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Paula Cracium, President   Patrick Pope, Vice President  
Eric Nam, Secretary   Sean O'Rourke, Treasurer 1, Armando Nunez II, Treasurer 2  
Becky Leveque, Susan Hammarlund, Alex Kim, Ashiley Lee, Cindy Lee and Cheri Derohanian

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## **General Board Meeting Minutes**

Wednesday, April 1, 2015

Porter Ranch Community School Multipurpose Room, 12450 Mason Ave., Porter Ranch

### **1. Welcome**

a. President Paula Cracium called the Meeting to order at 6:12 p.m. Reminder to sign in and that it is completely optional and not required for attendance. Ms. Cracium noted the above

### **2. Roll Call**

Board Members who were present introduced themselves: Paula Cracium (President), Pat Pope (Vice-President), Eric Nam (Secretary), Sean O'Rourke (Treasurer 1), Armando Nunez II (Treasurer 2) Alex Kim, Cindy Lee, and Cheri Derohanian. Board member Susan Hammarlund arrived at 6:14 p.m. Becky Leveque and Ashiley Lee was absent. The PRNC quorum (the minimum number of Board Members needed to be present to take binding votes on Agendized Items) is seven. Please see <http://empowerla.org/wp-content/uploads/2012/06/PorterRanchNC-Bylaws.pdf>, so the Board could take such votes. All 11 of the 11 Board Seats were filled either by appointment or election. Also in attendance were approximately 10 stakeholders and guests.

**4. Motion – Secretary, Eric Nam: Motion to approve March minutes. Ms. Hammarlund seconded the motion to approve the March 25, 2015 minutes. Mr. Pope seconded the motion to approve the March 5, 2015 minutes.**

The March 25, 2015 minutes were approved as presented with no corrections.

**MOTION PASSED** by a roll call vote of eight of the nine eligible voters present with seven in favor (“Yes” or “Aye”) (Nam, O'Rourke, Nunez, Hammarlund, Kim, C. Lee, Derohanian). One Abstention (Pope). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]The March 4, 2015 minutes were approved as amended.

**MOTION PASSED** by a roll call vote of eight of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Pope, Nam, O'Rourke, Nunez, Hammarlund, Kim, C. Lee, Derohanian). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

### **5. President's Comments and Updates - President, Paula Cracium**

President Paula Cracium wanted to let everyone know that there would be a meeting at Sierra Canyon High School on Thursday, April 2, 2015 @ 7:30 p.m. in the gymnasium regarding the

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sexual assault that occurred in Chatsworth area a week earlier. The meeting will cover the assault that occurred and prevention. Sierra Canyon High School is located at 20801 Rinaldi Street, Chatsworth.

### **9. Update-Ad Hoc Committee Chair, Becky Leveque – Update regarding striping of Tampa**

Board member Becky Leveque was not present so board member Ms. Derohanian gave the update for this committee. Ms. Derohanian stated that Becky and she met with Colin Crews, CD12 representative several times regarding the parking signs on the west side of Tampa. Discussion was brought up about eliminating and/or restricting the parking on the east side of Tampa. With regards to the restricted parking Colin stated that he would have to check with DOT and it may be possible to restrict parking from 10:00 p.m. – 6:00 a.m. However the elimination on the east side of Tampa would prevent fatalities as there is a blind curve and speed is a factor coming down the hill. Sometimes kids run across from the east side and there is no crosswalk.

### **6. Community/Governmental Updates and Announcements**

Colin Crews, CD12 spoke about the Streets Initiative that is currently happening in and around the Valley. Mr. Crews stated that the resurfacing had been done on Reseda Boulevard between Parthenia and Plummer with restriping to soon follow. Mr. Crews also informed everyone that there would be protected bike lines that will have a buffer. Mr. Crews says that he will know sometime in August 2015 about more streets that will be resurfaced and strip in the coming fiscal year.

### **3. Presentation by Ralph M. Terrazas, Fire Chief of the Los Angeles Fire Department**

12<sup>th</sup> District Councilman Mitchell Englander came by the PRNC to introduce the Fire Chief but before he did he stated that public safety was the most important department within the government. Mr. Englander stated that not only is he a reserve police officer but he also chairs the Public Safety Committee and that public safety affects everyone citywide. Councilman Englander informed everyone that although the Fire Chief is hired by the Mayor that individual must be approved by the LA City Council. Councilman Englander stated that five years ago 75% of all calls that came into the fire department were medical related. Today all calls that come in are 90% medical related. The City of Los Angeles have what they deem “chronic users” (i.e. mental health or drug use) of the 911 system with some individuals having called and/or transported approximately 500 times in one year. The City will begin hiring firefighters, paramedics and EMS. Hospitals are currently at 98% capacity and when an individual is transported the paramedics cannot leave the hospital until a bed is made available. The fire department calls this “wall time” and that time can vary anywhere between 20 minutes to an

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hour. Councilman Englander then introduced Fire Chief Ralph M. Terrazas.

Mr. Terrazas took the time to introduce himself and stated that he currently has 31 years experience with LAFD. He holds a Bachelor's Degree in Public Administration and a Certificate in Fire Protection Administration from San Diego State University. In 1995, he received his Master's Degree in Public Administration with an emphasis on Human Resource Management from California State University, Los Angeles. He was appointed to the LAFD in December 1983, fulfilling a lifelong goal of a professional career in the fire and EMS service. Growing up he would always see the fire trucks go by and thought it would be neat to go to work everyday on a fire truck and that he always knew this is what he wanted to do. He also has an Emmy for public service announcements that he has done using various celebrities. Mr. Terrazas currently has a "Brushfire rate of spread tool" patent which measures how fast a fire will spread. He currently sits on the Prop F Oversight Committee which gives millions to the construction of new fire stations. Mr. Terrazas says that LAFD has faced staffing issues over the years due to cuts in the budget. Mr. Terrazas says he would like to bring back firetrucks/ambulances to fire stations in need and do so every fiscal year as the budget allows.

