



**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;
Andrew Krowne, Treasurer; David Balen, Signer;
Cheri Derohanian; Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer**

**Porter Ranch Neighborhood Council (PRNC)
General Board Meeting
Wednesday, 14 December 2016
Castlebay Lane Charter Elementary School
19010 Castlebay Lane, Porter Ranch 91326**

**DRAFT MEETING MINUTES
(Pending Board Approval)**

1. Meeting Call to Order
 - President Issam Najm called the meeting to order at 6PM.

2. Welcome
 - President Issam Najm welcomed over ninety stakeholders, along with nine board members. He then thanked the Principal of Castlebay Lane Charter Elementary School, Ms. Victoria Littlejohn, for graciously opening the doors of the school to the PRNC, and for the wonderful work she and the teachers and students have done in preparation for the meeting, and for the Children’s performance immediately following the meeting.

3. Roll Call
 - Gabriel Khanlian performed the roll call.

Here (9)	David Balen, Cheri Derohanian, Susan Gorman-Chang, Jason Hector, Gabriel Khanlian, Alex Kim, Andrew Krowne, Jennifer Milbauer, and Issam Najm
Absent (1)	Becky Leveque

4. Motion – Approve Minutes from November 9, 2016 Meeting
 - Jennifer Milbauer mentioned that Henry Stern’s name was incorrectly spelled “Stein”.
 - David Balen made a motion to approve the corrected minutes; Gabriel Khanlian seconded the motion, and it passed unanimously.

5. Treasurer’s Report
 - As of Thursday, November 17, the City Clerk’s office declared the current PRNC Board to be compliant with all applicable laws, policies and procedures relating to the Neighborhood Council Funding Program; therefore, the account was unfrozen. The debit card has been obtained, activated, and the PRNC is “whole again”.

Current available funds	\$15,740.95
Pending Approved Expenditures in Transit (including printing invoices from 2014-15)	3,196.62
Approved “Pending” NPG, CIP, and Miscellaneous Transactions	4,120.00
Net Available Funds (after all payments made)	8,424.33
Next City Deposit (anticipated in early January)	9,250.00

- There has been a request to replenish funds used for previous fiscal year expenditures; this will remain a pending issue for another few months.
6. Announcement of Open Board Position to be Filled at the January 2017 Meeting
- With the resignation of Mel Mitchell, PRNC has an open seat on the Board for which stakeholders are invited to apply. Please complete and submit the Vacancy Application Form (found on the website) and email it to Gabriel Khanlian at gabrielkhanlian@prnc.org. Applications will be distributed to Board Members for review prior to the meeting. Applicants should plan to present themselves for consideration at the January 11 meeting.
7. Presentation from Government Representatives
- Colin Crews, Field Deputy from Councilman Englander’s office, addressed the PRNC.
 - Councilman Englander is participating in the 32nd Annual Police Activity League Supporters (PALS) Toy Drive, to be held Saturday, December 17. Anyone interested in donating should drop off toy(s) at the PALS headquarters at 8721 Wilbur Avenue or Councilman Englander’s Office at 9207 Oakdale Avenue.
 - The City has officially launched the “Safe Sidewalks LA” sidewalk repair program. This 30-year sidewalk repair program provides an investment of \$1.4B to fix sidewalks (33% of which are in disrepair), making them accessible to everyone.
 - The first priority will be near city facilities, such as fire stations, police stations, parks, libraries, and recreation centers. The next phase will repair broken sidewalks and ensure ADA compliance.
 - Through a cost-sharing initiative, the city’s follow-on phase will offer a limited number of rebates, up to \$2K, to homeowners willing to fix their own sidewalks.
 - Jarrod DeGonia, former Field Deputy for Supervisor Mike Antonovich, reported that he would continue as Field Deputy supporting our newly elected Supervisor, Kathryn Barger.
8. General Public Comments
- Asaad Alnajjar mentioned that the Sidewalk Repair Request form can be found at the <http://www.sidewalks.lacity.org> website, as well as the myla311 application, available for Android or iPhones.
 - Glenn Bailey, President of the Northridge East Neighborhood Council, mentioned that the Valley Alliance of Neighborhood Councils (VANC) met on Wednesday, November 30, and discussed homeless issues in the valley. In addition, VANC would like a representative (board member or stakeholder) from each of the valley neighborhood councils to serve as a liaison to discuss the following new topics:
 - Animal Services
 - Film LA
 - Purposeful Aging, aka Aging in Place
 - Matthew Pakucko, President of Save Porter Ranch (SPR) mentioned that a Fenceline System was funded. SPR is now working to raise \$9K for another Fenceline System. After the meeting, he provided the following website for stakeholders interested in making tax-deductible donations to help with the funding effort: <http://bit.ly/2eCn11a>

9. Discussion and Possible Action to Authorize the Board President to Prepare a response to the Letter Received from Southern California Gas Company Dated December 5, 2016, and for the Letter to be Brought Back to the Board for Review and Possible Approval at a Later Date
 - PRNC President Issam Najm received a four-page letter from SoCalGas in response to the November 10 letter addressed to Governor Brown. Issam would like authorization from the PRNC to write a letter in response to this December 5 letter from SoCalGas, and return this letter to the PRNC for discussing during the next (January 11) meeting.
 - Andrew felt that PRNC does not require a motion or approval to draft such a letter. Issam requested this agenda item to make certain he has the support of the Board.
 - The previous evening, Issam (and representatives from SoCalGas) attended a meeting of the Northridge West Neighborhood Council (NWNC). NWNC voted to support PRNC's position on Aliso Canyon. Jason wondered if NWNC would write their letter, or copy the PRNC letter; Issam was not certain.
 - Matthew Pakucko from SPR mentioned that there was no reason to respond to this letter.
 - Stakeholder Maureen mentioned that she supports Issam drafting a letter in response to the letter from SoCalGas.
 - Cheri Derohanian made a motion to authorize Issam to draft a response letter to the correspondence from SoCalGas; Gabriel Khanlian seconded the motion, and it passed unanimously.

10. Meeting Adjournment
 - Issam acknowledged and thanked Jennifer Milbauer and the Outreach Committee for organizing the evening's holiday party, dinner, and entertainment by the Castlebay Children's Choir.
 - He then adjourned the meeting at 6.25PM.