

Porter Ranch Neighborhood Council

<http://www.prtc.org>

Treasurer's Report

Submitted by Paul Drogichen

Tuesday, July 5, 2005

VISA Commercial Account

Beginning Balance		6,190.15 (as of 5/25/05)
		-134.95 (Domain name)
		-19.95 (AFI ValueWeb)
		-311.03 (PDQ)
		-500.00 (transfer to petty cash)
		-131.95 (PDQ 6.12.05 invoice)
Current Balance		5,092.27

Petty Cash

Beginning Balance		51.36 (as of 6/07/05)
		500.00 (transferred from VISA)
		-413.00 (to Becky for P.O. Box)
		-19.49 (to Joseph Martin for Copies)
Current Balance		118.87

DONE Held Funding Available

Annual Fund

Beginning Balance		31,400.00 (approximate as of 6/07/05)
Quarterly Addition		12,500.00 (available 7/01/05)
Trans To Checking (-)		
Trans To VISA (-)		
Current Balance		43,900.00

Done Checking

Beginning Balance		
Check *		-3,000.00 (Unique Image)
Check *		-1,515.50 (Micro Systems Concepts)
Check *		-1,451.00 (Joe Martin)
*to be written by DONE		
Current Balance		-5,966.50

Note: At the present time we do not have a breakdown between Annual Fund and Done Checking.

Total Funds Available

43,144.64

Notes:

ValueWeb Invoices being Paid automatically via Visa Card.

PDQ Personnel Services balance due \$311.03 (thru 6/06/05) paid with VISA Card.
New PDQ invoice (6.12.05) of 131.95 will be paid by VISA.

Unique Image (Stationery Package) \$3,464.00 invoice has been re-issued with PRNC as the purchaser and price adjusted to \$3,000.
This will be paid from DONE fund by check.

Post Office Box: Becky has "retrieved" our original box number and paid for it in cash (she will be reimbursed from petty cash fund \$430.00).

Mel has paid Network Solutions for website Domain Name for 9 years \$134.91

Moore is currently prepaid.

Micro Systems Concepts is payment for VST Computer

Joe Martin is reimbursement for Conference expenses