



**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;
Andrew Krowne, Treasurer; David Balen, Signer;
Cheri Derohanian; Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer**

**Porter Ranch Neighborhood Council (PRNC)
General Board Meeting
Wednesday, 9 November 2016
Porter Ranch Community School
12450 Mason Avenue, Porter Ranch 91326**

**DRAFT MINUTES
(PENDING BOARD APPROVAL)**

1. Meeting Called to Order
 - President Issam Najm called the meeting to order.
2. Welcome
 - President Issam Najm welcomed over forty stakeholders, along with ten board members. He mentioned that Mel Mitchell has resigned from PRNC; a replacement board member will be selected at the January meeting.
3. Roll Call
 - Gabriel Khanlian performed the roll call.

Here (10)	David Balen, Cheri Derohanian, Susan Gorman-Chang, Jason Hector, Gabriel Khanlian, Alex Kim, Andrew Krowne, Becky Leveque, Jennifer Milbauer, and Issam Najm
Resigned (1)	Mel Mitchell

4. Motion – Approve Meeting Minutes for Two Meetings: October 5 and October 8, 2016
 - Gabriel Khanlian made a motion to approve the minutes; Jennifer Milbauer seconded the motion, and it passed unanimously.
5. Treasurer’s Report
 - Treasurer Andrew Krowne reported that the PRNC’s bank accounts are frozen and the city clerk’s office is auditing and investigating the accounts. It is hoped that this will be resolved by December.
 - In the meantime, PRNC can request that custodial payments be made by the city on behalf of PRNC.
 - The current bank balance is \$16,894.63. Board approved. \$1,064.57 not yet been approved by the city. \$61.54 in reimbursements were approved by PRNC, but have yet not been approved by the city.
 - Two Neighborhood Purpose Grants (NPG) totaling \$4,701.45 were approved and are in process, pending unfreezing of our funds; all other NPGs are on hold. No community Improvement Projects (CIPs) have been voted on this fiscal year.
 - In January, PRNC will receive an extra \$5k, which was approved by the city council, for all neighborhood councils.

6. Presentation from LAPD Regarding Recent Thefts and Racing Problems

- Sergeant Jose Torres and Senior Lead Officer (SLO) Dario Del Core addressed the PRNC. They oversee all crime reduction resources, including neighborhood watch, interventions, terrorism, as well as public relations.
- SLO Del Core is one of six SLOs in the Devonshire Division. This covers the area bound by the 405 Freeway to the east, Simi Valley to the west, Roscoe Boulevard to the south, and Porter Ranch to the north. He has been with the LAPD for 27-years, mostly with Devonshire Division.
- Their biggest concern is residential burglaries; rape, robbery, and assault are not a concern in the north valley. Thieves like to hit during the day, 10AM to 4PM is their prime time of operation. The biggest problem area is east of Tampa Avenue; robbery is reduced in the gated area west of Tampa. The knock/knock continues to be the most popular modus for thieves; this is when they knock a few times, if there is no response, they break into the house. Neighborhood watch and hardening the target are the keys to prevent thefts. Electronics, jewelry, money, and firearms are the most popular stolen items. As it is getting darker earlier, please make certain that you do not have dark areas around your house for thieves to hide.
- Please reach out to the LAPD if you are interested in neighborhood watch; the officers will meet with your group. Areas without established neighborhood watch groups are most likely to be robbed.
- With the recent passage of proposition 57, we must prepare for more incarcerated criminals receiving early release. In addition, many felonies (such as heroin possession) have been reduced to misdemeanors.
- A stakeholder asked for a map for the parolee's halfway houses. Parolees are a protected class, and the LAPD does not have access to that information.
- A stakeholder asked if there is an organized group of robbers; there is no gang-related activity in Porter Ranch. However, the thieves come from all over the county. Porter Ranch's thieves usually work in groups of three (or more): A driver, a look out, and the thief.
- A stakeholder mentioned that they used to have more motor homes, but they have since moved. However, there is a homeless person living in his car on Tampa. She heard that people are taking this homeless individual bags of groceries, and giving him advice as to where to go for help. Officer DelCore replied that it is the DOT that has enforcement over parked vehicles. An individual cannot park a car in one place more than 72-hours.
- The LAPD has learned that many homeless do not want to move on. They have been offered training, jobs, and housing; but some are happy the way they are, and do not want what is offered to them.
- David Balen mentioned that some of the homeless urinate in public. However, to be arrested, they must urinate in front of an officer or the witness must make a citizen's arrest (which is not recommended).
- There was as concern regarding street racing; this is not new to the LAPD. Organized street racing is when they have 100s of spectators; these events lead to arresting the spectators and impounding the vehicles.
- Porter Ranch has sporadic racing, not organized racing. If someone hears racing for more than a few minutes, call the LAPD. If the LAPD has a helicopter in the air, the airship can shine lights on the racing parties and make them disperse.

