

Paula Cracium, President Patrick Pope, Vice President
Eric Nam, Secretary Sean O'Rourke, Treasurer 1, Armando Nunez II, Treasurer 2
Becky Leveque, Susan Hammarlund, Alex Kim, Ashiley Lee, Cindy Lee

General Board Meeting Minutes

Wednesday, December 3, 2014

Porter Ranch Community School Multipurpose Room, 12450 Mason Ave., Porter Ranch

1. Welcome

- a. President Paula Cracium called the Meeting to order at 6:00 p.m.

Reminder to sign in and that it is completely optional and not required for attendance. Ms. Cracium noted the above

2. Roll Call

Board Members who were present introduced themselves: Paula Cracium (President), Pat Pope (Vice-President), Eric Nam (Secretary), Sean O'Rourke (Treasurer 1), Armando Nunez II (Treasurer 2), Ashiley Lee, Becky Leveque, Susan Hammarlund and Alex Kim. The PRNC quorum (the minimum number of Board Members needed to be present to take binding votes on Agendized Items) is seven.

Please see <http://empowerla.org/wp-content/uploads/2012/06/PorterRanchNC-Bylaws.pdf>, so the Board could take such votes. All 11 of the 11 Board Seats were filled either by appointment or election. Also in attendance were approximately 25-30 stakeholders and guests.

3. Motion – Secretary, Eric Nam: Motion to approve November minutes. Pat Pope 2nd

Motion to approve the November 5, 2014 minutes was unanimous and approved as corrected.

4. President's Comments and Updates - President, Paula Cracium

There were no comments made by President, Paula Cracium at this time.

5. Community / Governmental Updates and Announcements

Colin Crews, CD12 Field Deputy Representative from Councilman Mitchell Englander's office reported that Councilman Englander had recently made a motion regarding stagnant water. The Bureau of Streets and Transportation is now investigating as how to remedy the issue of stagnant water throughout the San Fernando Valley. Colin Crews also reported that with regard to street resurfacing that Councilman Englander was looking into the fact as to whether utility companies could be restricted from cutting into the streets for up to three years as opposed to the current

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one-year restriction once those streets had been resurfaced. The last item that Colin Crews spoke about was the recent PALS toy drive and that anyone wishing to donate toys could do so up until December 12, 2014 at the CD12 Office located at 9207 Oakdale Avenue, Chatsworth.

Glenn Bailey from LANCC spoke about the upcoming LANCC which meets the first Saturday of every month. The next meeting of LANCC would be on Saturday, December 06, 2014 @ 10:00 a.m. at LADWP Headquarters located at 111 N. Hope Street, Los Angeles. Featured speakers would be Seleta Reynolds, General Manager, Department of Transportation as well as Graycie Liu, General Manager, Department of Neighborhood Empowerment.

6. Treasurers' Report -- Treasurer 1, Sean O'Rourke

7. Motion – Treasurer 1, Sean O'Rourke: Motion to approve treasurer's report.

Discussion – Treasurer 1, Sean O'Rourke: Motion to approve treasurer's report

8. Motion – Treasurer 1, Sean O'Rourke: Motion to approve MER for November

Funding Motion: (by Mr. O'Rourke, seconded by Mr. Nam): The Porter Ranch Neighborhood Council approves its November 2014 MER Report.

Funding Motion Passed: unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor ("Yes" or "Aye") (Sue Hammarlund, Alex Kim, Becky Leveque, Eric Nam, Sean O'Rourke, Pat Pope and Armando Nunez). [Presidents can choose whether or not to vote; if they don't a vote can still be unanimous.]

9. Election of open board seats -- President, Paula Cracium:

- a. **Dick Rippey, PRNC board member has resigned.**
- b. **The Secretary will present the name of the candidates interested in being on the board.**
- c. **Candidates statements (2 minutes each)**
- d. **Questions from the board to the candidates**
- e. **Vote on open board position**
- f. **Seat new board member**

The PRNC had several applicants who expressed their interest in being appointed to the Board. Each applicant spoke about their desire to become part of the PRNC and what they hoped to accomplish by doing so. Each candidate also took questions from the board. The following applicants were considered prior to the PRNC vote:

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Julie Newman
Francesco Chiappelli
Cheri Derohanian
Cindy Wu Friedman

After some discussion, Ms. Cheri Derohanian was unanimously voted in as the newest PRNC board member. Colin Crews, CD12 Field Deputy swore Ms. Derohanian in who then took her seat with the board.

10. Motion - Becky Leveque: Motion \$1000 NPG to fund a Field Trip for 3 classrooms of 3rd graders from the Porter Ranch Community School to the Santa Susana Pass State Historic Park in April, 2015.

Funding Motion – (By Becky Leveque and 2nd by Ms. Hammarlund)

Discussion - Background was given by a volunteer for the California State Park, Ms. Jelina Csyani. Board Member, Sean O'Rourke stated that he would rather see money given to organizations such as PTA's so that all grades at Porter Ranch Community School could benefit and that the PRNC could get "more bang for its buck".

