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Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer;  
Asaad Alnajjar; Jason Hector; Alex Kim; Becky Leveque; Hassan Memarian, Jennifer Milbauer

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**Porter Ranch Neighborhood Council (PRNC)  
Special Board Meeting  
Wednesday, 6 December 2017  
Starbucks at Porter Ranch  
19759 Rinaldi St., Porter Ranch, California**

**APPROVED MINUTES**

1. Meeting call to order
  - President Issam Najm called the meeting to order at 6.00PM.
2. Welcome
  - President Issam Najm welcomed seven board members.
3. Roll Call
  - Issam performed the roll call and a quorum was declared.

Here (7)	Asaad Alnajjar, David Balen, Gabriel Khanlian, Alex Kim, Jennifer Milbauer , Hassan Memarian, and Issam Najm
Absent (4)	Susan Gorman-Chang, Andrew Krowne, Jason Hector, and Becky Leveque

4. Motion to approve the submittal of a letter to the Southern California Gas Company in response to the gas release on Saturday, December 1, 2017
  - David Balen made a motion to approve this agenda item; Alex Kim seconded the motion, and it passed unanimously.
5. Meeting Adjournment
  - Issam adjourned the meeting at 6:06PM.