



Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;
Andrew Krowne, Treasurer; David Balen, Signer;
Asaad Alnajjar, Cheri Derohanian; Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer

**Porter Ranch Neighborhood Council (PRNC)
SPECIAL - General Board Meeting
Monday, 30 January 2017
Porter Ranch Community School
12450 Mason Avenue, Porter Ranch 91326**

DRAFT MINUTES (PENDING BOARD APPROVAL)

1. Meeting called to order
 - President Issam Najm called the meeting to order at 6:16PM.
2. Welcome
 - President Issam Najm welcomed over forty stakeholders, along with the [eventual] eleven board members.
3. Pledge of Allegiance
 - Jennifer Milbauer led us in the Pledge of Allegiance.

4. Roll Call

- Gabriel Khanlian performed the roll call.

Here (11)	Asaad Alnajjar, David Balen, Cheri Derohanian (arrived at 7:18PM), Susan Gorman-Chang, Jason Hector, Gabriel Khanlian, Alex Kim, Andrew Krowne, Becky Leveque, Jennifer Milbauer, and Issam Najm
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5. Motion – Approve Meeting Minutes for December 14, 2016

- The correction of the spelling of Henry Stern's name in the December minutes was incorrectly attributed to Jennifer Milbauer. Gabriel Khanlian made a motion to approve the minutes; Jennifer Milbauer seconded the motion, and it passed.

Aye (8)	Alnajjar, Gorman-Chang, Hector, Khanlian, Kim, Krowne, Milbauer, and Najm
Abstain (1)	Leveque
Absent (2)	Balen and Derohanian

6. Motion – Approve Meeting Minutes for January 11, 2017

- Jennifer Milbauer made a motion to approve the January 11 minutes; Gabriel Khanlian seconded the motion, and it passed.

Aye (9)	Alnajjar, Gorman-Chang, Hector, Khanlian, Kim, Krowne, Leveque, Milbauer, and Najm
Absent (2)	Balen and Derohanian

7. Discussion of the investigation into the PRNC financials from past years

- Issam paraphrased the letter that was included in the packet. When the new board came in 2016, there were many new members. In addition to not having a treasurer, there were several things that the previous board approved and yet never paid. Later, Andrew Krowne (as treasurer) and David Balen (as second signer) came on board.



- At first, people thought that the PRNC treasurer was off by approximately \$5k. It was then determined that the treasury was off by over \$10k. Andrew, Issam, and David met to decide how to handle this discrepancy. Issam wrote and submitted a detailed letter to the city attorney, including what they thought was wrong with the books. PRNC has since asked for more updates, but the matter was left with the City Attorney's office and the City Clerk's office. The PRNC has simply been receiving updates from the City whenever the City has something to share on the matter.
- There was a review of the three letters within the packet:
 - a. Requesting more information
 - b. December 8, addressed to the former treasurer requesting payment
 - c. January 5, an update that both payments have been received
- Colin Crews, field deputy for Councilman Mitchell Englander, mentioned that the councilman put in a motion, requesting the money be returned to the PRNC [where it belongs]. This has been signed and approved by Mayor Garcetti. Councilman Englander has also asked the city attorney to prosecute the matter to the fullest extent of the law. This money may need to be spent this fiscal year. However, as we are already in the seventh month, PRNC may ask that some of this money be rolled to the 2017/18 fiscal year.
- Stakeholder Kristina Zitkovich, Vice Chairwoman of the Outreach Committee, mentioned that the list shows hundreds of dollars to a PayPal account. She was also concerned that October's Valley Disaster Preparedness Fair had PRNC representation, but they had an insufficient display.
- Stakeholder, and former board member from eight to nine years ago, a Stakeholder asked if the letters from the city were available; these letters are on the website and available here in the room.
- Stakeholder Maureen wondered if merely one person is being investigated, or would the entire board be investigated.
- Becky Leveque understands that there is a police investigation; some of these charges are very suspect. How did the city come up with the number? There were multiple charges [for the same amount] to Universal; were any of those charges reimbursed?
- Issam replied that board members are represented by the city attorney's office. If interested, a board member may call Mr. Martinez at the city attorney's office for more information.
- Gabriel Khanlian is deeply saddened by these findings, and hopes the city's attorney's office continues to investigate this issue.
- Jennifer Milbauer mentioned that the Monthly Expense Reports (MERs) were continuously approved without adequate documentation. This was before the gas leak happened. Matters of finance are the responsibility of the entire board. Jennifer then read the Empower LA policy regarding MER procedure. A few board members of that time currently sit on the present PRNC, and Jennifer urged them to retake the mandatory ethics and funding training.
- Alex Kim mentioned that there was limited knowledge, and he is very sad about this. June 24, 2016, there was a payment to Moore Business Solutions; Alex would like to see additional detail. Issam mentioned that this is not an itemized list.
- Jason Hector wondered if we had any update on the By-Laws Committee; there is no update. He also mentioned that he saw a June 27, 2016 expense for \$5k payable to an individual; why not make it payable to the bench company or a school? He stressed that we must have document retention, and close all loopholes. He would like to see the board review all the bank statements and MERs.
- Issam added that this has also been a severe disappointment and embarrassment to the Department of Neighborhood Empowerment (DONE), but we, the PRNC, need to take a step back and let the City conduct its investigation and make the necessary changes in the system in response to this matter. The city has very clear documentation requirements in place. This propagated because there was too much complacency. This issue is not being dropped and will continue to be worked.