7. Presentations from Government Representatives

- Nicole Vartanian from Congressman Knight's office reported that the House of Representative's session ended at the end of September. They will return to Washington the week of November 14.
 - The VA Accountability bill, sponsored by Congressman Knight, is currently in the senate.
 - They are continuing with appropriation issues for 2017; however, the senate and house could not agree. Congress will extend funding through December 9, including VA, military housing, Zika

- funding, community development block grants, etc.
 - Congressman Knight sponsored the Water Resources Development Act, which approves 29-federal water projects and appropriations, such as what is happening in Flint, Michigan.
 - Congressman Knight supported the Justice Against Victims of Terrorism Act, which permits family members of terrorism victims to sue foreign governments.
 - Congress has delayed implementation of the overtime rules, which will raise the overtime payout rate above \$47k.
 - HR 5600, the No Hero Left Untreated Act was amended in the house subcommittee; Congressman Knight hopes that it goes to the house floor this year. Congressman Knight is also working to improve timely efficiency, such as medical appointments, within the VA.
 - Community safety remains Congressman Knight’s key concern regarding Aliso Canyon, and “they are on top of it”. Jason Hector asked what they mean by “they are on top of it”. Nicole replied that all processes will be in place prior to SCGC going back on line. Nicole added that her co-workers in Washington are taking the lead in dealing with the federal agencies (such as the EPA, Department of Interior, etc). Congressman Knight is not against going back online as long as it does not harm the community. A stakeholder asked why not take the position to shut down the Aliso Canyon. Congressman Knight feels that the state and local government has a handle on that.

- Dusty Russell, Field Representative for State Senator Fran Pavley addressed the PRNC.
 - Tuesday, November 1, SCGC submitted a formal request to approve their start-up. Regulators are reviewing site inspections, etc. to make certain the facilities are in compliance, as well as DOGGR’s 1109 rule. This will result in a public meeting somewhere in the Porter Ranch community. SCGC will give 15-day notice prior to the meeting, which may be sometime in December. This will not be a panel “talk at you”; they are looking for a dialogue. Stakeholder Matt hoped that they do not have this meeting during the Christmas holidays.
 - If anyone has any issues, please bring them up with Henry Stein, who will succeed Fran Pavley.
 - Senator Pavley asked Supervisor Antonovich to read a statement at this morning’s meeting of the Board of Supervisors, including transparency with the public, ensuring that all information about going back online is available to everyone.
 - Dusty has worked hard to make certain that all information from the PRNC goes to Senator Pavley. However, this may be his last PRNC meeting; he must re-apply for his position with State Senator-Elect Henry Stein.

- Supervisor Antonovich’s Field Deputy Jarrod DeGonia mentioned that Supervisor Antonovich will be in office until Monday, December 5.
 - Earlier today, the Board of Supervisors voted unanimously to send a letter to the DOGGR and the PUC, requesting:
 1. Reinjection not happen until the feasibility study is completed.
 2. No reinjection until root cause analysis is complete.
 3. Process for feasibility and root cause analysis be as transparent as possible
 - They also mandated that the SCGC announce how much gas they want to re-inject.
 - A copy of this letter will be sent to Governor Brown and the California legislative delegation. They may amend the letter to add “please do not do this during Thanksgiving, Hanukkah or Christmas”.
 - Becky Leveque mentioned that with the removal of the gas, it could result in an earthquake, as what happened in Long Beach in 1931. She asked if the removal of gas could cause an earthquake; the likelihood of an earthquake is unknown.

- Field Representative Pam Campeau from Assemblyman Scott Wilk’s office mentioned that Mr. Wilk is



now Senator-Elect Wilk (representing Santa Clarita, Antelope Valley, and Victor Valley); although he will represent other areas, he will continue to support Porter Ranch.

8. Presentation: Mayor Garcetti’s Sustainability Plan

- Due to a conflict, Mayor Garcetti’s West Valley Area Representative, Kevin Taylor, was not ready to make tonight’s presentation. The presentation will be made to the PRNC Sustainability Committee.

