.29
COUNTY TAX 1.250 % About the	BE 10 . BE 10 ! 279 3
LOCAL TAX 2,250 %	0.48
TOTAL	23.55
VISA and no becard tibers enais to en	23.55
PRESIDENT STREET, STRE	natrianatari
PURCHASE USD\$23.55	
***********7989 CHIP READ VI	sa
manufacture and a second secon	

REFW: 003670 Approved

19819 RINALDI ST NORTHRIDGE, CA 91326-4145 818-832-6045

	818-832-6045	en neo u	W
	MAKE LARGE BOW ON CLIP ST. 1980 091869278914 REGULAR PRICE HOLI 21INCH DECO MESH GRE 610120819712	*1.19 3.99	NO.
	REGULAR PRICEs lanights ent of bout	14 99	Switz
1	HOLI 21INCH DECO MESH SIL TOTAL	o aposidore	Li.
	610120819682	×4.49	Z
	REGULAR PRICE	14.99	W.
	HOLI SIN X 30FT DECO MESH		
	010150013431	×2.119	
	REGULAR PRICE	6.99	
	HOLI SIN X 30FT DECO MESH		
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	20% TP MKR HOLTDY DE DINORIA VIIVON	6.99	1
	32173541964050601060	2.87-	9
	SUBTOTAL	11.48	2
	STATE TAX 6.000 %	0.69	L
	COUNTY TAX 1.250 % Typeus excess a	0.14	7
	LOCAL TAX 2.250 %	0.26	6
	TOTAL	12.57	
	VISA	12.57	
	PURCHASE USD\$12.57		
	************7989 CHIP READ VIsa		
	REF#: 01091D Approved	ou upo nd	5
	THE PERSON NAMED AND ADDRESS OF THE PERSON NAMED AND ADDRESS O	TITITO	9
	Visa Credit	2 3 1	2
	A0000000031010	P 1686	L
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TC - C70587F967A91641



19781 Rinaldi St. (818) 832-5955 Your cashier was Sheri H

3 @ 3.99 SUPER ICE

11.97 B

2 0 0.99 SC Ic

1.98-B

Ice 101b 2/\$6 241

Breen Bag points NP 0.00 F
Green Bag Pts 5
RALPHS rewards CUSTOMER \*\*\*\*\*\*\*0642
TAX 0.95

0.95

VISA CHANGE

TOTAL NUMBER OF ITEMS SOLD =

4

RALPHS rewards SAVINGS TOTAL COUPONS \$

12/20/17 05:02pm 127 6 250 189 \*

Tell Us How We Are Doing! Earn 50 BONUS FUEL POINTS!

Plus, enter our monthly Sweepstakes: for ONE OF 100 - \$100 gift cards and ONE \$5,000 gift card grand prize!

Go to www.krogerfeedback.com

within 7 days.

STORE MGR JOE JESSICK 818-831-8511 THANK YOU FOR SHOPPING WITH US!

#### GROCERY

19.96 S

4 DTY HRSHY CDY Regular Price Card Savings 27.96 8.00-

\*\*\*\* BALANCE

0.00 19.96

VONS STORE #2250 16830 SAN FERNANDO MISSIO GRANADA HILLS CA 91344

Credit Purchase 12/20/17 12:25 CARD # \*\*\*\*\*\*\*\*\*4007 REF: 43001060419 AUTH: 00874290

