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Paula Cracium, President   Patrick Pope, Vice President  
Eric Nam, Secretary   Sean O'Rourke, Treasurer 1, Armando Nunez II, Treasurer 2  
Becky Leveque, Susan Hammarlund, Alex Kim, Ashiley Lee, Cindy Lee and Cheri Derohanian

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**General Board Meeting Minutes**

Wednesday, March 4, 2015

Porter Ranch Community School Multipurpose Room, 12450 Mason Ave., Porter Ranch

**1. Welcome**

- a. President Paula Cracium called the Meeting to order at 6:00 p.m.

Reminder to sign in and that it is completely optional and not required for attendance. Ms. Cracium noted the above

**2. Roll Call**

Board Members who were present introduced themselves: Paula Cracium (President), Pat Pope (Vice-President), Eric Nam (Secretary), Sean O'Rourke (Treasurer 1), Alex Kim, Becky Leveque, Susan Hammarlund, Cindy Lee, and Cheri Derohanian. Board member Armando Nunez II (Treasurer 2) arrived at 6:06 p.m. Ashiley Lee was absent. The PRNC quorum (the minimum number of Board Members needed to be present to take binding votes on Agendized Items) is seven.

Please see <http://empowerla.org/wp-content/uploads/2012/06/PorterRanchNC-Bylaws.pdf>, so the Board could take such votes. All 11 of the 11 Board Seats were filled either by appointment or election. Also in attendance were approximately 10 stakeholders and guests.

**4. President's Comments and Updates - President, Paula Cracium**

President Paula Cracium just wanted to take a moment to briefly acknowledge Armando Nunez II and Cheri Derohanian for volunteering to attend the Civic University on behalf of PRNC. The course will be held in April and last several weeks.

**11. Motion – Sue Hammarlund – Motion to approve \$5000.00 for benches for Castle Bay School with Plaque.**

Discussion – Castle Bay teacher, Ms. Sandy Dorfman was in attendance and was seeking funding from the PRNC in order for Castle Bay Charter School to obtain approximately eight benches. Various uses of the benches would be for night-time events for parents to sit on and for use in afterschool programs. Also students will use them to sit on to either read or do homework at different times of the school day. Ms. Dorfman also said that some may be put in front of the school around the big tree so that students could sit on them while waiting to be picked up. These

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benches would be secured into the ground.

\*\*At this time discussion was halted and would be revisited at a later time in the meeting. \*\*

**3. Motion – Secretary, Eric Nam: Motion to approve February minutes. Mr. Pope seconded the motion. Ms. Derohanian seconded the motion for the February “Special” minutes.**

The February minutes were approved as amended. The February “Special” minutes were as also approved as presented with no corrections.

**MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with nine in favor (“Yes” or “Aye”) (Pope, Nam, O’Rourke, Nunez, Leveque, Kim, C. Lee, Derohanian). One Abstention (Hammarlund). Presidents/Presiding Officers can choose whether or not to vote; if they don’t a vote can still be unanimous.]

**6. Treasurers’ Report -- Treasurer 1, Sean O’Rourke**

**Discussion** – Treasurer 1, Sean O’Rourke Motion to approve treasurer’s report. Seconded by Mr. Nam.

**MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with nine in favor (“Yes” or “Aye”) (Pope, Nam, O’Rourke, Nunez, Leveque, Hammarlund, Kim, C. Lee, Derohanian). Presidents/Presiding Officers can choose whether or not to vote; if they don’t a vote can still be unanimous.]

**7. Motion – Treasurer 1, Sean O’Rourke: Motion to approve MER for February**

**Funding Motion:** (by Mr. O’Rourke, seconded by Mr. Nam) The Porter Ranch Neighborhood Council approves its February 2015 Monthly Expenditure Report.

**FUNDING MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with nine in favor (“Yes” or “Aye”) (Pope, Nam, O’Rourke, Nunez, Leveque, Hammarlund, Kim, C. Lee, Derohanian). Presidents/Presiding Officers can choose whether or not to vote; if they don’t a vote can still be unanimous.]