9. General Public Comments

- Stakeholder John, who used to be on the Public Safety Committee of the Granada Hills Neighborhood Council, mentioned that he spoke to Sergeant Torres regarding having the SLOs available to the board. Although the LAPD is overwhelmed, Sergeant Torres was receptive. They may not be able to come every month, but perhaps they could serve as a liaison. The LAPD is aware that there were many vacant homes after the Aliso Canyon disaster. Becky Leveque mentioned that she is Chairwoman of the Police & Safety Committee, and reported that the LAPD patrolled the Porter Ranch community full-time during evacuations. She added that stakeholders are welcome at the basic car meetings; SLO DelCore’s meetings are held on the 2nd Tuesday of each month at 7PM at St. Euphrasia Church, 11766 Shoshone Avenue, Granada Hills.
- Shin Lai Shu is terrified of earthquakes and fires. She feels that the gas company is very dangerous. A few weeks ago, there was a fire that scared her. They did not have to evacuate, but they loaded their car with important documents. Seven years ago, the gas company may have caused the Sesnon Fire. The gas company needs to shut down and leave.
- Matt Pakucko, President of Save Porter Ranch (SPR), reported that SCGC has applied to reopen the Aliso Canyon facility. SPR has a very long list of why that place is not needed, reasons to keep it shut down, and how to submit comment during their big December meeting. He encouraged everyone to attend that big meeting.
- Alex from Food and Water Watch reported that next Tuesday, November 15, LAUSD will vote on a resolution, submitted by Board member Scott Schmerelson, to permanently close Aliso Canyon. The resolution will be discussed at 3:30 PM; she hopes that parents and children will be available to attend this very important meeting in downtown Los Angeles. Also, UCLA is concerned about when this may happen again. In addition, Tuesday, November 8, the people of Monterey County voted to ban fracking and oil production. Although the environmentalists were outspent 33 to 1, they were triumphant.
- Mitchell Schwartz has criss-crossed the city for these past eight months. He is concerned that violent crime has increased 30%, homelessness is rampant, housing is too expensive, there is garbage in the streets, and roads are crumbling. In March 2017, Mitchell will challenge incumbent Eric Garcetti and run for Mayor of Los Angeles.

10. Motion to Approve Monthly Expenditure Report (MER) for July 2016

- Andrew made a motion to table this agenda item. The July 14 expenditure of \$522.22 is unknown and being investigated by the city. There was no objection to the tabling.

Date	Item	Category	Vendor	Amount
July 5	Website Update/Maintenance	Operations	Moore Business Results	\$ 750.00
July 11	Email Blast Service	Outreach	Constant Contact	60.00
July 14	Unknown	Unknown	Unknown	522.22
July 29	Overdraft Fees	Operations	Union Bank	33.00
			TOTAL	<u>\$1,365.22</u>

11. Motion to Approve the MER for August 2016



- There was a concern regarding the \$400 newspaper ad in the Valley Voice (for Reuters Newspaper Group). There is no receipt or evidence of this advertisement, which was incurred prior to Andrew becoming treasurer.
- Andrew Krowne made a motion to approve the August MER; Susan Gorman-Chang seconded the motion. However, Issam suggested tabling, and Jason Hector made a motion to table the August MER. It is unknown who seconded Jason’s motion, but this agenda item was tabled before a vote was taken.

Date	Item	Category	Vendor	Amount
August 12	Email Blast Service	Outreach	Constant Contact	\$ 288.00
August 18	Newspaper Ad	Reuters	Reuters Newspaper Group	400.00
August 25	Website Update/Maintenance	Operations	Moore Business Results	750.00
			TOTAL	<u>\$1,438.00</u>

12. Motion to Approve the MER for September 2016

- Andrew Krowne made a motion to approve the September MER; Gabriel Khanlian seconded the motion, and it passed unanimously.

