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**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer; Asaad Alnajjar; Jason Hector  
Alex Kim; Becky Leveque; Hassan Memarian; Jennifer Milbauer**

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Porter Ranch Neighborhood Council

**GENERAL BOARD MEETING**

Wednesday, December 13, 2017  
6:15 PM

Porter Ranch Community School  
12450 Mason Avenue, Porter Ranch, California

Porter Ranch Community School is located at the southeast corner of  
Seson and Mason – The parking lot is accessible from Mason

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS.** The public is encouraged to fill out a “Speaker Card” to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board’s subject matter jurisdiction will be heard during the General Public Comment period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. If you require language translation services and to ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or (818) 374-9898.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.prnc.org](http://www.prnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary, Gabriel Khanlian at [Secretary@PRNC.org](mailto:Secretary@PRNC.org).

**STAKEHOLDER SURVEY** - There will be a 2-page survey available at the meeting. Please take a minute to fill out the survey and give it to the Board Secretary before you leave the meeting. THANK YOU!

Our posting location is at **11280 Corbin Avenue, Northridge, CA 91326** on a bulletin board facing Corbin Street that is available 24 hours a day.

A member of the public can send an email to all the PRNC Board members at [board@PRNC.org](mailto:board@PRNC.org), or can leave us a voicemail message at **818-217-0279**. The PRNC website is at: [www.prnc.org](http://www.prnc.org).

For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at [www.prnc.org](http://www.prnc.org).



## Meeting Agenda

Wednesday, December 13, 2017  
6:15 PM

This Agenda and all attachments can be downloaded at: <http://www.prnc.org/about-us/agenda-and-minutes>

Item Number and Description		Minutes	Time-Slot
1.	Meeting call to order – President, <i>I. Najm</i>		6:15
2.	Welcome	President, <i>I. Najm</i>	6:15 – 6:16
3.	Pledge of Allegiance		6:16 – 6:18
4.	Roll Call	Secretary, <i>G. Khanlian</i>	6:18 – 6:20
5.	Motion to Approve the Aug. 15 PRNC Special Meeting Minutes – <i>G. Khanlian (Att. A)</i>	5	6:20 – 6:25
6.	Motion to Approve the Nov. 8 PRNC General Meeting Minutes – <i>G. Khanlian (Att. B)</i>	5	6:25 – 6:30
7.	Motion to Approve the Dec. 6 PRNC Special Meeting Minutes – <i>G. Khanlian (Att. C)</i>	5	6:30 – 6:35
8.	Motion to Approve the October 2017 MER – <i>A. Krowne (Att. D)</i>	5	6:35 – 6:40
9.	Motion to Approve the November 2017 MER – <i>A. Krowne (Att. E)</i>	5	6:40 – 6:45
10.	Treasurer’s Report – <i>A. Krowne</i>	5	6:45 – 6:50
11.	Presentation from Budget Advocates & Responses to Board/Stakeholder Questions	10	6:50 – 7:00
12.	Presentations from Representatives of Elected Officials & Regulatory Agencies	20	7:00 – 7:20
13.	General Public Comments on matters that are not on the Agenda	20	7:20 – 7:40
<b>BREAK</b>		10	7:40 – 7:50
14.	Discussion and possible action to approve the submittal of a letter responding to SCG’s reply to the PRNC letter of December 6 – <i>I. Najm (Att. F)</i>	15	7:50 – 8:05
15.	Discussion and possible action to approve the NPG application from “The Friends of Oakridge” in the amount of \$1,000 – <i>A. Krowne (Att. G)</i>	10	8:05 – 8:15
16.	Discussion and possible action to request that the Department of Neighborhood Empowerment provides a communication style training or similar team-building training to the Board during a future General Board Meeting – <i>I. Najm (Att. H)</i>	10	8:15 – 8:25
17.	Motion to Approve Final Budget and Plan for the December 20 Holiday Celebration – <i>I. Najm (Att. I)</i>	10	8:25 – 8:35
18.	Discussion and possible action to approve the stakeholder mail-in survey – <i>I. Najm (Att. J)</i>	10	8:35 – 8:45
19.	Discussion and possible action to approve the purchase of a spinning wheel (for no more than \$85 plus shipping and tax) and a popcorn machine (for no more than \$250 plus shipping and tax) to be used at PRNC events – <i>S. Gorman-Chang (Att. K)</i>	10	8:45 – 8:55
20.	Motion to nominate the Board President, Issam Najm to serve as the second community representative on the AQMD Technical Working Group that will conduct periodic reviews of the progress of the health study and provide technical guidance, as needed, to the contractor conducting the study – <i>S. Gorman-Chang (Att. L)</i>	10	8:55 – 9:05
21.	Board Member Statements & Comments	20	9:05 – 9:25
22.	Meeting Adjournment	President, <i>I. Najm</i>	9:25

**Note:** Time allocations for agenda items are approximate and may be changed at the discretion of the Board President