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**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer; Cheri Derohanian;  
Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer; Asaad Alnajjar**

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**Porter Ranch Neighborhood Council (PRNC)  
Beautification Committee Meeting Minutes**

**Alex Kim, Chair (Board Member), Lori Kalman, Co-Chair (Stakeholder), Pete Heidenfelder,  
President (Stakeholder), Gabriel Khanlian, Vice President (Board Member),  
Jason Hector, Secretary (Board Member), Asaad Alnajjar (Stakeholder),**

**Tuesday, January 24, 2017 at 6:00 pm**

**Porter Ranch Library**

**11371 Tampa Avenue, Porter Ranch, Ca 91326**

**Porter Ranch library is located on Tampa just north of Rinaldi next to the fire station.**

Item 1—Meeting was called to order at 6:10 pm by Committee Chair Alex Kim.

Item 2—Committee Chair Alex Kim Welcomed our committee members and 6 stakeholders; Roll Call was taken and 3 members were present; Gabriel, Alex and Pete and there was a quorum

Item 3—Peter made a Motion to approve November 29, 2016 minutes and seconded by Gabriel. Motion passed unanimously by all members present.

Item 4—Discussion regarding Tampa Median: Members and stakeholders liked the idea of having the median lit. Question was brought up on liability and height of the new sign. Alex mentioned adopt a median program but he stated that there is a lot of paperwork that falls with it. We would like to get the project done as fast as possible by working with the Bureau of Engineering. Asaad mentioned that it might be a good idea to speak with Accell which is the common area HOA for Porter Ranch to help fund the project as residents pay \$42 a month. The committee also discussed the potential height. The legal height is assumed to be 3 feet but it will be confirmed with the BOE. Alex invited stakeholders to attend a meeting with BOE to ask questions the following week.

Item 5—Discussion and possible recommendation regarding Earth Day Community Clean-up and / or tree planting event. Stakeholder suggested that the area around Wilbur and Rinaldi really needs attention. Event set for April 22, 2017, Stakeholder Greg suggested announcing the event at the HOA Presidents committee. Outreach committee can provide hats and drinks and a suggestion was made to have a community event to follow the clean up day. RSVP system shall me set up for the event. Pete volunteered to announce the event at the HOA Presidents meeting. A stakeholder stated that east of Corbin has been neglected and would love to see that area cleaned and new trees planted as many trees are missing. Asaad emphasized that it is important to report trees to my311.

5 minute Break 6:40pm

Item 6—General Public Comments. Stakeholder Greg will talk to his HOA regarding expanding the beautification committee and bring more stakeholders to meetings. Andy wanted to know where are the trees are going as there are so many missing. Mark wanted to adopt a tree. Pete explained regarding stump



removals to replace trees. Andy wants to outreach to home owners around her area regarding tress. Mary brought up the issue of trucks parking on Corbin.

Item 7—Discussion and possible action: Motion to recommend PRNC Board to send a request for action, a letter to CD12 and urban forestry department requesting that Tampa, Wilbur and Rinaldi (portions in Porter Ranch) , designated a “priority zone” for tree replanting as part of the sidewalk replacement program. Per city tree removal policy, for each tree removed, 2 need to be planted. Pete made the motion and Alex seconded it. All present members approved to request PRNC to write a letter to CD12 Regarding trees and to give request Porter Ranch receive priority.

Item 8—Discussion and possible recommendation regarding webpage for beautification committee. A discussion was made to make a page for beautification committee. The committee needs a webpage to inform stakeholders what they need to do and how to report trees, trash and issues pertaining beautification. No action was taken until further research,

Item 9—Board member comments. Pete is thankful for the committee and his support to the committee. He is happy with the progress and resolutions the committee has discussed, Asaad is happy seeing the committee one of the most active committees. Gabriel asked stakeholders to participate, complain and always report to see action taken. The more the committee knows of arising issues, the more that can be done to take action for beautify the city. Alex was very glad many stakeholders showed up and was hopes more stakeholders come and participate.

Alex made a motion to Adjourn at 7:16pm and Gabriel seconded.