PAYMENT AMOUNT 19.96

AL AMERICAN EXPRESS AID A000000025010801 TVR 0000008000 TSI E800

RMEX

19.96

CHANGE TOTAL NUMBER OF ITEMS SOLD = 12/20/17 12:25 2250 1 116 0981

0.00

Office of the City Clerk Administrative Services Division							1		
Neighborhood Council (NC) Funding	Program								
Board Action Certification Form							Theretar		
NC Name: Porter Ranch			Meeting Date: 12/13/17						
Budget Fiscal Year: 17-18			Agenda Item I						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Novabor	men							
Recused Boardmembers	must leave the room pri		ote Count cussion and may r	ot return to the	roon until after	the vote is comp	ete.		
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
David Balen	Signer II	×							
Susan Gorman-Chang	VP	V							
Jennifer Milbauer		X							
Asaad Alnajjar		X							
Issam Najm	President	X							
Gabriel Khanlian	Secretary	-1							
Becky Leveque	ocorotary	7			_				
Jason Hector		V							
Andrew Krowne	Treasurer	1							
Alex Kim	rreasurer	1							
Hassan Memarian									
		_							
Fotals		11	0	0	0				
We, the Treasurer and the Second Si complete, and that a public meeting Board, at a Brown Act compliant pub	was held in accordance	with all laws,	policies, and proce	e that the inform edures. The abov	ation presented e was approved	on this form is ac by the Neighborh	curate and ood Council		
Treasurer's Signature			Second Signer's Signatuke						
Print/Type Name: Arical	Xroune 5117		Print/Type Nar	ne: Da	vid O	e les			
Date:	1.0		Date:	17/2/	221				

Office of the City Clerk  Administrative Services Division  Neighborhood Council (NC) Funding  Board Action Certification Form	Program						1000			
NC Name: Porter Ranch			Meeting Date: 12 13(17							
Budget Fiscal Year: 17-18			Agenda Item No							
Board Motion and/or Public Benefit Statement (CIP and NPG):	OHODE ME	2								
Recused Boardmembers	must leave the room pri		ote Count cussion and may no	t return to the r	oon until after	the vote is compl	ete.			
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused			
David Balen	Signer II	X								
Susan Gorman-Chang	VP	ý								
Jennifer Milbauer		X								
Asaad Alnajjar		X								
Issam Najm	President	V								
Gabriel Khanlian	Secretary	×								
Becky Leveque	,	X								
Jason Hector				×						
Andrew Krowne	Treasurer	X								
Alex Kim	Trododroi	- A								
Hassan Memarian		X								
		1.0		-						
Totals  We, the Treasurer and the Second Signature  complete, and that a public meeting  Board, at a Brown Act compliant pub	was held in accordance	with all laws,	policies, and proced	that the informa lures. The above	ntion presented was approved	on this form is ac by the Neighborh	curate and ood Council			
Treasurer's Signature	7	Second Signer's Signature								
Print/Type Name: Ada &  Date: 12/3/17	s Krowne		Print/Type Nam Date:	12/	3/20	50/e-				

Office of the City Clerk							-(1
dministrative Services Division							
leighborhood Council (NC) Funding	Program						
loard Action Certification Form							400
C Name: Porter Ranch			Meeting Date:	13/13/17			
Budget Fiscal Year: 17-18 Board Motion and/or Public			Agenda Item N	10: 17			
Senefit Statement (CIP and NPG):	Holiday Ce	lebration	8294 8/07 3/	ondset ap	proval		
Recused Boardmembers						the vote is comp	ete.
Board Member Name	<b>Board Position</b>	Yes	No	Abstain	Absent	Ineligible	Recused
David Balen	Signer II	X					
Susan Gorman-Chang	VP	X					
Jennifer Milbauer		V					
Asaad Alnajjar		\(\frac{1}{2}\)					
Issam Najm	President	Ŷ					
Gabriel Khanlian	Secretary	Ý					
Becky Leveque		X					
Jason Hector		x					
Andrew Krowne	Treasurer	X					
Alex Kim		V					
Hassan Memarian		Ŷ					
Trace and Trace							
V		17	0	-	-		
Totals We, the Treasurer and the Second S	inner of the above name	11.		e that the informa	tion presented	on this form is a	curate and
complete, and that a public meeting	was held in accordance	with all laws, po	olicies, and proce				
Board, at a Brown Act compliant pul	olic meeting where a quo	rum of the Boa	rd was present.		1	10	
Treasurer's Signature	Second Signer's Signature						
Print/Type Name: Andrea	Vioine		Print/Type Na	me: Den	1.09	alen-	
Date: 12/13/17			Date:	12/13/	2017		