**5. Community / Governmental Updates and Announcements**

Rosalba Gonzalez, representative from Senator Fran Pavley’s office introduced herself and then introduced Mr. Dusty Russell who would henceforth be attending the Porter Ranch, West Hills and Chatsworth neighborhood council meetings. Senator Pavley currently serves as the chair of

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the Senate Natural Resources and Water Committee and is a member of the following Senate committees: Energy, Utilities, and Communications; Environmental Quality; Budget and Fiscal Review; Budget Subcommittee #2 (Resources, Environmental Protection, Energy, and Transportation); Governance and Finance; and Legislative Ethics. She also chairs the Select Committee on Climate Change and Assembly Bill 32 Implementation.

Ms. Gonzalez also let the PRNC know that anytime they wish to have a speaker from the state to please give the office a call at (818) 876-3352 to make such a request with an advanced notice.

**8. Update - Ad Hoc Committee Chair, Becky Leveque –Update regarding striping of Tampa**

Ms. Becky Leveque stated that the striping on Tampa Avenue was started right away. There is some concern with the width of the lanes for the oil/gas trucks going up and down Tampa Avenue. There are also some designs within the striping such as “bikes and rectangles”. The parking restrictions have not been responded to by DOT as they have not been available. The library parking is also being looked into. However, the parking in front of the condos will not be modified.

**16. Public Comment**

Ann Porter who is member of the leadership team “Move To Amend” spoke about the need to regulate campaign contributions by corporations. She invited everyone to visit [www.youtube.com](http://www.youtube.com) and look for their video “*A Question of Personhood*”.

**9. Update - Secretary, Eric Nam: Update from Porter Ranch Land Use Committee meeting of February 24, 2015**

Mr. Nam said that the last meeting of the Land Use Committee was quick and efficient. Mr. Nam stated that Ms. Cracium spoke at that meeting as Director of Development for Shepherd of the Hills Church about their new Worship Center. The Worship Center would seat approximately 3,500 people and should be completed in June 2016. The Worship Center will have a 55-60' tall prayer tower. There will be an outside patio with seating, a cafe and bookstore, water feature that doubles as a baptismal fountain, and some flame area heaters. Please check the PRNC website for regular updates at [www.prnc.org](http://www.prnc.org)

**10. Motion – Sue Hammarlund Report - Motion to approve spending up to 100 dollars for refreshments and other needs for Citrus Sunday.**

**Discussion** – Ms. Hammarlund moved to amend the motion to read as follows:

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*“Motion to approve spending up to 100 dollars for refreshments and other needs for Citrus Sunday if approved by DONE”*

Ms. Hammarlund briefly spoke about the need for Citrus Sunday. The fruit will go to those in need and stated that vegetables and fruit, primarily citrus is the most expensive to purchase. They will have groups pick the fruit or individuals may pick the fruit themselves and drop it off at a central location which this year will be at Temple Ahavat Shalom. Porter Ranch does not have many oranges so they will be helping out with refreshments and other necessities. Citrus Sunday is scheduled to happen on Sunday, May 17, 2015. The next committee meeting for Citrus Sunday will be on Tuesday, March 17, 2015.

**FUNDING MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with eight in favor (“Yes” or “Aye”) (Pope, Nam, Nunez, Leveque, Hammarlund, Kim, C. Lee, Derohanian). One NO vote (“O’Rourke) (Presidents/Presiding Officers can choose whether or not to vote; if they don’t a vote can still be unanimous.]

