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**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer; Asaad Alnajjar; Cheri Derohanian;  
Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer**

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Porter Ranch Neighborhood Council

**GENERAL BOARD MEETING**

Wednesday, April 19, 2017  
6:15 PM

Porter Ranch Community School  
12450 Mason Avenue, Porter Ranch, California

Porter Ranch Community School is located at the southeast corner of  
Sesnon and Mason – The parking lot is accessible from Mason

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS.** The public is encouraged to fill out a “Speaker Card” to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board’s subject matter jurisdiction will be heard during the General Public Comment period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. If you require language translation services and to ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-8523.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.prnc.org](http://www.prnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary, Gabriel Khanlian at [GabrielKhanlian@PRNC.org](mailto:GabrielKhanlian@PRNC.org).

**STAKEHOLDER SURVEY** - There will be a 2-page survey available at the meeting. Please take a minute to fill out the survey and give it to the Board Secretary before you leave the meeting. THANK YOU!

Our posting location is at **11280 Corbin Avenue, Northridge, CA 91326** on a bulletin board facing Corbin Street that is available 24 hours a day.

A member of the public can send an email to all the PRNC Board members at [board@PRNC.org](mailto:board@PRNC.org), or can leave us a voicemail message at **818-217-0279**. The PRNC website is at: [www.prnc.org](http://www.prnc.org).

For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at [www.prnc.org](http://www.prnc.org).

## Meeting Agenda

Wednesday, April 19, 2017  
6:15 PM

This Agenda and all attachments can be downloaded at: <http://www.prnc.org/about-us/agenda-and-minutes>

Item Number and Description		Minutes	Time-Slot
1.	Meeting called to order		6:15
2.	Welcome	President, <b><i>I. Najm</i></b>	3
3.	Pledge of Allegiance		2
4.	Roll Call	Secretary, <b><i>G. Khanlian</i></b>	2
5.	Motion to approve Minutes from the following meetings – <b><i>G. Khanlian</i></b> January 30, 2017 February 8, 2017 March 8, 2017		5
6.	Treasurer’s Report		5
7.	Motion to approve March 2017 Monthly Expenditure Report (MER)		8
8.	Presentations from representatives of elected officials		15
9.	General public comments on matters not on the Agenda		15
10.	Discussion of Coyote Presence in Porter Ranch and how to Handle Pets during a disaster – <b><i>Officer Dave Dinh (City Department of Animal Services)</i></b>		15
<b>BREAK</b>			10
11.	Presentation from Vector Control District regarding higher than average levels of West Nile Virus activity in Porter Ranch – <b><i>Helen Kuan (Vector Control)</i></b>		15
14.	Discussion and possible action to upgrade the PRNC Constant Contact account to an Email Plus account which includes survey capabilities for an additional \$30/month – <b><i>Jason Hector</i></b>		5
15.	Discussion and possible action to purchase promotional outreach supplies – <b><i>Jennifer Milbauer</i></b>		5
16.	Discussion and possible action to approve and submit a Thank You letter to LAUSD Board of Education member Scott Schmerelson for his support of the PRNC position calling for the shutdown of the Aliso Canyon Gas Facility – <b><i>Jason Hector</i></b>		5
17.	Motion to donate \$500 to the Annual Seniors Dance and Social at the Valley Relics Museum on June 3, 2017 – <b><i>Andrew Krowne</i></b>		5
18.	Motion to solicit nominations from PRNC stakeholders for the Porter Ranch Outstanding Senior of the Year to be submitted to the Board by April 30, and to authorize Susan Gorman-Chang to select the Outstanding Senior of the Year from the submitted nominations and then submit her/his name to the Board for approval at the May Board meeting – <b><i>Issam Najm</i></b>		5



19.	Discussion and possible action to authorize the Board president or his designee to prepare a letter to the AQMD requesting information on the scope and schedule for the health study mandated by the settlement agreement with SoCalGas, and for the letter to be brought back to the Board for review and possible approval at the May general meeting – <b>Jason Hector</b>	5	8:15 – 8:20
20.	Discussion and possible action on providing the PRNC recommendation to DONE on elections schedule – <b>Issam Najm</b>	5	8:20 – 8:25
21.	Update on preparations for Earth Day Event – <b>Jen Milbauer &amp; Lori Kalman</b>	5	8:25 – 8:30
22.	Discussion and possible action on Committee Chair assignments – <b>Issam Najm</b>	10	8:30 – 8:40
23.	Board Members Comments & Announcements – All	20	8:40 – 9:00
24.	Meeting Adjournment	President, Issam Najm	9:00

**Note:** Time allocations for agenda items are approximate and may be changed at the discretion of the Board President

**Attachments:**

No.	Description	Agenda Item No.
A.	Draft PRNC Meeting Minutes – January 30, 2017	5
B.	Draft PRNC Meeting Minutes – February 8, 2017	5
C.	Draft PRNC Meeting Minutes – March 8, 2017	5
D.	Monthly Expenditure Report (MER), March 2017	7
E.	Motion to Upgrade Constant Contact Account to Email Plus Account	14
F.	Motion to purchase promotional supplies	15
G.	Motion to approve a Thank You letter to Scott Schmerelson	16
H.	Motion to donate \$500 to the Annual Seniors Dance	17
I.	Motion to solicit nominations for the Porter Ranch <i>Outstanding Senior</i>	18
J.	Motion to authorize preparation of letter to AQMD on health study	19
K.	Motion to provide the PRNC recommendation to DONE on elections schedule	20