Funding Motion Passed: by a roll call vote of 8 of the 8 eligible voters present with six of the 8 in favor ("Yes" or "Aye") (Pope, O'Rourke, Leveque, Kim, Hammarland and Derohanian); Two Nay (Nunez and Nam).

11. Discussion - President, Paula Cracium: Citrus Sunday

PRNC President, Ms. Paula Cracium spoke about the upcoming Citrus Sunday that is usually held in late April or early May and solicited board member Ms. Sue Hammarlund to chair the event again. Newly appointed board member Cheri Derohanian volunteered to co-chair with Ms. Hammarlund.

12. Discussion - Eric Nam: Updates from the November 18 Land Use Committee meeting.

Board member and Land Use Committee Chair, Mr. Eric Nam stated that the Land Use Committee recently voted to hold four mandatory meetings per year which would be held in January, April, July and October. Meetings would be held on the 3rd Tuesday of the month. Mr. Nam also stated that the Land Use Committee voted to provide a letter of support to Starbucks for their application to serve beer and wine at the Porter Ranch location.

13. Presentation - Keith Glassman and Starbucks Manager: An overview of the recent Tenant Improvement ("TI") work at the Starbucks on Corbin and Rinaldi, and explanation

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of recent application for entitlement for the service of incidental beer and wine after 4pm at the same location.

Keith Glassman introduced himself to the PRNC and stakeholders in attendance. He started off by thanking the PRNC for their letter of support and went on to speak about Starbucks plans to beer and wine at its Porter Ranch location. Mr. Glassman stated that service of beverages would not begin until 4:00 p.m. and would end at 11:00 p.m. Starbucks currently has 30 locations nationwide and that Starbucks currently serves wine and beer at its Calabasas and Sunset Boulevard locations. Board member Pat Pope brought up the issue that Starbucks location in Porter Ranch currently only has 3 umbrellas on its patio and when it gets hot that it provides little relief to those that visit. Mr. Pope also spoke about the poor customer service. Mr. Alfredo Mendonza, Regional Manager, Starbucks acknowledged the problems that are within the Porter Ranch location and would take them very seriously. Several board members and stakeholders expressed concerns over the age of employees serving alcohol and that once alcohol was served that those same individuals would be driving out into the community. Other issues brought up was the fact that customer service remained very poor at the Porter Ranch location with overfilled trash cans both inside and outside as well as the restroom not be maintained so that they were clean. Mr. Mendoza stated that all employees would receive strict training in relation to the serving of alcoholic beverages and in some cases retraining. Also introduced was Tory Barkely who is the District Manager fro Starbucks.

14. Motion - Eric Nam: Motion to write a letter of support for the Starbucks application for entitlement for the service of incidental beer and wine after 4pm, based on certain contingencies, if any at all, as determined by Board. Mover may amend this motion as necessary.

Motion – (by Eric Nam and 2nd by Sean O'Rourke)

Motion Passed: by a roll call vote of 8 of the 9 eligible voters present with six of the 8 in favor ("Yes" or "Aye") (Leveque, Nam, O'Rourke, Pope, A. Lee and Nunez); Two Nay (Hammarland, Kim). One Abstention (Derohanian).

15. Motion - Eric Nam: Motion to allocate administrative funds for Land Use Committee meetings in 2015 up to \$1,200 for the year. Funds to be used for purchase of food, water, refreshments, printing costs, marketing costs. Mover may amend this motion as necessary.

Motion – (by Eric Nam and 2nd Becky Leveque)

Discussion- After some discussion, Mr. Nam amended his motion to state the following:

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Motion to allocate administrative funds for Land Use Committee meetings up to June 30, 2015 up to and including \$600 for the remainder of the fiscal year. Funds to be used for purchase of food, water, refreshments, printing costs, marketing costs. Mover may amend this motion as necessary

Funding Motion Passed: by a roll call vote of 8 of the 9 eligible voters present with 7 of the 8 in favor ("Yes" or "Aye") (Nunez, Pope, Derohanian, Name, Leveque, Kim, Hammarland); One Nay (O'Rourke)

16. Motion - Eric Nam: Motion to allocate up to \$150 for the purchase of three new microphone cables with a minimum 25 foot length each. Mover may amend this motion as necessary.

Motion – (by Eric Nam and 2nd Cheri Derohanian)

Discussion – After some discussion, Mr. Nam considered amending his motion to state the following:

Motion to allocate up to \$1000 for the purchase of three new wireless microphone cables with a minimum 50 foot length each which will also include the purchase of a new clock for the PRNC's use.

Discussion - After further discussion Mr. Nam decided that this matter would be tabled in order to ascertain a more accurate estimate on the purchase of said items.

17. Public Comments – President, Paula Cracium stated that Shepard of the Hills would begin construction a new worship center in early 2015.

18. Future meetings- The next meeting of the PRNC would occur on January 7, 2015.

At approximately 7:15 p.m. President, Paula Cracium stated that this would conclude the December 3, 2014 of the PRNC and that the Holiday PRNC/Stakeholder Networking would begin and that the overall meeting would concluded at 8:30 p.m.

19. 7PM - Holiday PRNC Board/Stakeholder Networking (food will be served)

20. Motion to adjourn - 8:30 p.m.