Office of the City Clerk							11		
Administrative Services Division							/		
Neighborhood Council (NC) Funding Board Action Certification Form	Program						415413		
NC Name: Porter Ranch			Meeting Date:	12/13/1	7				
Budget Fiscal Year: 17-18			Agenda Item No	100	/				
Board Motion and/or Public	0								
Benefit Statement (CIP and NPG):	Popear no			280 St	real				
Recused Boardmembers	must leave the room pr		ote Count ussion and may no	t return to ti	ne roon until after	the vote is comp	lete.		
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
David Balen	Signer II	X							
Susan Gorman-Chang	VP	X							
Jennifer Milbauer		X							
Asaad Alnajjar		V							
Issam Najm	President	X							
Gabriel Khanlian	Secretary	X							
Becky Leveque		X							
Jason Hector		V							
Andrew Krowne	Treasurer	V							
Alex Kim	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	V							
Hassan Memarian		1							
Tracean memanan		_ X							
				-	_				
			_						
					_				
Totals		1)	0	0	0	1			
We, the Treasurer and the Second Sig complete, and that a public meeting Board, at a Brown Act compliant pub	was held in accordance	with all laws, p	policies, and proced						
Treasurer's Signature			Second Signaria	Signatura	1 V	X-			
Print/Type Name: Assler a	Vienna		Print/Type Nam	Print/Type Name: Dawn Thale					
Date: 12/13/17	)		Date: 12	/13	2017	0			



#### **City of Los Angeles**

**Invoice** 

**AppleOne Employment Services** 

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688

Email: specialbillingvms@ain1.com

TIN: 95-2580864

Attn: Accounts Payable PORTER RANCH NC

200 N. Main Street, Room 2005 LOS ANGELES, CA 90012 
 Customer No:
 00950101

 Site No:
 0071

 Period Ending:
 Multiple

 Invoice Date:
 11/01/2017

 Invoice No:
 \$6870370

 Amount Due:
 \$433.13

Payment Term: NET 49 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	MIsc Rate	ACA Hr	ACA Rate	Тах	Amount	State	Office
POLLOCK, FRANCES	10/07/2017	10/11/2017	01-4641363	7.50	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$173.25	CA	1002
POLLOCK, FRANCES	10/14/2017	10/18/2017	01-4648387	3.25	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$75.08	CA	1002
POLLOCK, FRANCES	10/21/2017	10/25/2017	01-4654790	2.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$46.20	CA	1002
POLLOCK, FRANCES	10/28/2017	11/01/2017	01-4664840	6.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$138.60	CA	1002
Sub Total For:				18.75		0.00		0.00		0.00		0.00		\$0.00	\$433. <sup>-</sup>	13	
Grand Total Invoice Amount			18.75		0.00		0.00		0.00		0.00		\$0.00	\$43	3.13		

Please remit payment to: AppleOne Employment Services

P.O. Box 29048

Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Date: 11/7/2017 11:36 Page 1 of 5

Invoice 01-4641363 Line 1 Pollock, Frances XZ51439817

Web TimeCard Imaged on 10/10/2017

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Pollock, Frances

Serial Number: XZ51439817 Week Ending: 10/7/2017

Day	Date	IN	0UT	Lunch	Total	Reg	0ver	Double
Thu Fri	10/5/2017 10/6/2017	6:00 PM 7:00 PM	10:00 PM 10:30 PM	0:00 0:00	4:00 3:30	4:00 3:30	0:00 0:00	0:00 0:00
SubT	otals				07:30 07	:30 00	):00 00	):00

