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**Issam Najm, President; Susan Gorman-Chang, Vice President;  
Gabriel Khanlian, Secretary; Andrew Krowne, Treasurer; David Balen, Signer;  
Asaad Alnajjar, Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer**

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**Porter Ranch Neighborhood Council (PRNC)  
APPROVED Beautification Committee Meeting Minutes**

**Alex Kim, Chair (Board Member), Lori Kalman, Co-Chair (Stakeholder), Pete Heidenfelder,  
President (Stakeholder), Gabriel Khanlian, Vice President (Board Member),  
Jason Hector, Secretary (Board Member)**

**Tuesday, May 23, 2017 at 6:00 pm  
Porter Ranch Community School Library  
12450 Mason Ave, Porter Ranch, Ca 91326**

Item 1—Meeting called to order at 6:14 pm.

Item 2—Committee members present were Gabriel, Alex, Jason, Pete and Lori, all 5 members were present as well as 4 stakeholders.

Item 3—March 28<sup>th</sup> minutes will be brought for approval at next meeting. Alex made motion to approve minutes for Feb. 28<sup>th</sup>, 2017. Motion passed 5-0.

Item 4—Weed abatement around tree wells and sidewalks is not being done on major streets where there are not HOA's maintaining. Alex talked to a landscape company about weed removal and the community would bag it up and ask West Valley Alliance or city sanitation department to pick up. A stakeholder said West Valley Alliance is not getting enough community service people. It was agreed that Reseda, Wilbur, Sesnon, Tampa and Rinaldi within Porter Ranch should be targeted. Alex makes a motion to recommend to PRNC board an allocation up to \$3000 for weed cleaning on sidewalks and tree wells on Reseda, Sesnon, Wilbur, Tampa and Rinaldi. Gabriel seconds the motion. Stakeholder mentioned trees hanging over onto sidewalks are also a problem. Motion passed 5 to 0.

Item 5—Lori said people don't know. Stakeholders said people know but don't want to do it. Recommended it come from Fire Department or CD 12. Need repetition in notifying them. Gabriel and Jason will invite LA City Fire to next meeting to discuss notifying property owner's responsibility.

Item 6—Esther Moazzam said people don't pick up after dogs. Sesnon, east of Tampa is a big problem. Pete—PRNC website would like beautification mission statement to be posted. Gabriel said he is working on that. Pete asked about the minutes being on the website. Will go up for Feb 28<sup>th</sup> now that approved. At a previous PRNC board meeting, Kevin Taylor spoke to a committee member and said there is stump removal money in this year's budget.. Alex recommends having another meeting with CD 12 again. We agreed that we would get a meeting set up in June. At presidents meeting, Pete suggested a draft letter or e-blast to notify them of homeowner's responsibility. Pete will work on a letter for next meeting for all HOA's. Pete said total homes within HOA's will be over 7000 after fully built out.

Item 7—Jason mentioned that you can use 311 or submit requests online with Cal Trans 661-775-5465 and Rec's and Parks number is 213-202-2700.

Item 8—Pete said 2 to 4 clean up's per year. Committee discussed a budget for regular professional clean up done quarterly which would go along with our clean up events since the debris would need to be bagged up and left for the city to pick up. Cost for regular professional weed clean up for fiscal year 2017/2018 budget is \$10,000 with \$3000 recommended for stump removal and \$2000 for quarterly clean up events and possible installations of signage or doggie waste bag holding posts.

Jason made motion to recommend for next fiscal year's budget that \$15,000 be allocated for beautification committee projects. Alex seconded the motion. Comment by Alex was made that Tim Tyson said they have outside contract for \$1400 per day in which they have a stump removal team that typically can removed about 10 to 20 stumps per day. A vote was called and the motion passed with 4 yes votes and 1 absent (Gabriel) who had to leave early.

Item 9—Alex talked to Kevin James about coming to PRNC meeting or town hall. He will come with heads of each department. Committee agrees we should have a town hall at Castlebay. Lori found out that volunteer match would be good for getting volunteers.

Item 10—8:03 pm meeting was adjourned.