BREAK

8. Discussion and possible actions related to the public meeting to be held by the Department of Conservation and the CPUC in Woodland Hills on February 1 and 2.
 - Jason recused himself from this discussion.
 - The Division of Oil, Gas, and Geothermal Resources (DOGGR) determines how much pressure the wells can tolerate.
 - The Public Utilities Commission (PUC) determines how much gas the energy system withstand.
 - These two hearings are critical; it is extremely important that everyone attend these meetings.
 - PRNC prepared a few documents which will be the official documents submitted to DOGGR and the CPUC.
 - Nancy, District Director for State Senator Henry Stern, mentioned that Senator Stern recently introduced SB146; this states that Aliso Canyon should not reopen until the root cause analysis has been done, which will not be until December 31, 2017. They want to ensure that this does not happen again and he is fast tracking projects that will eliminate the need for Aliso Canyon. SB146 has not yet been set for a hearing, but people should contact Senator Robert Hertzberg's office to initiate discussion on this bill.
 - Lisa Moulton, District Director for Congressman Knight, mentioned that the congressman is watching the Aliso Canyon issues very closely and continues to support the implementation of safety measures. It is unknown if Congressman Knight supports SB146. Lisa will attend the meeting on Wednesday evening.
 - Issam asked Ms. Moulton to let Congressman Knight know that we need his strong and unambiguous support on this matter. PR needs Congressman Knight to represent the people of Porter Ranch, not the nationwide utilities.
 - Jarrod DeGonia, Field Deputy for Supervisor Kathryn Barger, mentions that he continues to take the lead regarding Aliso Canyon. Supervisor Barger introduced a motion before the board of supervisors to support SB164; this was unanimously approved. Supervisor Barger, along with a wide range of county service representatives (including the fire department) will attend the Wednesday evening. Ms. Barger does not support opening Aliso Canyon until the study is completed, which may take 24-months.
 - Someone expressed concern that the board of supervisor's website and link to committees is not functioning properly. Jarrod recommends that the stakeholder reach out to him regarding this issue.
 - Colin Crews from Councilman Englander's office mentioned that on Wednesday, February 1, the councilman will introduce a motion in council in support of Henry Stern's SB164; in addition, Councilman Englander will be there Wednesday evening; he would like Aliso Canyon shut down.
 - Colin added that they have gotten calls from Alabama, asking how to handle such issues.
 - A stakeholder recommends that they get in touch with Councilman Mike Bonin because the Playa Del Rey facility is also leaking, and it may be worse.
 - Stakeholder Lori asked if we might receive a timeline for the follow-on steps; Jarrod and Issam mentioned that they would push for an ASAP.
 - Stakeholder Williams feels that Issam should put some teeth into this letter. A valve was turned off in 1979; they have operated for too many years without safety measures.
 - Stakeholder Diane Harman has been in the hospital twice, and has stayed in a hotel for seven months. In addition, she is running for mayor against Eric Garcetti.
 - Stakeholder Maureen mentioned that years ago, during heavy rains, there was a mudslide. This may have something to do with the dangers in this area.
 - Stakeholder Sandy, a seventeen-year Porter Ranch resident, asked what could we do on Wednesday and Thursday to have the most impact? Write letters, appear, speak, etc. Stakeholder Williams urged people to copy everyone.