Date	Item	Category	Vendor	Amount
September 6	Website Update/Maintenance	Operations	Moore Business Results	\$ 21.90
September 26	Sponsorship of 2016 Event	NPG	SC Preparedness Forum	800.00
September 27	Reimbursement for Meeting Expenses (Printing/Food)	Operations	Gabriel Khanlian	673.85
September 27	Note Taker, April-June	Operations	AppleOne Employment	554.40
September 27	Note Taker, July	Operations	AppleOne Employment	138.60
September 28	Website Update/Maintenance	Operations	Moore Business Results	1,900.62
			TOTAL	<u>\$4,089.37</u>

13. Motion to Approve the MER for October 2016

- The October MER include the \$500 NPG for Noble Middle School; the review process did not occur for this expenditure, yet it was paid.
- A stakeholder requested an explanation of the acronyms for NPG (Neighborhood Purpose Grant) and CIP (Community Improvement Project). Issam added that this material is posted on the website as back up to the agenda; he recommended reviewing this information, and challenging the board if anyone has any concerns regarding the money.
- Andrew Krowne made a motion to approve the October MER “as is”; Alex Kim seconded the motion, and it passed unanimously.

Date	Item	Category	Vendor	Amount
September 27	Shirts for 5k – 10k Run	NPG	LAUSD – Nobel School	\$ 500.00
October 18	Board Retreat and Breakfast	Outreach	Porter Valley CC	693.37
			TOTAL	<u>\$1,193.37</u>

BREAK

14. Discussion and Possible Decision to Schedule a 2nd Meeting to Complete the Board Orientation and Budget Discussion

- Jason Hector mentioned that this would be a continuation of the October 9 orientation; this vote will authorize someone to commence working on this task.
- Jennifer Milbauer feels that she received so much information during the October 9 orientation, that she “gets it”.
- Cheri Derohanian added that they have had so many meetings these first three months that she is

“meeting out”.

- Andrew Krowne requested tabling this action.
- Susan Gorman-Chang and Issam recommended that this action wait until January or February during the halfway point of the fiscal year.
- Jason Hector made a motion for additional orientation training; Susan Gorman-Chang seconded the motion, yet Jason withdrew this motion prior to a vote.

15. Committee Report – Outreach Committee

- Chairwoman Jennifer Milbauer mentioned that they met Thursday, October 13. They plan to meet once a quarter on the 2nd Thursday, at 6PM at the Porter Ranch Library, 11371 Tampa Avenue. Their next meeting will be January 12.
- The Outreach Committee’s mission is to inform and engage the stakeholders, as well as the community at large. We will inform the community about events and occurrences involving, and addressed by, the PRNC, in which the community can participate. The Committee will use video, printed materials, alliances with mass media outlets, other community groups, and individual board members as ambassadors to convey information tailored by the needs of the day. All materials created and disseminated by the Committee will be done with transparency, and aligned with the interests and goals of PRNC board on behalf of our community. Also, all marketing decisions by the Committee will keep the goal to minimize the carbon footprint and waste created by materials used, when possible.
- They are always looking for feedback from the community; Jennifer discussed what they could do better, such as a possible newsletter, updating the website, or sponsoring events.
- The five members of the Outreach Committee are herself, board members Jason Hector and Alex Kim, and stakeholders Sandi Naiman and Kristina Zitkovich.
- The president of an HOA mentioned that it would be nice if the PRNC alerted the HOAs of these committee meetings. Jennifer added that this committee is an advisor to the PRNC.
- Stakeholder Lori does not reside in a gated community and did not realize that the neighborhood council system existed. She recommends that the Outreach Committee let people know about PRNC’s existence. Becky Leveque, who resides in a non-gated community, agreed.
- Stakeholder John recommended that the Outreach Committee mail a flyer to the homeowners and inform them of these meetings.

16. Committee Report – Sustainability Committee

- Chairwoman Susan Gorman-Chang mentioned that they meet on the 1st Tuesday of each month at 6PM at the Community Room of the Porter Ranch Library, 11371 Tampa Avenue.
- The mission of the Porter Ranch Neighborhood Council Sustainability Committee is to advance and promote sustainable living practices in our community through education, events, workshops, sharing of information/best practices and by forging partnerships with other organizations, local schools, businesses and vendors, and promote renewable and clean energy sources, reduce waste, promote recycling and conserve energy.
- Like Outreach, they are only an advisor, and must take their findings back to the PRNC. They may consider developing a community statement requesting a ban on fracking.
- In early 2017, they may invite a solar person to address the PRNC and discuss all the issues involved.

17. Committee Report – Community Beautification Committee

- Chairman Alex Kim introduced Lori, who read their mission statement.
- The Community Beautification Committee meets on the 4th Thursday of each month, at either the Porter Ranch Library, 11371 Tampa Avenue, or the Porter Ranch Community School, 12450 Mason Avenue.