Submitted By: Frances Pollock|564670 on 10/9/2017

Preapproved By: Janet Mayo (AE) on 10/9/2017

Approved By: Gabriel Khanlian|172664 on 10/10/2017

Processed By: ajmartinez on 10/9/2017

Date: 11/7/2017 11:36 Page 2 of 5

Invoice 01-4664840 Line 1 Pollock, Frances XZ73990317

Web TimeCard Imaged on 10/31/2017

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Pollock, Frances

Serial Number: XZ73990317 Week Ending: 10/28/2017

Day Date IN OUT Lunch Total Reg Over Double

Fri 10/27/2017 5:00 PM 11:00 PM 0:00 6:00 0:00 0:00

SubTotals 06:00 06:00 00:00 00:00

Submitted By: Frances Pollock|564670 on 10/29/2017
Preapproved By: <not available> on <not available>
Approved By: Gabriel Khanlian|172664 on 10/30/2017

Processed By: ajmartinez on 10/30/2017

Date: 11/7/2017 11:36 Page 3 of 5

Invoice 01-4654790 Line 1 Pollock, Frances XZ66380517

Web TimeCard Imaged on 10/24/2017

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Pollock, Frances

Serial Number: XZ66380517 Week Ending: 10/21/2017

Day	Date	IN	OUT	Lunch	Total	Reg	0ver	Double
Tue	10/17/2017	6:00 PM	8:00 PM	0:00	2:00	2:00	0:00	0:00

SubTotals 02:00 02:00 00:00 00:00

Submitted By: Frances Pollock|564670 on 10/22/2017

Preapproved By: <not available> on <not available>
Approved By: Gabriel Khanlian|172664 on 10/23/2017

Processed By: ajmartinez on 10/23/2017

Date: 11/7/2017 11:36 Page 4 of 5

Invoice 01-4648387 Line 1 Pollock, Frances XZ58832617

Web TimeCard Imaged on 10/17/2017

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Pollock, Frances

Serial Number: XZ58832617 Week Ending: 10/14/2017

Day Date IN OUT Lunch Total Reg Over Double

Wed 10/11/2017 6:15 PM 9:30 PM 0:00 3:15 3:15 0:00 0:00

SubTotals 03:15 03:15 00:00 00:00

Submitted By: Frances Pollock|564670 on 10/15/2017
Preapproved By: <not available> on <not available>
Approved By: Gabriel Khanlian|172664 on 10/16/2017

Processed By: ajmartinez on 10/17/2017

Date: 11/7/2017 11:36 Page 5 of 5

Office of the City Clerk							arectic ()
Administrative Services Division						į	
Neighborhood Council (NC) Funding	g Program					<del>-</del>	4069 GG
Board Action Certification Form				1 1			19
	rah		Meeting Date:	10/11/17			
Budget Fiscal Year: 17-18 Board Motion and/or Public			Agenda Item No				
Benefit Statement (CIP and NPG):	Subjected a	ward april u	eoccuring	vendor.	2 Dec		
		V	ote Count				
Recused Boardmembers	must leave the room price	or to any disc	ussion and may not	return to the	roon until after	the vote is comp	lete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Issen Naja		<u> </u>					
Susan Comme - Chance		Χ					
Gebrel Khanlian		У					
Andrew Krowne		X					
Davd Balen		χ					
Assed Alnajjar		χ					
Jason Hooker		X					
Alex Kim					V		
Becky Levene					$\sqrt{\lambda}$		
Hosser Memories	. ,	1					
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Jeanter Milberry					1		
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T-1-1-						-	
<b>Totals</b> We, the Treasurer and the Second S	igner of the above named	Neighborhoo	od Council, declare	that the inform	lation presented	on this form is a	curate and
complete, and that a public meeting	g was held in accordance v	vith all laws, p	policies, and proced	ures. The above	e was approved	by the Neighborh	nood Council
Board, at a Brown Act compliant pu	blic meeting where a quoi	rum of the Bo	ard was present.	$\rightarrow$	$\overline{}$	<del></del>	
Treasurer's Signature			Second Signer's	Signature	<i>ریگریو</i> ر	~	<i>,</i>
Print/Type Name:	Kome		Print/Type Name	e: , T	)asid	Bale	~
Date: 10 / いしつ			Date: (	2/11/	2017		
				1			