- Stakeholder Larry, a nineteen-year Porter Ranch resident, mentioned that of the 115 wells, zero were acceptable; now they claim thirty wells have suddenly passed a test.
- Stakeholder Krissy mentioned that knowing that DOGGR has overlooked this for the past few decades, how do we know DOGGR is not being too chummy with the facility people? What should be the focus of discussions on Wednesday and Thursday? How general or specific should we be?
- Matt Pakucko, President of Save Porter Ranch (SPR), supports the letter and is shocked by the part about SoCalGas hired a consultant who then states that they are not liable for any inaccuracies. In addition, he reminded everyone to please send their comments to the email address shown on the meeting notice.
- Stakeholder Lori, a seventeen-year Porter Ranch resident mentioned a few spelling and grammatical errors in the letter, and asked how will we know how much time each individual will have to speak.
- A stakeholder expressed gratitude to the PRNC, and mentioned that last year, the president of a utility laughed at her when she suggested clean energy.
- Stakeholder Richard mentioned that there has been minimal discussion regarding shut-off valves; if there are no shut-off valves, there should be no Aliso Canyon.
- Stakeholder Gil is shocked that they are allowed six-tons of methane; this results in no protection for the people of Porter Ranch.
- Stakeholder Neil asked if anyone has tried to quantify the amount of money that SoCalGas makes from the Aliso Canyon facility. Mr. Williams suggested that Neil visit the CPUC website's public records area.
- Stakeholder Alex from Food and Water Watch asked everyone to distribute the flyers to friends, families, and businesses and hopes that everyone turns out. It will be difficult for stakeholders to sit for an hour to listen to how safe Aliso Canyon is. This is Governor Brown's decision, and this is his chance to stand up to the easement of environmental regulations under President Trump.
- Cheri Derohanian mentioned that she has attended most of the AQMD meetings. Her suggestion is, if you only have a minute, practice in front of a mirror. Tell your story for the first 30-seconds, then tell them what they should do. During the last 15-seconds, plead your heart out and cut for the jugular. She also recommended taking the Metro's Orange Line; the nearest stop is a four-minute walk to the Hilton.
- Asaad Alnajjar compared this event to the recent rallies in downtown Los Angeles (which attracted nearly 750,000 people) and at LAX (with thousands of people). He urged everyone to attend.
- Gabriel Khanlian, a fifteen-year Porter Ranch resident, urged everyone to show-up with their families and urged people to show the facts. He did not learn about the facility until the blow out.
- Jennifer Milbauer is a huge advocate for the shut down of Aliso Canyon. She urged everyone to write their comments. Tell your story and speak from the heart. It will be okay to cry. We will have tissues. This will be our final chance. In addition, you can simply walk up to the microphone and state "I oppose Aliso Canyon".
- Andrew Krowne added that local action works. If we show up, we will get action. If not, we will not get any action. DOGGR was supposed to regulate, but they failed.
- Susan Gorman-Chang urged everyone to show up and mentioned that Aliso Canyon is a big piggy bank for SoCalGas; the LADWP does not purchase gas from Aliso Canyon.
- Alex Kim urged everyone to show-up or shut-up. He also wondered if they would offer real-time translation.
- Jennifer Milbauer asked if DOGGR and the CPUC made the meeting flyer available in a foreign language. She added that public comment would begin at 7:30PM.
- One of the key issues to DOGGR is that their tests are not enough to prove the well's safety. They state that the field can withstand the pressure that it was at before. This is a slap in the face to the people of Porter Ranch.



- Issam added that the PRNC conducts our business in the sunlight; but all those groups conduct their business in hallways and behind closed doors.
- Issam stated that the meeting’s organizer is a facilitator from Sacramento State University; DOGGR and CPUC is doing everything they can to accommodate everyone.
- There will be a rally at 4:30, but this is not organized by PRNC.
- Jennifer Milbauer made a motion to support the DOGGR letter; Andrew Krowne seconded the motion, and it passed.

Aye (8)	Alnajjar, Derohanian, Gorman-Chang, Khanlian, Kim, Krowne, Milbauer, and Najm
Recusal (1)	Hector
Absent (2)	Balen and Leveque

- Cheri Derohanian made a motion to include comments back to the CPUC, and submit the letter; Jennifer Milbauer seconded the motion, and it passed.

Aye (8)	Alnajjar, Derohanian, Gorman-Chang, Khanlian, Kim, Krowne, Milbauer, and Najm
Recusal (1)	Hector
Absent (2)	Balen and Leveque

- Cheri Derohanian made a motion to approve the letter, as well as support for SB146; Andrew Krowne seconded the motion, and it passed.