- At first, the city representatives felt that the sidewalks are the responsibility of the homeowners, but this committee was able to get the city to clean the streets and sidewalks north of Rinaldi Street.
- Approximately 193 trees have been removed from the sidewalks. The city does not plan to replace them. If PRNC gets a tree replaced, they must have a commitment from a community organization (such as boy scouts, girl scouts, etc.) or homeowner to water and maintain the tree for two years.
- A stakeholder asked who they should call if they see dead trees on their street; it was recommended that they contact Councilman Englander’s office. A lady from CD12 mentioned that the city inspectors will come out and inspect the trees of Limekiln Canyon.

18. Discussion and Possible Action to Approve the PRNC Position Letter on the Aliso Canyon Gas Storage and Processing Facility

- Jason Hector recused himself from this portion of the meeting.
- Gabriel Khanlian made a disclosure that he has a pending litigation against the Gas Company, but his decision will only be based on what the stakeholders want and his vote will be unbiased.
- Susan Gorman-Chang made a disclosure that she has a litigation against the Gas Company but her decision will be for the community
- Cheri Derohanian made a disclosure that she also has a pending litigation against the Gas Company but her vote is what the people of Porter Ranch want.
- David Balen, Jennifer Milbauer, Andrew Krowne and Becky Leveque also made disclosures that they have litigations against the company and their votes will be unbiased and for Porter Ranch Community.
- This letter was written for the previous meeting, but was not yet approved by the city attorney.
- Alex mentioned that they have gotten very good feedback from neighborhood councils throughout the city at the September 24th Congress of Neighborhood Councils.
- This letter will be distributed to all current elected officials and the LAUSD, as well as recently elected officials. It challenges three statements by the SCGC:
 - Aliso Canyon is Safe to Operate
 - The Gas Blowout Caused No Adverse Health Impacts
 - The Aliso Canyon Facility is a Critical Component of the Energy Delivery System in Southern California
- Becky Leveque agreed that this is a very good letter, except page 2 where it mentions “the people of Porter Ranch dispute each of these statements...”. Issam noted that the city attorney advised that they state “the people of Porter Ranch” since the PRNC is representing the community in this action.
- DOGGR is evaluating the wells and will provide PUC with a maximum calculated quantity that the wells can tolerate; they do not extend beyond the well evaluation. Their assessment can tell the inspectors the pressure limits of the wells. The PRNC must coordinate this with the PUC.
- Susan Gorman-Chang, David Balen, Gabriel Khanlian, and Alex Kim mentioned that the letter is great and they are in favor of it.
- Andrew Krowne and Jennifer Milbauer are proud of the letter, anxious to get it done, and hope that this letter will be shared with other Neighborhood Councils throughout the North San Fernando Valley.
- Jennifer would like to add “Porter Ranch, and the surrounding communities”; Issam mentioned that it would be nice, but it could be presumptuous to state that we are speaking for the surrounding neighborhood councils.
- Stakeholders John, Matt, Deirdre, and Maureen support the letter; they feel that the PRNC can represent their community as elected officials. Perhaps other neighborhood councils can use this letter as a template.
- Issam mentioned that this letter will be a public record; any of the other neighborhood councils is welcome to use it as they wish. Perhaps members of the PRNC can visit the other neighborhood councils, and present this letter.



- Andrew Krowne made a motion to send this letter to Governor Brown, with the following amendments:
 - Include headaches, migraines, gastrointestinal (including nausea, vomiting, and diarrhea), nose-bleeds, neurological concerns, muscle and joint pain, hair loss, vision problems, hearing loss, etc.
 - Include risk from an earthquake as it sits upon the Santa Susana Fault, and any earthquake could create additional gas leakage
 - Remove “is” from the fifth page
 - Add LAUSD and North San Fernando Valley Neighborhood Councils to the distribution
 - Remove the “draft” watermark
- David Balen seconded the motion, and it passed.

Aye (9)	Balen, Derohanian, Gorman-Chang, Khanlian, Kim, Krowne, Leveque, Milbauer, and Najm
Recused (1)	Hector

19. Discussion and Possible Action to Approve the Letter Titled: *“A Proposed Roadmap for the Aliso Canyon Gas Storage Facility”*