**11. Motion – Sue Hammarlund – Motion to approve \$5000.00 for benches for Castle Bay School with Plaque.**

**Discussion** – Ms. Hammarlund made the motion to approve \$5,000.00 for benches for Castle Bay School with Plaque which was seconded by Ms. Leveque. The grant was emailed earlier to the board. LAUSD is not willing or able to replace the benches. The new benches are safer for the children as the previous ones contain fiber glass. Mr. Pope stated that PRNC had already allocated \$2,000.00 to Castle Bay School earlier in the year was suggested that the PRNC allocate only \$2,000.00 and if their were funds left over at the end of the fiscal year then to allocate the remaining funds to Castle Bay. Ms. Hammarlund stated that the need for the benches was now and that Castle Bay need the entire \$5,000.00. If the PRNC were to wait until the end of the fiscal year then the school may not receive the benches till after summer vacation. PRNC plaques would be installed on all of the benches, would receive an entire page in the Castle Bay Newsletter and would be shown at the grand opening of the new Multi-Purpose Room later this year.

**\*\*At this time discussion was halted again\*\***

**12. Motion – Becky Leveque: Motion to donate \$200.00 to the VANC meeting.**

**FUNDING MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with nine in favor (“Yes” or “Aye”) (Pope, Nam, O’Rourke, Nunez, Leveque,

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Hammarlund, Kim, C. Lee, Derohanian). (Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

**13. Motion – Secretary, Eric Nam: Motion to allocate funds for a minute's writer at Porter Ranch Land Use Committee meetings at the same hourly rate as Board meetings."**

**Discussion** - Mr. Nam made the motion to allocate funds for a minute's writer at Porter Ranch Land Use Committee meetings at the same hourly rate as Board Meetings. The motion was seconded by Ms. Derohanian. Board member, Mr. Kim suggested that PRNC use a transcription service that would allow the PRNC to have the minutes transcribed within approximately three days. However, such transcription service would need to be a City approved vendor.

**FUNDING MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with nine in favor ("Yes" or "Aye") (Pope, Nam, O'Rourke, Nunez, Leveque, Hammarlund, Kim, C. Lee, Derohanian). (Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

**14. Budget Discussion – Discussion on allocation of remaining PRNC budget**

**Discussion** – Mr. O'Rourke had a printout of the budget which all board members had a copy of. Mr. O'Rourke then went line by line of the funds that had been used vs. the funds that had remained unused through the end of the 2014-2015 fiscal year. Through further discussion and reallocation of funds, the PRNC had approximately \$4,100.00 that would need to be used or it would be lost.

**11. Motion – Sue Hammarlund – Motion to approve \$5000.00 for benches for Castle Bay School with Plaque.**

**Discussion** – After having discussed and learned that the PRNC had a surplus of funds of approximately \$4,100.00 the motion was finally put to vote before the board.

**FUNDING MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with nine in favor ("Yes" or "Aye") (Pope, Nam, O'Rourke, Nunez, Leveque, Hammarlund, Kim, C. Lee, Derohanian). (Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

**15. By Laws Discussion – Hear report from the Ad Hoc committee regarding suggested changes and discussion on updating our bylaws to include new DONE requirements and other necessary/desired changes.**

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This item will be tabled until the April 1, 2015 PRNC general monthly meeting.

**16. Public Comment**

Ralph Combs from Termo Co. just wanted to reintroduce himself to the board. Ms. Dorfman asked about the white piping that was running up the hillside and asked why it could not be camouflaged. Mr. Combs stated that the piping did not belong to Termo but that it belonged to the Gas Co. and the reason for the coloring of the piping was to keep it a cooler temperature. Something such as camouflaged or dark colors would mean a rise in temperature thereby increasing the risk of an explosion. Mr. Combs says he is always reachable by phone or email.

**17. Future meetings** – The April 1<sup>st</sup> board meeting will host the Fire Chief of the City of Los Angeles Fire Department, Ralph M. Terrazas. Councilman Mitchell Englander will also be in attendance and is planned to speak at 7:00 p.m. During the May 2015 PRNC general monthly meeting the Department of Forestry will be speaking about the beetle problem.

**18. Motion to adjourn** – Meeting adjourned at 8:15 p.m.