Aye (8)	Alnajjar, Derohanian, Gorman-Chang, Khanlian, Kim, Krowne, Milbauer, and Najm
Recusal (1)	Hector
Absent (2)	Balen and Leveque

9. Discussion and possible action to modify the CIS approved at the last meeting regarding the commercial development

- Jason Hector made a motion for himself (or another approved Board Member) to make an amendment to the motion from the January 11th meeting to add the following four points (a-d) to the previously approved six amendments (e-j):
 - a. Height on North and South not to exceed 48 feet
 - b. Landscaping (number of trees) to meet all specific plan requirements
 - c. Create the Porter Ranch Arts Council
 - d. Formation of the Transportation Management Organization (ie, promote ridesharing)
 - e. EIR is updated to include recent (less than two years old) traffic studies for all streets adjacent to the project as well as include of the potential impacts of the Aliso Canyon gas storage facility.
 - f. Require the developer to have the two-acre site deeded to City for future library or other municipal facility (senior center, multipurpose room, etc.) prior to issuance of any building permits.
 - g. The Applicant/Developer provides proof of compliance with state Greenhouse Gas Emissions law AB32 and SB375 and project includes all required mitigations to achieve compliance with the above laws.
 - h. Require evidence of Art Fees deposited into Porter Ranch Art Trust account to be also provided to PRNC.
 - i. Continued denial of double side digital sign as recommended by City Planning Commission and City Planning staff with all signage to conform to specific plan and building code.
 - j. Require the 4,000 square foot community room to be built as part of the project, as recommended by the City Planning Commission given the current shared space at the Porter Ranch Community School site is not readily available to the community on weekends, when school is out of session,



or when a school is using it. Additionally, the ten-year contract will expire with no guarantee of the benefit being available in perpetuity if LAUSD or City chooses not to renew.

- Cheri Derohanian seconded the motion, yet it was superseded, and there was no vote.
- Stakeholder Gil issued a concern about the height, feeling that the medical center is very high at 45'; Porter Ranch should not have 75' story buildings.
- Transportation Management Organization (to promote ridesharing) is part of the master plan of Porter Ranch. However, this, along with the Porter Ranch Arts Council, was never formed. These were to be developed between Porter Ranch and the city.
- Cheri Derohanian made a motion for Jason Hector (or his delegate) to make an addendum to the motion from the January 11th meeting to add the aforementioned four items (a-d) totaling ten addendum; Andrew Krowne seconded the motion, and it passed.

Aye (10)	Alnajjar, Balen, Derohanian, Gorman-Chang, Hector, Khanlian, Kim, Krowne, Milbauer, and Najm
Absent (1)	Leveque

10. Board Members Comments & Announcements

- Cheri Derohanian mentioned that she attended Henry Stern’s swearing in, and it was a very proud moment for the campaign workers, Henry, as well as his parents.
- David Balen and Asaad Alnajjar urged everyone to volunteer on a PRNC committee.
- Asaad Alnajjar and Gabriel Khanlian urged everyone to be in Woodland Hills Wednesday and Thursday evenings.
- Jennifer Milbauer, as chairwoman of the Outreach Committee, urged stakeholders to serve on the Outreach Committee. They will have a few exciting potential motions for the February PRNC meeting. If anyone has a background in website design ... please reach out to her.
- Susan mentioned that the Sustainability Committee may meet on Tuesday, February 21
- Alex Kim added that he chairs the Beautification Committee; he is very proud that they had approximately seven stakeholders show up for their last meeting.
- Jason Hector added that they are looking to get two-hundred new trees to replace the trees that were damaged during the recent windstorms. In addition, they hope to improve the Tampa Avenue median.
- Issam Najm mentioned that he has taken it upon himself to work with DOGGR, CUPC, and Governor Brown’s staff (including Saul Gomez, Deputy Secretary for Energy). Thursday, February 9, Issam will return to Sacramento for meetings with staff of Senator Robert Hertzberg (Chairman of the Natural Resources and Water Committee) as well as Senator Henry Stern’s staff.
- Jason Marshall from DOGGR called Issam; they suggested having the Woodland Hills meeting all day. Issam felt that would not be appropriate as people must be at work. He suggested that they either do it all day Saturday, or have it on two consecutive weeknights.
- The agenda was recently received by Issam, forwarded to board members, and now appears on the PRNC website and Facebook page. Thursday night’s meeting may be a duplicate of Wednesday night’s meeting.

11. Meeting Adjournment

- President Issam Najm adjourned the meeting at 9:11PM.