
Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;
Andrew Krowne, Treasurer; David Balen, Signer; Cheri Derohanian; Jason Hector;
Alex Kim; Becky Leveque; Jennifer Milbauer; Mel Mitchell

**Porter Ranch Neighborhood Council (PRNC)
Beautification Committee Minutes**

Alex Kim, Chair (Board Member), Gabriel Khanlian (Board Member), Jason Hector (Board Member), Lori Kalman (Stakeholder), Pete Heidenfelder (Stakeholder), Asaad Alnajjar (Stakeholder),

**Tuesday, October 25, 2016 at 6:00 pm
Porter Ranch Community School--Library
12450 Mason Avenue, Porter Ranch, Ca 91326**

Item 1--Meeting called to order by Committee Chair, Alex Kim @ 6:05 pm. Committee was not able to access the PRCS library, however meeting was instead held in the adjacent PRCS Multi Purpose Room.

Item 2--Roll call satisfied quorum of 4. Alex noted that he spoke with Asaad and he could not make it. Committee members present were Lori Kalman, Alex Kim, Pete Heidenfelder, Gabriel Khanlian and Jason Hector.

Item 3--Committee Chair, Alex Kim Welcomed the members of the committee. Peter Heidenfelder mentioned that his name was printed wrong on the Agenda. It was agreed that meeting should be held monthly for now and see how it goes. The next meeting would be tentatively scheduled for the 4th Tuesday of the month, November 22nd.

Item 4--Alex Kim, Chair made the following appointments:

Lori Kalman was named Co-chair
Peter Heidenfelder, President
Gabriel Khanlian, Vice-President
Jason Hector, Secretary

Item 5--Discussion of mission statement included moving the words "stakeholder involvement" to after the word promote and putting the word "and" before community events. Jason made a motion to approve the Final version of the Mission Statement (below), seconded by Lori.

5 Ayes (Alex Kim, Gabriel Khanlian, Jason Hector, Pete Heidenfelder, Lori Kalman)

Vote (5-0-0) Motion Passed.

"Mission of the Porter Ranch Neighborhood Council Beautification Committee is to promote stakeholder involvement and facilitate long term solutions for the beautification of Porter Ranch through city service providers and community events."

Item 6--General Public Comments--At this point there were no stakeholders in attendance. One stakeholder did show up later and signed in.

Item 7--Discussion and possible action for neighborhood clean up event. Gabriel and Lori agreed to start a list of contacts for government agencies (Cal Trans, LA City Recreation and Parks, LA City Plants, LA City

Urban Forestry Department, CD 12, Public Works, etc) and Porter Ranch stakeholders such as Porter Valley Country Club, churches, etc to keep a record of contacts as we begin the committee.

Alex discussed the recent success the committee had at getting the streets of Tampa, Wilbur, Corbin and Rinaldi cleaned by the City. However, the issue of the sidewalks needing attention came up and he brought up the idea of sending a letter to adjacent property owners. The board agreed that the idea needed further discussion and work. It was noted that we should be taking before and after pictures.

The Adopt a Highway idea was brought up and it was noted that CD 12 had attempted this but it was never put into place. It was agreed that working with CD 12 to start and a meeting should be set up and Lori and Pete agreed to pursue this meeting. It was noted that possible candidates for Adopt a Highway might be Toll Brothers, Shapell, Churches, Walmart.

Discussion of a Community Clean-up Event on Earth Day, Saturday April 22nd would be great and give plenty of time for planning. The Board agreed that a meeting with Cal Trans was high priority since there is a large amount of trash near the Tampa exit and large weed overgrowth between Reseda and Tampa on the south hill adjacent to Rinaldi. Alex agreed to reach out to Cal Trans. Alex announced that the City Street Services now have Sesnon, Tampa, Wilbur, Corbin and Rinaldi on a quarter schedule and the reason it was so neglected was because it was not on a regular schedule and the last clean up was likely about a year ago.

Discussion of a possible meeting with Porter Valley Country Club to discuss event participation, tree planting opportunities and address issues of tree permitting (which require commitment to watering), weed removal, and sidewalk repairs. It was noted that sidewalk repairs can be reported using 311 and they will come and make an asphalt patch.

Item 8--Discussion about issues with trees in Porter Ranch and working with LA City Plants and LA City Urban Forestry Department. Pete noted the median, adjacent to the Heights, north of YMCA on Corbin was missing 3 trees. Pete also counted 54 missing trees on Sesnon, 8 on Corbin, 25 on Tampa, 23 on Rinaldi and 83 on Wilbur. A stakeholder commented that re planting these trees was very important and essential to do. Lori said classrooms/students can help and offered to ask schools. The board agreed that we would invite LA City Plants, Urban Forestry, and CD 12 to next meeting to learn more about the process.

Item 9—Board Comments Gabriel would ask for about 10 minutes on the November Board meeting agenda for the beautification committee report. Jason asked to have the Tampa median project on the next beautification committee meeting agenda.