- Issam met with the PUC two weeks ago and asked them about their calculations, and requested that they not go above the current volume. The PUC does not want to be blamed if there is a gas shortage. They are nervous about the assumptions being wrong, or if a cold winter causes people to use more energy.
- Susan Gorman-Chang and Andrew Krowne mentioned that Aliso Canyon is like a parking lot for multiple gas companies, and request adding a comment about leased out space to other tenants.
- Alex Kim asked how Issam came up with “2020”. It is just a number [which may be altered] to enumerate the four-year goalpost. This letter will be sent to the same people (including the LAUSD and the North San Fernando Valley neighborhood councils) as the previously mentioned 5-page letter.
- Alex from Food and Water Watch feels that Aliso Canyon can shut down by 2018, rather than wait until 2020.
- Someone mentioned spelling errors of Roadman = Roadmap and “effectively immediately” should be “effective immediately”.
- Andrew suggested adding “no gas in” and “no gas out”.
- Becky Leveque suggested that people might not want a wind-farm, because they make noise and harm animals. Susan Gorman-Chang distributed a photograph of tree-like windmills in Paris that do not generate noise.
- Several stakeholders (including Matt Pakucko from SPR) suggested waiting, rather than sending both letters on the same day. Gabriel Khanlian suggested tabling this letter until January 2017.
- In summary, there was a great deal of discussion, but no action was taken on the 3-page letter.

20. Discussion of the Invitation from SoCalGas to the Board President to Participate in the Aliso Canyon Community Advisory Council Formed and Managed by SoCalGas

- Issam mentioned that he is not in favor of joining this committee; their goals appear to support SCGC, rather than the people of Porter Ranch. He felt that other neighborhood councils should withdraw from this committee because SCGC is proceeding as if nothing is wrong, and would like to go forward as it used to be.
- Andrew Krowne and Becky Leveque agree that Issam should not participate in this committee.
- Jennifer Milbauer, Gabriel Khanlian, and Alex Kim feel this is a huge waste of time.
- Jason Hector feels that it may be effective to bring people to a table together.
- Last week, representatives from SCGC attended the Chatsworth Neighborhood Council meeting. Andrew Krowne reported that the people who appeared were quite low level, and every reply was “I will have to get back to you on that”.



- Matt Pakucko from SPR suggested that Issam attend the meeting, and school them on how to conduct a meeting; that idea was rejected.

21. Discussion and Possible Action to Support the Neighborhood Council Sustainability Alliance (NCSA) Letter for 100% Renewable Energy Initiative

- Susan Gorman-Chang made a motion to support the NCSA Letter; Jason Hector seconded the motion, and it passed.

Aye (8)	Derohanian, Gorman-Chang, Khanlian, Kim, Krowne, Leveque, Milbauer, and Najm
Recused (1)	Hector
Absent (1)	Balen

22. Discussion and Possible Action to Contribute \$500 to the VANC Planning Forum in November and Mixer in March

- Andrew Krowne mentioned that they cannot fund this and this agenda item due to the current account investigation and freeze on non “operational spending”, and was tabled.

23. Discussion and Possible Action to Pay for the Cost to Cater the Holiday Party at a Not-to-Exceed Amount of \$2,000

- This Holiday Party, with an estimated attendance of 100-people, will take place on Wednesday, December 14 at the Castlebay Lane Charter School, 19010 Castlebay Lane. DONE will allow such an Outreach expenditure.
- Jennifer Milbauer made a motion for the Stone Fire Grill to cater this event, for a cost not to exceed \$2,000; Gabriel Khanlian seconded the motion, and it passed.

Aye (8)	Derohanian, Gorman-Chang, Hector, Khanlian, Kim, Krowne, Leveque, and Milbauer
Abstain (1)	Najm
Absent (1)	Balen

24. Discussion and Possible Action to Purchase Outreach Supplies at a Not-to-Exceed Amount of \$1,120

Qty	Item	Cost	Extension
1	SD Card for Camera	50	\$ 50
2	PRNC Banners	200	400
4	PRNC Tablecloths	35	140
10	PRNC Board Member Polo Shirts	50	500
1	Facebook Trial for Boosting Posts	30	30
NOT TO EXCEED			<u>\$1,120</u>

- Becky Leveque mentioned that several banners were previously approved for purchase. Andrew Krowne could find no evidence that the banners were ever purchased.
- Jennifer Milbauer made a motion to purchase these Outreach items, for a total not to exceed \$1,120; Susan Gorman-Chang seconded the motion, and it passed.

Aye (9)	Derohanian, Gorman-Chang, Hector, Khanlian, Kim, Krowne, Leveque, Milbauer, and Najm
Absent (1)	Balen

25. Board Members Comments and Announcements

- No one had anything the add.

26. Meeting Adjournment

- Issam adjourned the meeting at 10PM.