Mr. Terrazas also spoke about the "Pulse Point" phone app that allows users to receive notifications on their phones regarding vegetation fires in their area. The app also allows users who wish to volunteer to give CPR for incidents within a quarter of a mile to be a first responder until the fire department arrives. LAFD is partnering with LAUSD to certify 200 high school students with CPR training. LAFD is currently going to hire 165 new recruits by the end of the fiscal year and is hoping to hire another 250 recruits in the next fiscal year. LAFD would prefer to hire individuals that are local rather than outside of Los Angeles. There have been no new hires in 5 years. Mr. Terrazas then took questions from the board and stakeholders.

#### **14. Public Comment**

Al Grazioli, Asset Development Director at Los Angeles Unified School District just wanted to let everyone know that there would be a meeting on Thursday, April 9, 2015 6:00 p.m. at Porter Ranch Community School in the Multipurpose Room. The meeting will cover the success of the school with its enrollment at capacity and how to plan for additional enrollment in the upcoming school year.

**7. Treasurers' Report -- Treasurer 1, Sean O'Rourke Discussion** – Treasurer 1, Sean O'Rourke Motion to approve treasurer's report. Seconded by Mr. Nunez.

**MOTION PASSED** by a roll call vote of eight of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Pope, Nam, O'Rourke, Nunez, Hammarlund, Kim, C. Lee, Derohanian). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be

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unanimous.]

**8. Motion – Treasurer 1, Sean O'Rourke: Motion to approve MER for March Funding**

**Motion:** (by Mr. O'Rourke, seconded by Mr. Nunez)

The Porter Ranch Neighborhood Council approves its March 2015 Monthly Expenditure Report.

**MOTION PASSED** by a roll call vote of eight of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Pope, Nam, O'Rourke, Nunez, Hammarlund, Kim, C. Lee, Derohanian). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

**10. Motion – Becky Leveque – Motion to approve up to \$600.00 to PRNC promotional pens.**

This item was tabled as Ms. Leveque was not present at tonight's meeting.

**11. Motion – President, Paula Cracium: Motion to approve recommended bylaw changes.(See attachments.) All comments will have a 2 minute time limit.**

Ms. Cracium began the discussion by stating the document before everyone was a "clean" copy of the bylaws with all the changes from multiple prior meetings having been incorporated into the document. Mr. Pope voiced his concerns about the removal of the youth representative as he felt it was important to continue to have this position available to the youth in the area. However, Ms. Cracium stated that currently youth representatives cannot vote on any financial issues and stated that in the prior meetings that it would be best to have "youth ambassadors" from neighboring high schools i.e. Granada and Chatsworth to best represent the youth in the community. Mr. Nam stated that although he appreciated the hard efforts the committee members made, he was uncomfortable discussing and possibly voting on the bylaws as he felt the process seemed rushed and a bit too exclusive. He referenced a prior suggestion from a board member about forming a Budget Committee which was ultimately denied on the grounds that the budget is something that should be handled by the entire board and not an exclusive committee. Mr. Nam stated that likewise something like by-law changes should be handled by the entire board in a setting similar to the annual Board Retreat wherein the annual budget is set. Mr. Nam acknowledged that several meetings were in fact set for everyone to attend at their leisure, but the challenges that posed for all board members to adequately be involved deemed the process exclusionary and rushed. Stakeholder Mr. Kuzmin wanted to know why everyone was not provided a "redlined" version of the bylaws so that everyone could see what changes were made. Ms. Cracium stated that there was a special board meeting on March 25, 2015 wherein the

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redlined version was provided with discussion. After having gone through the submitted Bylaws the Board voted to approve the attached Bylaws with minor changes.

**MOTION PASSED** by a roll call vote of nine of the nine eligible voters present with six in favor ("Yes" or "Aye") (Cracium, Pope, O'Rourke, Nunez, Hammarlund, Derohanian). Three No votes (C. Lee, Kim, Nam). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

**12. Discussion – President, Paula Cracium: Discussion on Neighborhood Councils Administrative and 2016 Elections Procedures Stipulation Worksheet. (See attachments.) All comments will have a 2 minute limit.**

Ms. Cracium went over the stipulation worksheet which covers certain provisions the PRNC may wish to have and/or eliminate such as voting by telephone and self-affirmation. The worksheet also covers certain language that will be put into the bylaws i.e. code of conduct and ethics and funding training. After the discussion, Ms. Cracium asked for a volunteer to finalize and submit the worksheet to DONE. Mr. Nunez volunteered.

**13. Motion – President, Paula Cracium: Motion to approve the Neighborhood Councils Administrative and 2016 Elections Procedures Stipulation Worksheet (See attachments.)**

**MOTION PASSED** by a roll call vote of nine of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Cracium, Pope, O'Rourke, Nunez, Hammarlund, Kim, C.Lee, Derohanian). One No vote (Nam). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

**14. Public Comment** – Stakeholder Mr. Kuzmin expressed his concerns that although the documents were available on the website prior to the meeting, the aforementioned documents were not filled out and that the PRNC should reconsider voting on the Administrative and 2016 Elections Procedures Stipulation Worksheet as he believes the PRNC is in violation of the Brown Act.

**15- Future meetings** – The next meeting of the PRNC will occur on Wednesday, May 6, 2015.

**16. Motion to adjourn** – President Paula Cracium made the motion to adjourn which was seconded by Sean O'Rourke.

Meeting adjourned at 9:25 p.m.